

**MINUTES OF THE PLANNING, TRANSPORTATION AND ENVIRONMENT  
COMMITTEE HELD ON THURSDAY 24 MAY 2018 AT 7.00 PM  
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Chairman – Cllr. T. Adams,  
Cllr. T. Bartlett, Cllr. M. Bossingham

Janet Warner PSLCC AICCM– Deputy Clerk

**1. ELECTION OF VICE CHAIRMAN**

It was **AGREED** to elect Cllr. Bossingham as Vice Chairman.

**2. MINUTES OF THE MEETING HELD ON 26 APRIL 2018**

The Minutes of the meeting held on 26 April 2018 which were approved by Full Council on 21 May 2018 were signed by the Chairman.

**3. DECLARATIONS AND REQUESTS FOR DISPENSATIONS.**

Cllr. Bossingham declared an interest in planning application PF/18/0850.  
Cllr. Bartlett declared an interest in planning application PF/18/0913.

**4. APOLOGIES FOR ABSENCE**

Apologies for absence were accepted from Cllr. Harris (commitment elsewhere), Cllr. Leeds (family commitment) and Cllr. Stibbons (family commitment).

**5. PUBLIC PARTICIPATION**

There were no members of the public present.

**6. PRE-SUBMISSION PLANNING APPLICATIONS**

**Roughton Road development** – It was noted that Cllr. Adams and the Deputy Clerk had attended the drop-in event at Merchants' Place at which revised plans were on display. The main changes were that the sports facility and care home are now behind Burnt Hills. The site is within the parish of Roughton. It was felt that there is no need for comment at present.

**7. PLANNING APPLICATIONS:- Appendix A attached.**

**8. OTHER PLANNING MATTERS**

**8.1 Existing planning applications:-**

Camping at Beef Meadow – There was no update to report.

Proposed EE Rail Installation – It was noted that Harlequin Group had advised that other sites had been considered and discounted. It was **AGREED** to instruct the Deputy Clerk to write for clarification as to what is happening in respect of the proposed mast at Middlebrook Way.

**8.2 Scaffolding at 61-63 Church Street:-** It was noted that the request for screening has been passed to the landlord's project management team. It was **AGREED** to instruct the Deputy Clerk to ask for an update.

**8.3 Local Plan** – Cllrs. Adams and Stibbons attended the site visits. The new Local Plan will be subject to public consultation.

**8.4 Other Planning Matters:-**  
There were no other matters to report.

## **9. TRAFFIC ORDERS**

**High Street & Jetty Street** – Concern was raised re access for delivery vehicles. Cllr. Adams will contact Highways to enquire whether the one-way system could be relaxed during the works.

## **10. HIGHWAY MATTERS**

**10.1 Parish Partnership Schemes & Dropped Kerbs:-** There was no update.

**10.2 Highway Works:-** Cllr. Adams provided an update on upcoming highway works including sewer inspections and pavement repairs.

**10.3 Holt Road Roundabout** – It was **AGREED** to ask the contractor responsible for cutting the grass on the roundabout for his opinion as to how the grass surface could be reinforced / repaired.

**10.4 Other Highway Matters** (for information only)  
There were no other highway matters to report.

## **11. FOOTPATHS & PUBLIC RIGHTS OF WAY**

**11.1 West Cliff path from No 1 to Craft Burger** – Cllr. Adams advised that his research is continuing.

**11.2 Annual Inspection of Public Rights of Way** – Cllr. Bartlett advised that this will be discussed at the next Walkers are Welcome meeting.

**11.3 Other footpath and Public Rights of Way matters** (for information only)  
There were no other matters to report.

## 12. TRANSPORTATION

- 12.1 Bittern Line:-** It was **AGREED** to instruct the Deputy Clerk to write to the Managing Director of Greater Anglia to raise concern in respect of signal and point failures and overcrowding on trains.  
A letter of thanks from the Bittern Line for the £500 grant was noted.
- 12.2 Other transportation matters** (for information only)  
There were no other matters to report.

## 13. CORRESPONDENCE AND OTHER MATTERS

- 13.1 Fire safety – Flats and Rented Accommodation:-** A reply from NNDC was noted. It was **AGREED** to contact Steve Hems to invite him to meet with representatives from the committee discuss this further.
- 13.2 Unauthorised Developments & Encampments:-** It was felt that it would be more appropriate for the District Council to respond.
- 13.3 Parking Obstructions on The Gangway –** Following a recent site visit attended by representatives from NCC Highways, NNDC and the Town Council, it was suggested by NCC that the bottom section of The Gangway be made a clearway with no parking permitted other than when the fishermen need to move their boats off the beach during storms. NCC advised that the total maximum cost of the project would be £6k.  
It was **AGREED** to recommend that Cromer Town Council pay 1/3 of the cost up to a maximum of £2k. County Cllr. Adams advised that he would be prepared to pay up to £2k from his County Council members' allowance. NNDC will fund the final third.  
Cllr. Adams advised that there is a need to lift yellow lines in some areas of the town to provide more parking but due to other priorities he would not be able to fund it in this financial year.
- 13.4 Local Plan/Transportation/Traffic/Parking –** It was suggested that the new Local Plan needs to include transport, economic development, sport provision etc and that it would be beneficial to meet with NCC transport to establish what might be possible and also carry out a stocktake of existing businesses including the commercial businesses on the edge of town. It was **AGREED** to set up a working group to research this and report back to a future meeting. Cllrs. Adams, Bartlett, Bossingham and Harris will be on the working group.
- 13.5 Community Led Housing –** It was noted that there is a forthcoming event in Trimmingham but members felt there was no need to attend as this has already been covered at other meetings.

**13.6 Highway Rangers** – It was noted that any issues need to be reported asap. Cllr. Adams asked that members report any loose paving stones and if possible take photos.

**13.7 Other Correspondence** (for information only)

Norfolk Parking Partnership Joint Committee – Circulated and noted.

Marine Conservation - It was noted that Alice Tebb will be attending the meeting on 09 August 2018.

**14. DATE OF NEXT MEETING** Thursday 21 June 2018 at 7.00 pm.

There being no other business the Chairman closed the meeting at 8.35 pm.

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**Chairman**

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**Date**

CTC NO	Planning Application reference	Detail of application	Location
1	PF/18/0744	Single storey side and rear extensions  <i>No objections – Planning Protocol</i>	15 Overstrand Rd
2	PF/18/0649	Change of use of shop (A1) to restaurant (A3), alterations to front elevation, erection of single storey rear extension including insertion of roof lights  <i>Support</i>	1 & 1a Church St
3	LA/18/0650	Internal & external alterations to facilitate change of use of shop (A1), to restaurant (A3) and erection of single storey extension  <i>Support</i>	1& 1a Church St
4	PF/18/0561	Installation of kitchen extraction ducting (part retrospective)  <i>No objections</i>	Cromer Academy
5	PF/18/0848	Installation of two dormer windows and rooflight  <i>No objections</i>	3 Burnt Hills Wood
6	PF/18/0850	Conversion of existing four bedroom dwelling to two bed dwelling and a one bed dwelling with associated external alterations including rendering of front elevations  <i>No objections but EN4 compliance</i>	3 Bernard House Corner Street

7	PF/18/0534	Demolition of dwelling and erection of two storey dwelling with parking under  <i>No objections</i>	17 Whitehouse Estate
8	PF/18/0776	Erection of two storey side extension & single storey side/rear extension  <i>No objections</i>	13 Shipden Ave
9	PF/18/0914	Variation of condition 1 of planning permission PF/13/0212 to allow the pharmacy building to be retained for a further 6 months  <i>No objections</i>	Cromer Group Practice Overstrand Road
10	PF/18/0888	Erection of pulley raised netting 6m above ground level and supported by scaffold pole along the boundary of the cricket ground. Scaffold poles to remain in situ during cricket season only.  <i>Support</i>	Norton Warnes Cricket Ground Overstrand Road
11	PF/18/0913	Erection to single storey detached dwelling  <i>No objections</i>	Cransway 3 Colne Place