

**MINUTES OF THE CHRISTMAS SUB-COMMITTEE**  
**HELD ON MONDAY 4<sup>TH</sup> FEBRUARY, 2019 AT 10.30 AM**  
**IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Chairman – Cllr. R. Leeds, Cllr. A. Yiasimi, Jim Bond, John Hodgkinson,  
Dave Roberts and Pat West.

Julie Chance PSLCC – Town Clerk.  
Sarah Woods- Administration Assistant.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. M. Russell, Jo Guise, Paul Kendrick, Tony Shipp and Carole Shippey.

**2. MINUTES OF THE MEETING HELD ON MONDAY 5<sup>TH</sup> NOVEMBER, 2018**

The Minutes of the meeting held on Monday 5<sup>th</sup> November 2018, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Declarations of interest were received from Cllr. R. Leeds in respect of any PA matters.

**4. CHRISTMAS EVENTS 2018**

- 4.1 Taxi Rank:-** The Clerk reported that Bond Street was added to the road closure by Norfolk County Council at no extra cost. This was a trial and would be considered for future years. It was reported that the taxi companies have expressed concern that they were unable to use Bond Street until 9.30 am on the Saturday of the event. Pat West reported, that as well as the road closure, a suspension of parking order was also required. Because this was not in place Bond Street was unable to be used for the taxi rank until 9.30 am on the Saturday. If the suspension of parking order is in place for this year the bollards can be put in place the night before. The suspension of parking order will also allow for parking by the taxi rank in the disabled spaces. It was **AGREED** that letters will be required for the businesses in Bond Street to keep them informed of arrangements.
- 4.2 Christmas Market – New Street and High Street:-** It was reported that this was a success again this year with a couple of small issues being dealt with on the day. Cllr. Leeds will liaise with Chris and Kathy Lynch to ascertain whether they are willing to run the street market again this year. If they are unable to do so, Cllr. Leeds will liaise with the Chamber of Trade to try and find a solution. It was **AGREED** that the booking forms and pitch fee will be dealt with in the office at Cromer Town Council in future. Each booking will be allocated a number as they book. Social media will be used to promote the stalls for both the street market, the parish hall stalls and the charity stalls in the Church.
- Trade and Charity Stalls – Church and Parish Hall:-** It was **AGREED** that the fee will be kept as in previous years at £10 for charity stalls and £20 for trade stalls.
- 4.3 Community Carol Service:-** This matter will be discussed again once the new Mayor has been elected in May 2019.
- 4.4 Entertainment:-** It was **AGREED** to book the stilt walkers, Disney princess, super hero, twist and shape, the reindeer and donkeys and the organ again this year. It was **AGREED** that the Clerk will liaise with the Carnival Committee with a view to booking further entertainment during the day on the Saturday of the event.
- Stage Entertainment:-** This matter will be placed on the next agenda for discussion. Some discussion took place concerning the structure of the stage. It was **AGREED** Cllr. Leeds will liaise with the scaffolding company and ask whether the front bars can be removed.
- 4.5 Father Christmas/Grotto:-** It was **AGREED** that the fake snow will not be used for the grotto this year. The sheets will be extended to look like snow. It was **AGREED** that the same arrangements will be made as last year for Father Christmas.
- 4.6 Christmas Tree and Nativity Festivals:-** The Clerk reported that the numbers were down on previous years and social media will be used to promote these events.

- 4.7 **Wreaths/Pew Ends:-** The Clerk reported that the numbers were down on previous years and social media will be used to promote this event. The committee thanked Jo and Margaret for all their hard work with the pew ends.
- 4.8 **Alternative Christmas Tree:-** This matter will be placed on the next agenda for discussion.
- 4.9 **Christmas Lighting:-** This matter will be placed on the next agenda for an update.
- 4.10 **Projector:-** This matter will be placed on the next agenda for further discussion. Cllr. Leeds, Jim Bond and Peter Stibbons will make some enquiries into the best equipment.
- 4.11 **Date for 2019:-** The Clerk reported that the dates have been confirmed with the Church and Parish Hall for Wednesday 27<sup>th</sup> November to Saturday 30<sup>th</sup> November. Noted.
- 4.12 **Road Closures 2019:-** It was reported that the buses were diverted and worked well this year. It was **AGREED** that the road closures will be the same as for 2018 but will include Brook Street and Bond Street. The Clerk will action accordingly. It was **AGREED** that new road closure signs will be purchased this year. Pat West will action.
- 4.13 **Torch Light Procession:-** The Clerk reported that the flaming torches did not work well and were dangerous. The Clerk reported that the Mayor and Deputy Mayor of Sheringham had melted wax over their coats by the end of the procession. It was **AGREED** that the Clerk would write to the Mayor and Deputy Mayor of Sheringham to apologise and offer to pay for the cleaning of their coats. It was **AGREED** that the foam glow torches which were used for the fireworks event will be used for the 2019 event. It was **AGREED** that 250 of the glow torches will be purchased. The torch procession will be from North Lodge along Mount Street, Loudon Road, Prince of Wales Road, Hamilton Road and Church Street to the Church. The Clerk will enquire whether the Stilt Walkers and bubble car can lead the procession. The Clerk will liaise with the Friends of North Lodge Park to ask whether they would provide mulled wine, juice and sausage rolls. It was **AGREED** that the cost of the refreshments will be met by the Christmas committee budget.
- 4.14 **Chamber of Trade:-** It was **AGREED** that the Clerk would invite Sam Grout to the next meeting.
- 4.15 **Budget:-** The Clerk will update the budget and circulate for the next meeting.

5. **DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 1<sup>st</sup> April, 2019 at 10.30 am in the Council Chamber, North Lodge.

**There being no other business the Chairman closed the meeting at 11.45 am.**

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**Chairman**

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**Date**