

MINUTES OF THE MEETING OF THE POLICY & RESOURCES COMMITTEE
HELD ON 26TH FEBRUARY, 2019 AT 7.20 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. T. Bartlett, Vice-Chairman – Cllr. R. Leeds,
Cllr. T. Adams and Cllr. D. Pritchard.

In Attendance:-

Cllr. M. Hayhurst.

Julie Chance PSLCC – Town Clerk.
Janet Warner PSLCC – Deputy Clerk.

Two members of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 22ND JANUARY, 2019

The Minutes of the meeting held on 22nd January 2019, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. P. Harris – work commitments and Cllr. Y. Nolan – family commitments.

4. PUBLIC PARTICIPATION

None received.

5. FINANCE AND STATUTORY MATTERS

5.1 Website:- The Clerk reported that the Deputy Clerk and Administration Assistant have met an advisor in order to put together a brief. Several issues need to be addressed before the Website Companies can be invited to give a presentation on the required brief. It was **AGREED** that the Clerk would arrange a meeting with the advisor in order that the Members can ask and answer any questions. This matter will be placed on the next agenda for an update.

5.2 Finance Sheets – December 2018:- Circulated. **AGREED.**

5.3 Standing Orders:- The Deputy Clerk circulated the draft standing orders which were **AGREED.**

5.4 Flag Policy:- It was **AGREED** to replace the last two pages of the flag policy with the schedule of all dates for flying the flags. It was **AGREED** to replace the photograph on the front of the flag policy. Cllr. Pritchard will action the new photograph. Cllr. Pritchard reported that there are no national plans to lower or to encourage the lowering of the EU Flag on 29th March if Brexit proceeds on that date. The decision of whether to lower the EU Flag for Cromer needs to be taken by Full Council.

- 5.5 **Lone Worker Policy:-** This matter will be placed on the next agenda for discussion. The most up to date copy of the Loan Worker Policy will be circulated to all Members before the meeting.
- 5.6 **Friends of North Lodge Park – Funding Request:-** The Clerk circulated the information and costings for the new play equipment and bridge in North Lodge Park received from the Friends of North Lodge Park. Planning permission has been granted and funding is being sought. It was **AGREED** that Cromer Town Council will purchase equipment up to the cost of £29,000. Once purchased Cromer Town Council will gift the equipment to the Friends of North Lodge Park on the understanding that North Norfolk District Council agree to take on the future maintenance of the equipment once gifted. It was **AGREED** that the equipment would be purchased once the remainder of the funding for the whole project is in place.
- 5.7 **Mobiloo:-** The Clerk reported that the company providing the mobiloo for the four events in Cromer have increased their prices by £485 from last year. This is a concern as no notice was given to Cromer Town Council of the price increases in advance and means that the cost will be in excess of the amount allowed in the budget. The Mobiloo is parked on the Meadow car park opposite the Honeypot, who have purpose built changing places, for three of the events. It was **AGREED** to meet with ACS who run the Honeypot to enquire whether they could keep the Honeypot open for the three events if Cromer Town Council pay the costs for the staff to run the changing places facility. It was **AGREED** that the Clerk provisionally book the Mobiloo for the Crab & Lobster Festival in May. This matter will be placed on the next agenda for an update.
- 5.8 **Investment Sub-Committee:-** The Clerk circulated the notes from the Investment Sub-Committee which were agreed with the proviso that Cllr. Bartlett be tasked to investigate the best investment opportunities.
- 5.9 **SLCC – AGM:-** It was **AGREED** that the Clerk, Deputy Clerk and Councillor Pritchard will attend the AGM on Friday 26th April, 2019 at Weston Longville.

6. CORRESPONDENCE AND OTHER MATTERS

- 6.1 **Mental Health:-** Cllr. Hayhurst gave an update including the new initiative that is taking place at Cromer Town Football Club and an initiative that has been introduced within the schools in Cumbria. Cllr. Hayhurst has met with key contacts and will continue to explore what is available locally. This matter will be placed on the next agenda for a further update.
- 6.2 **RNLI Cromer:-** The Clerk read a letter received from RNLI Cromer thanking the Members for the donation from the Mayor’s charity 2017/18.

7. DATE OF NEXT MEETING

The date of the next meeting was noted as Monday 15th April, 2019.

There being no other business the Chairman closed the meeting at 8.50 pm.

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Chairman

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Date