

CROMER TOWN COUNCIL



21 February 2017

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE** on **28 FEBRUARY 2017** at **7.00pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

Mrs J Chance MILCM
Town Clerk

A G E N D A

1. **To sign the minutes of the meeting held on 17 January 2017 which were approved by the Full Council at the meeting held on 20 February 2017**
2. **To receive declarations of interest in items on the agenda and to consider requests for dispensations**
3. **To consider apologies for absence**
4. **Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person)
5. **Finance & Statutory Matters**
 - 5.1 To consider grant application from 'Sing your heart out' (representative attending meeting)
 - 5.2 To receive update in respect of staff and councillor security
 - 5.3 To consider finance sheets for December & January
 - 5.4 To receive update in respect of recruitment of staff member
 - 5.5 To consider minutes of meeting of Personnel Sub Committee
 - 5.6 To review the following policies:
 - Lone Worker Policy
 - Environmental Policy
 - Equal Opportunities Policy
 - Flag Policy
 - 5.7 To review Standing Order no 4 Committees and Sub Committees
 - 5.8 To consider matters in respect of Living Wage
 - 5.9 To receive update re new committee
 - 5.10 To consider use of professional shredding company
 - 5.11 To receive update re purchase of new laptop
 - 5.12 To consider attendance at cemetery course
 - 5.13 To consider matters relating to Skatepark
 - 5.14 To consider matters relating to Cromer Community Centre
 - 5.15 To receive any other financial matters (for information only)
6. **Correspondence and other matters**
 - 6.1 To receive any correspondence for information only
7. **Date of next meeting:** 11 April 2017

Distribution: Mayor, Deputy Mayor, Cllrs. Bartlett, Harris, Plewman, Pritchard & Robb and to all other members for info.

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