

CROMER TOWN COUNCIL



08 May 2017

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE** on **16 MAY 2017** at **7.00pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK**.

Yours faithfully

Mrs J Chance MILCM
Town Clerk

AGENDA

1. **To appoint Committee Vice Chairman**
2. **To sign the minutes of the meeting held on 11 April 2017 which were approved by the Full Council at the meeting held on 15 May 2017**
3. **To receive declarations of interest in items on the agenda and to consider requests for dispensations**
4. **To consider apologies for absence**
5. **Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person)
6. **Finance & Statutory Matters**
 - 6.1 To consider finance sheets for March
 - 6.2 To receive update in respect of recruitment of staff member
 - 6.3 To receive update in respect of website
 - 6.4 To review the following policies:
 - Lone Worker Policy
 - Standing Orders
 - Financial Regulations
 - Risk Assessment of Financial and Non-Financial Internal Audit Controls
 - 6.5 To receive update in respect of Living Wage
 - 6.6 To receive update re new committee & working groups
 - 6.7 To receive update re grant application from Nothing About Us Without Us
 - 6.8 To consider quotation for shredding
 - 6.9 To receive any other financial matters (for information only)
7. **Correspondence and other matters**
 - 7.1 To receive any update relating to future of North Lodge Park
 - 7.2 To receive photographs from event held in chamber
 - 7.3 To receive any other correspondence for information only
8. **Date of next meeting:** 20 June 2017 (Accounts)

Distribution: Mayor, Deputy Mayor, and to all other members .

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