

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 20 FEBRUARY 2017**

PRESENT

Mayor Cllr. T. Adams, Deputy Mayor Cllr. J. Frostick,
Cllr. T. Bartlett, Cllr. M. Bossingham, Cllr. J. Davis, Cllr. G. Dickenson, Cllr. P. Harris,
Cllr. R. Leeds, Cllr. D. Pritchard, Cllr. C. Robb, Cllr. D. Roberts, Cllr. D. Russell,
Cllr. B. Stibbons, Cllr. A. Yiasimi

Mrs. J. Chance MILCM (Town Clerk), Mrs. J. Warner MILCM (Deputy Town Clerk)
P.C.S.O. Roberts (to item 5 incl)
EDP Reporter A. MacGilvray
Members of the public

1. **MINUTES OF THE TOWN COUNCIL MEETINGS HELD ON 09 JANUARY 2017
& 02 FEBRUARY 2017**

It was **AGREED** that the minutes of the Town Council meetings held on 09 January 2017 and 02 February 2017 be **APPROVED**. The minutes were signed by the Mayor.

2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:

Cllr. Russell – NNCCG & EEAS

It was noted that declaration forms would be completed by all members declaring an interest.

3. **APOLOGIES FOR ABSENCE**

3.1 **Apologies for absence**

Apologies were accepted from Cllr. Nolan (family commitment) and Cllr. Plewman (medical).

Apologies were noted from County Cllr. Cox.

4. **CASUAL VACANCIES & COMMITTEES**

4.1 **Co-option of member**

It was **AGREED** to co-opt Gary Dickenson on to Cromer Town Council to fill the vacancy. Cllr. Dickenson signed the declaration of acceptance of office.

4.2 **Appointment of members to committees**

It was **AGREED** to appoint Cllr. Bossingham to the Planning, Transportation and Environment Committee and the Promotions and Development Committee.

4.3 **Cromer Exhibition Foundation**

It was **AGREED** to appoint Cllr. Stibbons to represent the Town Council on the Cromer Exhibition Foundation.

5. **POLICE**

P.C.S.O. Holmes presented the police report (attached).
It was noted that the Clerk had circulated the newsletter and letter from the PCC.

6. **PUBLIC PARTICIPATION**

Skatepark – The Chairman of the Skatepark Committee Hillel Fridman advised that despite every effort to keep the Skatepark Committee going it has failed due to a lack of volunteers. He appealed to councillors to take over the Skatepark else it could close (also refer item 7.2 below).

7. **YOUTH**

7.1 **Student council**

There was no representative present. The Clerk will circulate a newsletter from the Student Council.

7.2 **Skatepark**

The Mayor circulated a report to members. Following lengthy discussion it was unanimously **AGREED** to pass point 1& 2 to the Policy and Resources Committee for further discussion and to defer any decision until it is known what liability the Town Council would be taking on. In the meantime volunteers will be encouraged to come forward to act as trustees in order that the accounts can be filed. Tim Adams, Mike Bossingham, Gary Dickenson and Colin Robb expressed interest in standing as trustees. A meeting of the Skatepark will be called at the earliest possible date.

Mr Fridman left the meeting.

8. **GUEST SPEAKER**

Guest speaker Simon O’Leary was not present.

9. **DISTRICT & COUNTY COUNCIL**

9.1 **County & District Councillors**

Norfolk County Council

A report from County Cllr. Cox was circulated to members.

North Norfolk District Council

Selling of Corporate Assets - District Cllr. Yiasimi advised that this has not yet reached the consultation stage and personally feels that it would be a mistake to build on Cadogan Road car park. He advised that some people feel a budget hotel would be good for the town but not in that location. Cllr. Adams advised that a response from the lead officer is awaited and that the matter will be considered by the Planning Transportation and Environment Committee.

Phone service at NNDC – Cllr. Harris raised concern that it recently took 9 minutes for NNDC to answer the phone and then a further 28 minutes to change the bank details for the Community Centre. Cllr. Russell advised that he had also faced delays when phoning NNDC. Cllr. Yiasimi will investigate this.

Councillor attendance at meetings – Concern was raised that only one District Councillor was present at the meeting when there are so many major issues on-going. It had been hoped that Cllr. Pearce would be present to provide an update on the 60s weekend and the missing coping stones at North Lodge Park. Cllr. Harris advised that via his work for the Norfolk Association of Local Councils he had learnt that some parish councils never see their District and County Councillors at their meetings. The Clerk and Deputy Clerk advised that the County and District Councillors regularly attend the meetings of their parishes.

10. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

10.1 **Minutes of the meetings of the Planning Transportation & Environment Committee held on 08 December 2016, 12 January 2017 & 09 February 2017**

Cllr. Adams presented the minutes of the meetings held on 08 December 2016, 12 January 2017 and 09 February 2017 which were **APPROVED** and **ADOPTED**.

11. **PROMOTIONS & DEVELOPMENT COMMITTEE**

11.1 **Minutes of the meeting of the Promotions and Development Committee held on 07 February 2017**

Cllr. Frosdick presented the minutes of the meeting held on 07 February which were **APPROVED** and **ADOPTED**.

12. **POLICY & RESOURCES COMMITTEE**

12.1 **Minutes of the meeting of the Policy and Resources Committee held on 17 January 2017**

Cllr. Frosdick presented the minutes of the meeting held on 17 January 2017 which were **APPROVED** and **ADOPTED**.

12.2 **Living Wage**

Cllr. Harris presented the following proposal in respect of the living wage:

Cromer Town Council notes:

- 1. That the Living Wage is a level of pay based on the principle that full-time work should guarantee a decent standard of living.*
- 2. That the Living Wage is set annually and independently.*
- 3. That the current level is £8.45 for Norfolk.*

Therefore Cromer Town Council:

- 1. Supports the introduction of a Living Wage to all directly engaged, contracted and sub-contracted staff.*
- 2. Will adopt a policy of supporting the Living Wage in procurement and payment of grants.*

3. *Will seek accreditation as a Living Wage employer through the Living Wage Foundation.*
4. *By example, will encourage other employers in the Cromer Area to become a Living Wage employer.*

It was unanimously **AGREED** to delegate this to the Policy and Resources Committee to implement the procedure to become a living wage council.

13. **WORKS & GENERAL PURPOSES COMMITTEE**

13.1 **Minutes of the meetings of the Works and General Purposes Committee held on 10 January 2017 and 14 February 2017**

Cllr. Pritchard presented the minutes of the meetings held on 10 January 2017 and 14 February 2017 which were **APPROVED** and **ADOPTED**.

War Memorial - Cllr. Pritchard provided a full update in respect of the War Memorial and read out the letter from the War Memorial Trust.

Crematorium - It was noted that the Crematorium is now fully operational and expectations have been exceeded. The Clerk provided an update in respect of the income from the Crematorium and was thanked for her exceptional hard work for the Town Council.

The Mayor advised that the Works and General Purposes Committee have faced many challenges which have been overcome thanks to the work of the committee members and officers.

14. **MAYOR & DEPUTY MAYOR**

The Mayor reported on his attendance at various events including About with Friends event, Christmas Lights Meal, AGM of Friends of Cromer Museum and the Beach Litter Pick.

The Deputy Mayor reported on his attendance at the above events and also the dedication service at Co-op Funeral Services, Volunteer Recruitment Day at Merchants' Place and welcoming a gentleman who is walking the length of Britain's coastline to raise money for the British Heart Foundation.

15. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

15.1 **Guest speakers** – The Clerk confirmed that the following guest speakers will attend future meetings:

03/04/17 – Richard Parker, David Allan & Mark Burgess (EEAS & NHS)
26/06/17 - Dale Meacham Roberts on behalf of Diane Chan

15.2 **NNCCG** – Cllr. Russell advised that he awaits information in respect of fines held by NNCCG.

Cllr. Russell read out correspondence received today in respect of the closure of beds at Benjamin Court and Cranmer House. The letter will be circulated to members. Members voiced their concern and their disgust at the lack of communication. It was **AGREED** to instruct Cllr. Russell to raise

the Town Council's concerns with Norman Lamb MP and to make urgent investigations to bring back to Council.
It was also **AGREED** to ask County Cllr. Cox for a response.

- 15.3 **Norfolk Fire Service** – It was **AGREED** that the Clerk will arrange a visit to the fire station.

*It was **AGREED** to suspend Standing Orders to allow the meeting to continue beyond 9pm.*

- 15.4 **Norfolk Association of Local Councils** – Cllr. Harris advised that NALC is being restructured and the committee are recruiting a County Officer and an Events Officer. It was noted that the Spring Conference will be held on 19 May at Swaffham.

- 15.5 **Community Centre** – Cllr. Harris advised that a new sound and light system is being installed and that there will be an Open Evening on Friday 24 March. It was **AGREED** that John Frosdick will fill the vacancy on the Community Centre Management Committee.

- 15.6 **Twining** – It was noted that Cllr. Yiasimi will be making a presentation on behalf of Cromer at the forthcoming Twining visit. The gifts will be copies of the winning photo from the NYD Fireworks printed on canvas.

16. **CORRESPONDENCE**

16.1 **Correspondence as detailed below**

Norfolk ALC	Vacancy – County Officer Newsletters
NNDC	Consultation re Dog Control Orders Big Society Awards Special Service to celebrate volunteering Business Ratepayers Consultation
Meeting	
Norfolk Record Office	Conference 25/2/17
Aylsham Care Trust	AgeWise event 05 April 2017
UKPN	Helping Vulnerable people
CPRE	Rights of Way Newsletter
Civic Voice	Government Housing White Paper

Ricochet Ltd

'The Repair Shop' BBC2 TV show

Dong Energy

Hornsea 3 windfarm consultation events

16.2 **Correspondence received since 14 February 2017**

STEM Enterprise Centre

Cllrs. Adams and Robb will report further.

All of the correspondence was noted and no action taken unless stated otherwise.

17. **DATE OF THE NEXT MEETING:** 7pm 03 April 2017

18. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

19. **DIGNITY AT WORK**

For the benefit of new members, the Mayor recapped on the situation which led to enforcement of the Dignity at Work Policy. It was unanimously **AGREED** to suspend contact for a further year without entering in to further correspondence with the individual concerned.

There being no further business, the Mayor closed the meeting at 9.50 pm

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Signed

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Dated