

**MINUTES OF THE MEETING OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**  
**HELD ON THURSDAY 30<sup>TH</sup> MAY, 2019 AT 7.00 PM**  
**IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Cllr. P. Harris, Cllr. M. Hayhurst, Cllr. R. Leeds and Cllr. E. Spagnola.

**In Attendance:-**

Cllr. H. Cox.

Julie Chance PSLCC – Town Clerk.  
Janet Warner PSLCC – Deputy Clerk.

It was **AGREED** that Cllr. Harris would temporarily take the Chair for the meeting.

**1. ELECTION OF VICE-CHAIRMAN**

It was **AGREED** that Cllr. Harris be elected as Vice-Chairman of the committee.

**2. MINUTES OF THE MEETING HELD ON 4<sup>TH</sup> APRIL, 2019**

The Minutes of the meeting held on 4<sup>th</sup> April 2019, having been **AGREED** at Full Council on Monday 17<sup>th</sup> April 2019, were signed by the Chairman.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. M. Bossingham – Family Commitments, Cllr. J. Davis – Previous Engagement and Cllr. M. Russell – Family Commitments.

**4. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

**5. PUBLIC PARTICIPATION**

No members of the public attended the meeting.

**6. COMMUNITY ENGAGEMENT STRATEGY**

**6.1 Citizenship:-** It was reported that the task and finish group have not yet met. It was **AGREED** that the Clerk would prepare a list of the task and finish groups, their aims and membership which will be circulated to all Members with a request for volunteers to join them. At present the task and finish group for Citizenship consists of Cllrs. Davis, Harris, Hayhurst and M. Russell.

**7. EXISTING PROJECTS – TASK AND FINISH GROUPS**

**7.1 Youth Provision and Play Equipment:-** It was reported that the task and finish group has not yet met. The task and finish group for Youth Provision and Play Equipment is Cllrs. Adams, Bossingham, Davis and Hayhurst.

- 7.2 Pocket Park:-** Cllr. Leeds reported that the stone pick went very well and a lot of stones have been removed. The grass seed has not taken and the area will need to be reseeded in the autumn. The Clerk reported that the contractors are not prepared to empty the bins on the site unless they are placed close to the pavement. The Clerk reported that one of the residents is prepared to remove the black bags weekly and place them near the pavement for the contractors to take away. Cromer Town Council will provide the black bags. It was **AGREED** to purchase two litter bins at a cost of £478.95 each. The bins will be sited beside the two picnic benches. It was **AGREED** that the site needs to be inspected on a regular basis and the Clerk will prepare some check forms for this purpose. There will also need to be an annual safety check from a reputable company. Members will need to receive some training in order to understand what checks need to be carried out. The Clerk reported that the slide will be installed in July. It was **AGREED** that the Clerk would liaise with the contractors making the slide to enquire whether there is an age range. It was **AGREED** that a sign would be erected to inform users of any age range. The residents would like to raise money to install further equipment and they are creating a website for the area. It was **AGREED** that an information sign would be erected at the entrance of the site and the Clerk will liaise with Cllr. Bartlett on the design and wording. The Clerk reported that she had contacted Victory Housing to enquire whether the verge on the corner of Lynewood Close could be added to the land transfer in order to accommodate the bike racks. Victory Housing said if the verge is included the footpath surrounding the site will also need to be included. The Clerk advised against this course of action as it would increase the maintenance costs for Cromer Town Council considerably. It was **AGREED** that the Clerk would inform Victory Housing that Cromer Town Council does not wish to add the verge and the footpath to the transfer. An alternative position will be agreed for the bike racks. It was **AGREED** that Members would visit the site before the next meeting to look at disability access and where to site the bike racks.
- 7.3 Cromer Community Emergency Plan:-** The Deputy Clerk gave an update on the Cromer Community Emergency Plan. This matter needs to be looked at by the task and finish group in order to progress the matter. This matter will be placed on the next agenda for an update. The task and finish group consists of Cllrs. Bossingham and Davis.
- 7.4 Environmental Policy Action Plan to Include Wildlife Policy:-** The task and finish group have not met to date and this matter will be placed on the next agenda for further discussion. The task and finish group consists of Cllrs. Bossingham and Harris.
- 7.5 Cromer Community Land Trust:-** The task and finish group have not met to date. The task and finish group consists of Cllrs. Davis, Harris and M. Russell. It was **AGREED** to remove this matter from the agenda until such time as more information is at hand.
- 7.6 Cromer Public Art Commission:-** The task and finish group have not met to date. The task and finish group consists of Cllrs. Adams, Davis and Harris. The task and finish group will meet to identify possible sites for art work and report to the next meeting.

## **8. NEW AND FUTURE PROJECTS**

- 8.1 Old Chapel:-** The Clerk reported that she had met with the Assistant Head of Museums who may be able to obtain funding. It was **AGREED** that the Clerk would arrange a meeting with the Assistant Head of Museums to discuss possible uses for the old chapel. It was **AGREED** that the Clerk would arrange a meeting for the Members to look inside the old chapel.

9. CORRESPONDENCE AND OTHER MATTERS

None received.

10. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 11<sup>th</sup> July, 2019 at 7.00 pm. Please note Members are meeting on site at 6.30 pm prior to the meeting.

**There being no other business the Chairman closed the meeting at 8.16 pm.**

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Chairman

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Date