

MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 26 JUNE 2017

PRESENT

Mayor Cllr. J. Frosdick, Deputy Mayor Cllr. D. Pritchard,
Cllr. T. Adams, Cllr. T. Bartlett, Cllr. M. Bossingham, Cllr. J. Davis,
Cllr. G. Dickenson (from item 4.3), Cllr. P. Harris (from item 7), Cllr. R. Leeds,
Cllr. Y. Nolan, Cllr. C. Plewman, Cllr. C. Robb, Cllr. D. Roberts, Cllr. A. Yiasimi

Mrs. J. Chance MILCM (Town Clerk), Mrs. J. Warner MILCM (Deputy Town Clerk)
1 member of the public

1. **APOLOGIES FOR ABSENCE**

Apologies were accepted from Cllr. Russell (holiday) and Cllr. Stibbons (holiday).
Apologies were noted from District Cllr. Cox and Mr Simon O'Leary.

2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

There were no declarations of interest.

3. **PUBLIC PARTICIPATION**

There was no public participation.

4. **FINANCE FOR YEAR ENDED 31 MARCH 2017**

4.1 **Report from Internal Auditor**

Members were in receipt of the report from the Internal Auditor for the year ended 31 March 2017, the contents of which were noted. It was also noted that Cllr. Bartlett had checked all payments against the invoices.

4.2 **Summary of Accounts and Bank Reconciliation**

It was unanimously **AGREED** to **APPROVE** the accounts and bank reconciliation for the year ended 31 March 2017. The accounts were signed by the Mayor and by the Clerk as Responsible Finance Officer.

4.3 **Annual Governance Statement**

The Annual Governance Statement for the year ended 31 March 2017 was read out and responses **AGREED** by members and signed by the Chairman and the Clerk as Responsible Finance Officer.

4.4 **Accounting Statements**

Members were in receipt of the Accounting Statement (Annual Return) and supporting papers for the year ended 31 March 2017 which were unanimously **APPROVED** and were signed by the Mayor and the Clerk as responsible Finance Officer.

The Clerk was thanked for her hard work in preparing the accounts.

5. **Date of the next meeting:** 24 July 2017

6. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBER OF THE PUBLIC**

It was **AGREED** that in view of the nature of the matters to be discussed that the public and press be excluded from the meeting.

7. **Cemetery Chapel and Woodland Burial**

Members were in receipt of two business plans for the refurbishment of the cemetery chapel and woodland burial. The Clerk was asked to write further finance papers to support the business plans. It was agreed to arrange a visit for members to view the chapel.

It was unanimously **AGREED** in principle to progress the business plan for the Woodland Burial via option 2 and bring back to Full Council.

It was unanimously **AGREED** to progress the business plan for the chapel but the 2 phases are to be reviewed in order that the lecturn and floor are moved into phase 1. It was also **AGREED** to investigate the possibility of grant funding for the project.

The Clerk was thanked for all her hard work in preparing the business plans.

There being no further business, the Mayor closed the meeting at 8.30pm

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Signed

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Dated