

# CROMER TOWN COUNCIL



11 January 2017

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE** on **17 January 2017 at 7.00pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

**Mrs J Chance MILCM**  
**Town Clerk**

## **A G E N D A**

- 1. To sign the minutes of the meeting held on 22 November 2016 which were approved by the Full Council at the meeting held on 28 November 2016**
- 2. To receive declarations of interest in items on the agenda and to consider requests for dispensations**
- 3. To consider apologies for absence**
- 4. Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person)
- 5. Finance & Statutory Matters**
  - 5.1 To consider grant application from 'Sing your heart out' (representative attending meeting)
  - 5.2 To receive updates re grant applications
  - 5.3 To receive update in respect of staff and councillor security
  - 5.4 To consider finance sheets for October and November
  - 5.5 To receive update in respect of recruitment of staff member
  - 5.6 To receive update in respect of Mayor's Chain of Office
  - 5.7 To receive update in respect of Chairman's Board
  - 5.8 To consider request to introduce QR code to provide link to website
  - 5.9 To review the following policies:
    - Freedom of Information Publication Scheme
    - Environmental Policy
    - Equal Opportunities Policy
  - 5.10 To receive any other financial matters (for information only)
- 6. Correspondence and other matters**
  - 6.1 To consider email from Russells Circus
  - 6.2 To note letter of thanks from Cromer Lawn Tennis and Squash Association
  - 6.3 To receive any other correspondence for information only
- 7. Date of next meeting:** 28 February 2017
- 8. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**
- 9. To receive update re extension of lease on basement flat**

**Distribution:** Mayor, Deputy Mayor, Cllrs. Bartlett, Harris, Plewman, Pritchard & Robb and to all other members for info.

NORTH LODGE, OVERSTRAND ROAD, CROMER, NORFOLK, NR27 0AH

Tel: 01263 512254 Website: [www.cromertown.org](http://www.cromertown.org) Email: [clerk@cromer-tc.gov.uk](mailto:clerk@cromer-tc.gov.uk) [deputy@cromer-tc.gov.uk](mailto:deputy@cromer-tc.gov.uk)