

**MINUTES OF THE MEETING OF THE STRATEGY AND FINANCE COMMITTEE**  
**HELD ON TUESDAY 26<sup>TH</sup> FEBRUARY, 2013 AT 7.00 PM**  
**IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Chairman:- Cllr. D. Pritchard, Cllr. T. Bartlett, Cllr. H. Cox, Cllr. S. Eastwood,  
Cllr. T. Nash, Cllr. K. Royall and Cllr. G. Smith.

Julie Chance – Town Clerk.

**1. MINUTES OF THE MEETING HELD ON 15<sup>TH</sup> JANUARY 2013**

The Minutes of the meeting held on 15<sup>th</sup> January 2013, having been **AGREED** by Town Council on 28<sup>th</sup> January 2013, were signed by the Chairman.

**2. DECLARATIONS OF INTEREST**

Declarations of interest were received from Cllr. T. Bartlett in respect of COAST Festival and Cromer Preservation Society. Declarations of interest were received from Cllrs. H. Cox and K. Royall in respect of the Crab & Lobster Festival.

**3. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**4. PUBLIC PARTICIPATION**

No members of the public attended the meeting.

**5. NORTH LODGE PARK**

**5.1** The Clerk reported that a workshop will be held on Monday 4<sup>th</sup> March from 4.00 pm to 6.00 pm in Merchants' Place. All Members have been informed. This workshop has been arranged by the independent consultant.

## 6. PARISH PLAN

- 6.1 Cllr. Bartlett reported that the Parish Plan questionnaire is now ready to go to print and the final version will be circulated to all Members shortly. It is recommended to Full Council that the printing costs which are in the region of £144, be covered from the publicity budget. Cllr. Bartlett will confirm the costs at the next Full Council meeting.

## 7. SECURITY

- 7.1 It was **AGREED** that the system to be installed will be the wireless ground and basement monitored in the sum of £1,763. There will be an annual maintenance cost of £80 which will need to be added to future budgets. It was **AGREED** to recommend to Full Council that the cost for installation of the new system will be met from the North Lodge maintenance budget. It was **AGREED** that the SOS system for loan workers will be discussed again once the lone worker risk assessment has been approved and adopted.

## 8. FINANCE

- 8.1 **Monthly Accounts – December and January:- AGREED**
- 8.2 **Grants – COAST and Crab and Lobster Festivals:-**It was **AGREED** that the grants allowed in the budget of £2,000 for each festival would be paid this year. It is recommended to both the COAST Festival and Crab & Lobster Festival that they try and secure funding from the surrounding villages which benefit from the Festivals. It was **AGREED** to support both Festivals for a further year allowing them time to secure further funding from other sources in order to become self-sufficient.
- 8.3 **Cheque Signatory:-**It was **AGREED** that Cllr. Smith will be added as a cheque signatory to the main bank account.
- 8.4 **Report on Budget:-**It was **AGREED** that the Clerk will produce an overall view of the 2012/13 Budget at the year end.

## 9. CORRESPONDENCE

- 9.1 **Email – Norfolk County Council – Enabling Communications:-**It was **AGREED** that the Clerk would write to Norfolk County Council and request that they attend a Full Council meeting to make a presentation on how the initiative would work for Cromer Town Council.

## 10. DATE OF NEXT MEETING

The date of the next meeting was noted as 2<sup>nd</sup> April 2013.

**11. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

**AGREED.**

**12. STREET LIGHTING TENDERS**

It was **AGREED** to accept the tender from T.T. Jones Electrical Limited in the sum of £7,923.60 per annum.

**There being no other business the Chairman closed the meeting at 8.00 pm.**

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**Chairman**

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**Date**