

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 05 SEPTEMBER 2016**

PRESENT

Mayor Cllr. T. Adams, Deputy Mayor Cllr. J. Frostdick,
Cllr. T. Bartlett, Cllr. R. Leeds, Cllr. Y. Nolan, Cllr. C. Plewman, Cllr. D. Pritchard,
Cllr. C. Robb, Cllr. D. Russell, Cllr. B. Stibbons, Cllr. A. Yiasimi
Cllr. J. Davis and Cllr. D. Roberts joined the meeting during agenda item 4

Mrs. J. Chance MILCM (Town Clerk), Mrs. J. Warner MILCM (Deputy Town Clerk)
2 members of the public

1. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 18 JULY 2016**

It was **AGREED** that the minutes of the Town Council meeting held on 18 July 2016 be **APPROVED**. The minutes were signed by the Mayor.

2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:

Cllr. Russell – NHS matters

It was noted that declaration forms would be completed by all members declaring an interest.

3. **APOLOGIES FOR ABSENCE**

Apologies were accepted from Cllr. Harris (work commitments) and Cllr. Smith (illness). Cllr. Conisbee was absent. Apologies were noted from County Cllr. Cox, Dr. Baker and the Police.

4. **CASUAL VACANCIES**

Interviews were held prior to the meeting. It was **AGREED** to elect Jane Davis to fill the first casual vacancy. It was **AGREED** to elect David Roberts to fill the second casual vacancy. Cllr. David and Cllr. Roberts signed their Declaration of Acceptance of Office forms and joined the meeting.

5. **POLICE**

The police report was circulated and noted.

6. **YOUTH**

There was no report.

7. **DISTRICT & COUNTY COUNCIL**

7.1 **County Cllr. Cox**

It was noted that Cllr. Cox will respond to any questions raised at the meeting.

7.2 **District Cllr. Yiasimi**

Cllr. Yiasimi advised that the graffiti at the Doctor's Steps has been removed. He has been invited to join the Third Party to Tourism Board at NNDC and will provide a report at the next meeting.

7.3 **Questions to County & District Councillors**

Refugees from Syria – It was noted that NCC hope to accommodate some refugees from Syria and it was asked that Cllr. Cox provide an update.

North Lodge Park – Concern was raised in respect of the poor state of the bowling green, the shelters and Collectors Cabin and also advised that the cliff path is very overgrown.

Cllr. Adams advised that someone is interested in renting out the Collectors Cabin. It was noted that a Freedom of Information request has been made to NNDC and found that there is no budget for maintenance of North Lodge Park. The Friends of North Lodge Park are looking to install play equipment on the former bowling green.

Members are aware of the proposals for a car park. The area of hard-standing is useful for youngsters learning to ride a bike and it was suggested that NNDC should consider a similar area at the new sports facility. Cllr. Yiasimi was asked to obtain a formal report in respect of what the current thinking is in respect of the rest of North Lodge Park.

Beach Road – It was noted that the bank along Beach Road has been strimmed and revealed a lot of litter. A self-seeded sycamore tree needs to be removed and the fence needs attention. Cllr. Roberts advised that he believes the fence belongs to the railway. This will be forwarded to the next meeting of the Planning Transportation and Environment Committee.

Benches – Concern was raised that the benches have not been reinstated along The Promenade and that the sunken garden is overgrown. This will be forwarded to the next meeting of the Planning Transportation and Environment Committee.

Respite Beds – Concern was raised in respect of the future of respite beds at Cranmer House. Cllr. Cox will be asked for an update.

8. **PUBLIC PARTICIPATION**

A member of the public raised the following concerns:

- NNDC have done nothing to improve the surface on the Doctor's Steps which she feels is a trip hazard. Cllr. Yiasimi to pursue this with NNDC.
- NNDC does not take the issue of dog control seriously and signage needs to be improved. Cllr. Yiasimi to pursue this with NNDC.
- The timing at the pedestrian crossing on Church Street needs to be changed to allow more time for pedestrians to cross the road. It was noted that NCC are looking into replacement crossings and have investigated the timings in the past. It was found that funnelling behind the barriers can slow pedestrians down.

9. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

9.1 **Minutes of the meetings of the Planning Transportation & Environment Committee held on 02 August 2016 & 25 August 2016**

Cllr. Adams presented the minutes of the meeting held on 02 August 2016 which were **APPROVED** and **ADOPTED**.

Cllr. Robb presented the minutes of the meeting held on 25 August 2016 which were **APPROVED** and **ADOPTED**.

Cllr. Yiasimi was asked to provide a report in respect of whether the goats grazing the cliffs has been a successful project.

10. **PROMOTIONS & DEVELOPMENT COMMITTEE**

10.1 **Minutes of the meeting of the Promotions and Development Committee held on 30 August 2016**

Cllr. Frosdick presented the minutes of the meeting held on 30 August 2016 which were **APPROVED** and **ADOPTED**.

Minute item 10.3 Cemetery Chapel – It was **AGREED** to further discuss this item at a future Promotions & Development Committee meeting.

Minute item 9.3 Queen's Birthday Plaque – It was noted that the placing of a plaque on one of the new street lights is not possible and that an alternative method of commemoration needs to be considered. It was **AGREED** to refer this back to committee for further discussion.

11. **POLICY & RESOURCES COMMITTEE**

11.1 **Minutes of the meeting of the Policy & Resources Committee held 02 August 2016**

Cllr. Frosdick presented the minutes of the meeting held on 02 August 2016 which were **APPROVED** and **ADOPTED**.

Minute item 5.11 Deputy Mayor Medal – Concern was raised that the ribbon will not last until the next financial year and that this matter should be reconsidered.

The members of the public left the meeting.

11.2 **Complaints Procedure**

It was noted that a draft had been circulated to members for consideration and several comments forwarded for further consideration. The information will be recirculated.

11.3 **Persistent Complaints Policy**

The Mayor provided an update in respect of Freedom of Information requests and correspondence received from two members of the public. The Town Council are now dealing with harassment rather than FOI requests. Concern

was raised that this campaign of harassment has cost thousands of pounds and taken up a lot of time. In February 2016 the Dignity at Work Policy was used to suspend contact with one individual.

It was **AGREED** to use the Dignity at Work Policy to suspend contact with the other individual, subject to annual review. The individual will be written to advising him of this decision.

12. **WORKS & GENERAL PURPOSES COMMITTEE**

12.1 **Minutes of the meeting of the Works & General Purposes Committee held on 26 July 2016**

Cllr. Pritchard presented the minutes of the meeting held 26 July 2016 which were **APPROVED** and **ADOPTED**.

13. **MAYOR & DEPUTY MAYOR**

The Mayor and Deputy Mayor advised that they had attended numerous excellent events during the summer.

14. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

NNCCG –Cllr. Russell provided an update and asked whether anyone can attend the AGM on 13 September 2016.

15. **CORRESPONDENCE**

17.1 **Correspondence as detailed below**

Norfolk ALC	Weekly newsletters Health & Social Care meetings
Boundary Commission	Electoral Review
H Chester	Public Rights of Way Notes from Public Paths Seminar
CPRE	Norfolk Rights of Way Newsletter <i>Circulate to Cllrs Bartlett & Stibbons</i>
NNCCG	AGM & Stakeholder Conference 13/09/16
Age UK	Offer to attend CTC meeting
Merchants' Place	What's On leaflet
Wisbech TC	Invitation to event

Older Peoples Forum

Day of the Elder Person

Bittern Line

Agenda 07/09/16

NNCCG

**Q&A Sheet
Update re Cranmer House**

17.2 Correspondence received since 11 July 2016

Norfolk ALC

Newsletter and Devolution Paper

All of the correspondence was noted and no action taken unless stated otherwise.

18. **DATE OF THE NEXT MEETING:** 7pm 17 October 2016

There being no further business, the Mayor closed the meeting at 8.32 pm

.....
Signed

.....
Dated