

**MINUTES OF THE MEETING OF  
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE  
HELD ON THURSDAY 8<sup>TH</sup> SEPTEMBER, 2016 AT 7.00 PM  
IN THE COUNCIL CHAMBER, NORTH LODGE**

**Present:-**

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. C. Robb,  
Cllr. T. Bartlett, Cllr. J. Frosdick, Cllr. P. Harris,  
Cllr. Y. Nolan, Cllr. C. Plewman and Cllr. B. Stibbons.

**In Attendance:-**

Cllr. J. Davis and Cllr. D. Roberts

Representatives from the Friends of North Lodge Park.

Six members of the public also attended the meeting.

**1. MINUTES OF THE MEETING HELD ON 25<sup>TH</sup> AUGUST**

The Minutes of the meeting held on 25<sup>th</sup> August 2016, having been **AGREED** at Full Council on 5<sup>th</sup> September 2016 were signed by the Chairman.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. Leeds due to work commitments.

**4 PUBLIC PARTICIPATION**

A member of the public informed the Members present about the referendum which took place in 2007 against a car park in North Lodge Park. At the time North Norfolk District Council confirmed that North Lodge Park was dedicated as an open land area in the planning policy. If North Norfolk District Council go ahead with their plans to install the car park they will need to explain why they are going against their own planning policy. North Lodge is a listed building and the listing covers the surrounding area. This listing will have to be lifted in order to install the car park.

A member of the public reported that the referendum had 1,800 signatures against any area of North Lodge being a car park. If we lose the open space it will not be replaced. Since 94% of the people who took part in the referendum voted against the car park it could be argued that it would be a public nuisance. He would urge the Town Council Members to maintain their resolution to support the referendum which was adopted in 2007.

5. **PLANNING APPLICATIONS:-** Appendix 1 attached.

6. **TRANSPORTATION**

- 6.1 **Nomination for Graham Allen Award for Conservation & Design:-** The Clerk reported that the Bus Station had not been successful in this award. Noted.
- 6.2 **Email – Bus Shelter – Bus Station:-** The Clerk read a letter from a member of the public expressing concern about the design of the new bus shelter in the bus station. The main concern is that it does not offer any protection against the elements. It was **AGREED** to ask the architect of the new bus shelter to comment on the letter. The Clerk will action accordingly.
- 6.3 **Bus Shelter – Overstrand Road:-** The Clerk read an email from a member of the public requesting a bus shelter on the Overstrand Road. It was **AGREED** that this matter would be put on hold until the outcome of the Works and General Purposes item on bus shelters is known.
- 6.4 **No Smoking Signs:-** It was reported that the new signs erected by Norfolk County Council are too big. It was **AGREED** that this matter would be placed on the next Works and General Purposes Committee agenda for discussion.

7. **PARKS AND OPEN SPACES**

- 7.1 **Friends of North Lodge Park:-** The representatives from the Friends of North Lodge Park gave a presentation on the consultation they had held with the youth for play equipment. They displayed models which had been designed by the children which are unique and innovative with an element of education and exercise. It is hoped that the play equipment will be situated on the old bowling green. The Friends are in the process of consulting with contractors with a budget of £100,000 who are preparing designs. This budget would be met with £50,000 from the Friends of North Lodge with the profits from the café and the remainder would be sought from grant funding. The issue with grant funding is the ownership of the land. The Friends enquired how Cromer Town Council would like to be involved with the project. The Friends need support with future maintenance and ownership of the equipment. It was **AGREED** to lobby North Norfolk District Council to support the project and to sort out the ownership of the piece of land in question. It was **AGREED** that the Chairman will arrange for the Friends of North Lodge Park to meet with the charitable body who deal with the play equipment in North Walsham. It was **AGREED** to recommend to Full Council to support the project subject to ownership, design and cost. A further discussion needs to take place concerning future maintenance of the any equipment installed.
- 7.2 **Public Parks Enquiry:-** Circulated. Discussion needs to take place with Norman Lamb MP to encourage him to look at the review process and it would be helpful to be engaged in this process.
- 7.3 **North Norfolk District Council – Benches and Shelters:-** The paper received from North Norfolk District Council as a result of a Freedom of Information Request was circulated to all Members. The Chairman reported that North

Norfolk District Council do not have a budget for the maintenance of the shelters in North Lodge Park and the information sent is two years old. The information does not take into account that the offer for Cromer Town Council to take over North Lodge Park was rescinded at short notice. North Norfolk District Council's benches are in very poor condition and being removed without replacement. It was **AGREED** that the Clerk write to North Norfolk District Council and suggest that the Members carry out an annual inspection of their assets in order that repairs can be made before they have deteriorated to the point of removal.

- 7.4 Bench – Cliff Avenue:-** The Clerk reported that a member of the public has requested that one of the benches in Cliff Avenue be moved from underneath the trees. The member of public frequently washes the bench to remove bird faeces in order that the bench is not damaged. It was **AGREED** that the Clerk would write to the member of public and thank them for washing the bench. It was **AGREED** that this committee would recommend to Works and General Purposes that they consider moving the bench from underneath the trees.
- 7.5 Shelter – Rocket House Gardens:-** The Clerk reported that she has asked North Norfolk District Council to inspect the shelter in the rocket house gardens as the roof is in very poor condition. To date she has not received a reply. It was **AGREED** that the Clerk would ask the District Councillors to take this matter up before the shelter deteriorates any further.
- 7.6 North Norfolk District Council – Car Park North Lodge Park:-** Cllr. Robb reported that the proposal does not include the twelve parking spaces in the curtilage of the North Lodge building which belongs to Cromer Town Council and is allocated to the tenants of the building. North Norfolk District Council would consider erecting a barrier at the gate of North Lodge Park to protect the curtilage of North Lodge. The design for the new car park will spend a reasonable amount on new toilets to make them top of the range. Following lengthy discussion it was **AGREED** that a survey would be put together to ascertain the current feeling of the public concerning the proposed car park. Cllr. Harris will meet with the Clerk on Monday to put this survey together and this will be circulated to all Members for approval before it goes live.

## **8. CORRESPONDENCE AND OTHER MATTERS**

- 8.1 Community Resilience:-** It was **AGREED** to place this matter on the next Planning Committee meeting and invite Councillor Russell to attend the meeting to report on this matter.
- 8.2 Neighbourhood Planning:-** Cllr. Robb reported that the process of the Local Plan is to find land to build on and what to build. Cromer Town Council are discussing various other issues such as play equipment, play areas, shelters and benches. It was **AGREED** that a working group would be formed to discuss a vision for Cromer to cover all the issues in order that they can be dealt with as a whole project. The working group will consist of Cllr. Adams, Cllr. Robb, Cllr. Stibbons and Cllr. Harris. It was **AGREED** that the Clerk would

circulate the Parish Plan, The Observatory and the document put together by Norfolk County Council covering a traffic review.

**8.3 Traffic Review:-** This matter will be dealt with as part of the Vision for Cromer by the working group.

It was **AGREED** to suspend Standing Orders to continue with the meeting.

**8.4 Overstrand Shoreline Management Committee:-** Circulated. It was **AGREED** that Cllr. Plewman will attend this meeting as Cromer Town Council's representative.

**8.5 Rail Service:-** Cllr. Harris circulated an article in the local press concerning an increase in the service from Norwich to North Walsham. This does not include Cromer. It was **AGREED** that the Clerk would write to Norfolk Chamber of Commerce expressing the Members concerns.

**9. DATE OF NEXT MEETING**

The date of the next meeting was noted as Thursday 22<sup>nd</sup> September, 2016.

**There being no other business the Chairman closed the meeting at 9.04 pm.**

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**Chairman**

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**Date**

CTC NO	Planning Application reference	Detail of application	Location
1	LA/16/1132 Mr P Makowski	<p>Replacing 2 first floor windows on front and side elevations, 1 on ground floor, and insertion of 2 new windows to rear first floor</p> <p><i>Objections as per previous application. EN4 design policy – lack of privacy. Clarification required re design of smaller window.</i></p>	4a Chesterfield Villas West Street
2	Pf/16/1149 Monument Group	<p>Change of use of ground floor shop units to form a single unit for use class A3 (restaurants and cafes)</p> <p><i>CTC would like more information before making a response and ask that an impact assessment is carried out. Please can CTC have an extension until the next meeting on 22 September.</i></p>	61 & 63 Church St
3	PF/16/1172 Mr & Mrs Radford	<p>Single storey side extension</p> <p><i>No objections.</i></p>	7 St Margaret's Road

**(a) Permission/consent for development**

PF/16/0766 Construction of a 2 storey medical centre building with pharmacy and associated parking at Mill Road

PF/16/0804 Conservatory to side of dwelling at Thorneybank, Hall Road

PF/16/0522 Alterations to existing flat roof dormers to front and side to provide pitched roof and cedar cladding, installation of velux windows to front roof slope, infill of entrance porch, alterations to front elevations to include infill to ground floor and replacement cedar boarding to first floor at Great Gable, Metton Road

PF/16/0935 Variation of condition 2 of planning permission PF/15/1426 to allow for installation of 3 roof lights and alterations to internal layout at 8A Links Avenue

**(b) Refusal of permission for development**

PF/15/1272 Erection of cart shed at Upton House, 2 St Margaret's Road