

**MINUTES OF THE PLANNING, TRANSPORTATION AND ENVIRONMENT
COMMITTEE HELD ON THURSDAY 04 OCTOBER 2018 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Chairman – Cllr. T. Adams,
Cllr. T. Bartlett, Cllr. M. Bossingham, Cllr. P. Harris, Cllr. B. Stibbons

Julie Chance PSLCC - Town Clerk
Janet Warner PSLCC AICCM– Deputy Clerk

In attendance: Cllr. M. Hayhurst

1. MINUTES OF THE MEETING HELD ON 06 SEPTEMBER 2018

The minutes of the meeting held on 06 September 2018 were signed by the Chairman.

2. DECLARATIONS AND REQUESTS FOR DISPENSATIONS.

There were no declarations of interest.

3. APOLOGIES FOR ABSENCE

Apologies for absence were accepted from Cllr. Leeds (RNLI commitment) and Cllr. Plewman (ill health).

4. PUBLIC PARTICIPATION

There were no members of the public present.

5. PRE-SUBMISSION PLANNING APPLICATIONS

There were no pre-submission matters.

6. PLANNING APPLICATIONS Refer Appendix A attached.

7. OTHER PLANNING MATTERS

7.1 Existing planning applications

There were no updates to report.

7.2 P0/18/1551 – Roughton Road

There was no update to report.

7.3 NNDC Development Committee

There were no items to report.

7.4 Plastic Hedge

It was noted that the plastic hedge is within the permitted development. Concern was raised that if the hedge sheds any plastic it could be washed away with surface water into the sea.

7.5 Telecommunications mast, Holt Road

Further correspondence from the prospective applicant was noted.

7.6 Other Planning Matters (for information only)

The Warren – It was noted that the works to replace the pavement have commenced.

The Old Station House – It was suggested that CTC write to Greene King to ask that they tidy the frontage to this building which is the gateway to Cromer for people arriving by train. Greene King will also be advised that the Town Council are willing to discuss options for the future use of the building.

Bittern Line – Cllr. Bartlett advised that he and Cllr. Adams have been invited to meet with representatives from the Bittern Line who would like to provide information for people who have had their journeys delayed. They would also like to make the station more user friendly and provide better connectivity with bus services.

8. TRAFFIC ORDERS

There were no traffic orders to report.

9. HIGHWAY MATTERS

9.1 Dropped Kerbs

A list of sites was circulated to members who asked that the kerbs at the top of Norwich Road and near the pedestrian access to Morrisons on Beach Road are also assessed. Cllr. Adams and Mr. Bond will visit some of the locations and the list will be prioritised. It was **AGREED** that Cllr. Adams will discuss costs with Highways and the Clerk will prepare a budget for the project.

9.2 Highway Works

Members were in receipt of a report from County Cllr. Adams (attached).

9.3 Signage to car parks

It was noted that this issue is to be considered at a forthcoming Town Council meeting.

9.4 Sale of cars on verges

It was **AGREED** to issue a press release making people aware that the Town Council spends a considerable amount of public money maintaining the verges and it is not helpful when cars are parked there. It was also **AGREED** to contact the NNDC Environmental Protection team for further guidance.

9.5 Other Highway Matters (for information only)

Visibility at Holt Road Roundabout

This will be added to the next agenda for consideration.

Roadside advertising for events outside the area

Concern was raised at the number of advertising boards for events in Peterborough. As none of the boards are in Cromer it was suggested that they are reported to the appropriate council.

Parking at Cromer Hospital

It was reported that there has been conflict between hospital staff and the residents of nearby streets in respect of parking and suggested that the hospital staff be given permission to park at Cabbell Park. It was **AGREED** to ask CTC to take this up with Karl Read at NNDC.

10. FOOTPATHS & PUBLIC RIGHTS OF WAY

10.1 West Cliff path from No 1 to Craft Burger

It was noted that the report compiled by Cllr. Adams has been acknowledged by NNDC.

It was **AGREED** to send a letter of thanks to NNDC for the repairs to the footpath at The Marrams.

10.2 Howards Hill footpath

It was noted that Karl Read is consulting with colleagues at NNDC before agreeing to a date for a site visit.

10.3 Other footpath and Public Rights of Way matters (for information only)

FP19 Henry Blogg Road to Norwich Road

Cllr. Adams advised that he has the costs for improvements to this footpath. It is hoped to progress this via a future Parish Partnership Scheme or via the NCC Member's Allowance.

11. TRANSPORTATION

11.1 Transportation matters (for information only)

There were no matters to report.

12. **CORRESPONDENCE AND OTHER MATTERS**

12.1 **Fire safety – Flats and Rented Accommodation**

The report from Mr. Hems is still awaited.

12.2 **Local Plan Working Group**

It was noted that the group are to set a date to meet.

12.3 **Cutting of Grass Banks**

Members were in receipt of a list of grass banks but it was noted that some are in private ownership and others need to be cut using more specialist equipment. It was suggested that this be considered in line with the Environmental Policy and the banks are made more attractive with wild flowers which will also benefit wildlife. Roadside Nature reserves could be a possibility.

It was **AGREED** that Cllr. Adams will establish whether is any funding available and if any of the banks listed should already be on the verge cutting list.

12.4 **Environmental Policy**

It was noted that this is to be considered at a forthcoming Town Council meeting.

12.5 **Draft Flooding Report**

It was noted that further updates to the report are awaited thus this item will be carried forward to the next meeting. In the meantime, it was **AGREED** to write to Anglian Water and Norfolk County Council to thanks them for their works to date in respect of flooding.

12.6 **Other Correspondence** (for information only)

There was no other correspondence to report.

13. **DATE OF NEXT MEETING** Thursday 01 November 2018 at 7.00 pm.

There being no other business the Chairman closed the meeting at 8.20 pm.

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Chairman

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Date

APPENDIX A

CTC NO	Planning Application reference	Detail of application	Location
1	PF/18/1593	Single storey detached dwelling with new vehicular access <i>No objections</i>	Land adj to 40 Howards Hill
2			
3			
4			

Highways report for CTC Planning, Transportation & Environment Committee 4/10/18

Defects reported since last Full Council meeting:

- 11 damaged/faulty or non-functional streetlights (various). 'Nights drawing in' social media post requesting reports are made to CTC completed by Deputy Clerk.
- 2 Illuminated Bollards (Runton Road) – damaged or missing.
- 2 damaged utility covers – Anglian Water completed.
- 1 Pothole (Norwich Road), 1 blocked gully (Holt Road), 1 faded sign (Holt Road) and 1 damaged guard rail (Bernard Road) all pending.
- Surface deterioration around Stop valve on junction of Hans Place/ Louden Road date tbc.

Social Media

We continue to post regular updates of upcoming works on social media at the request of taxi drivers. The posts continue to receive a lot of hits and feedback.

Unfortunately, some of the information provided last week regarding the closures required for filming around Garden Street was inaccurate and some businesses were not informed as they should have been as part of the TRO procedures.

Various complaints were received by the Town Council and on social media – there is a real risk these social media posts associate the Town Council with the works upcoming.

Various correspondence has been received, including social media posts.

Though at the time of writing and to our knowledge, none of these have turned into any formal complaints for the attention of the Traffic Management Company concerned or various local authorities.

Current/ upcoming works:

- Now – 5th October – Various BT infrastructure improvements on Norwich and Roughton Road – some traffic signal controls necessary.
- Now – 12th October – Roving Anglian Water inspections of sewers across most roads in Cromer. Only minimal disruption expected.
- Now – 9th November – The Warren, pavement rebuild (as previously reported).
- 5th-9th October – The Warren. Gas maintenance works – no additional disruption expected.
- 25th-31st Oct – Lynewood Close. Gas maintenance works – no disruption expected.
- 5th-7th November – Closure of Overstrand Road, near to Norwich Road junction to enable Anglian Water works (temporary traffic lights and disruption likely).
Sunken Fire Hydrant opposite St Marys Road on A149 Norwich Road will be completed within the same timescales (possibly overnight).
- 7th/8th November – Closure of Northrepps Road just beyond Cromer boundary to enable BT works.
- 19th-23rd November – Closure of Roughton Road, Between Mayfield Drive and Fletcher Way to enable Gas maintenance works.

Other works will be published before our next meeting and published on social media etc.

We will likely also soon hear of the dates for the surfacing works on the pavement at Footpath 6 - Brunswick Terrace, and of the resurfacing of the road at the junction/mini-roundabouts at Cromwell Road, Overstrand Road and Mill Road.