

Planning & Environment Committee

Terms of Reference

1. Committee Objective :

The Committee is responsible for Planning & Development, Transportation, Highways, Licenses and Street Naming, Emergency Services

2. The functions of the Committee:

2.1 The Committee will be responsible for commenting upon the following:

- 2.1.1 Planning and Development
- 2.1.2 Transportation and Highways
- 2.1.3 Licenses
- 2.1.4 Street Naming

2.2 The Committee will be responsible for advising the Council upon the following:

- 2.2.1 North Norfolk District Council – Local Development Framework & related matters.
- 2.2.2 Norfolk County Council – Structure Plan, Minerals & Waste Plan and related matters.
- 2.2.3 Other planning matters relating to the Town in general.
- 2.2.4 Policy relating to Planning, Highways, Transportation, Environment, Licences and it's other functions.

3. Delegated Powers from Council within Budget and Policy

- 3.1 Planning- Decide response to NNDC and NCC on all plans where Town Council is consulted.
- 3.2 Highways - Decide response to NCC on Highways matters.
 - Action to be taken in other highways related matters.
- 3.3 Licences- Decide response on all licences where Town Council is consulted.
- 3.3 Street Naming - Advise on names for new streets where consulted.

4. Monitor, Consult and Advise :

- 4.1 County Council Functions
- 4.2 Planning & Building Regulations – NNDC
- 4.3 Housing Services – NNDC
- 4.4 Economic Development – NNDC
- 4.5 Licences, Electoral Registration etc – NNDC
- 4.6 Review of Emergency Services

5. Committee Membership:

Chairman and Vice-Chairman (Council Members) and at least 3 other appointed members from Council in accordance with Standing Orders. The Mayor and Deputy Mayor are also members of this Committee.

Draft Dated November 2002
Reviewed Sept 2010