

**MINUTES OF THE MEETING OF  
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE  
HELD ON THURSDAY 4<sup>TH</sup> APRIL, 2013 AT 7.00 PM  
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Chairman – Cllr. P. Harris, Vice-Chairman – Cllr. S. Eastwood,  
Cllr. T. Adams, Cllr. D. Airs, Cllr. T. Bartlett, Cllr. J. Bond,  
Cllr. H. Cox and Cllr. G. Smith.

Julie Chance – Town Clerk.

**1. MINUTES OF THE MEETING HELD ON 7<sup>TH</sup> MARCH, 2013**

The Minutes of the meeting held on 7<sup>th</sup> March 2013, having been **AGREED** by Full Council on 11<sup>th</sup> March 2013, were signed by the Chairman.

**2. DECLARATIONS OF INTEREST**

Declarations of interest were received from Cllr. T. Bartlett in respect of Planning Application No. PF/13/0302 and any Cromer Preservation Society matters.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. T. Nash.

**4. PUBLIC PARTICIPATION**

No members of the public attended the meeting.

**5. PLANNING APPLICATIONS :-** See appendix A attached.

**6. PLANNING DECISIONS:-** See appendix B attached.

**7. PRE-SUBMISSION PLANNING DOCUMENTS**

None received.

**8. PLANNING APPEALS**

**8.1** None received.

## 9. OTHER PLANNING MATTERS

9.1 **Development Committee:-** Nothing to report.

9.2 **Mobile Home:-** It was reported that North Norfolk District Council are dealing with an enquiry concerning a mobile home and 8ft fence at the Spar Shop, Cromer.

## 10. LICENSES

10.1 None received.

## 11. HIGHWAY MATTERS

11.1 **Delivering Local Highway Improvements:-** The Clerk reported that the figures for the possible projects put forward have not yet been received and she will chase accordingly.

11.2 **Cromer Bus Station:-** The Clerk read an email received from Norfolk County Council with four options for improvements to the area following the removal of the old TIC building. Options attached. It was **AGREED** that the Clerk would write to Norfolk County Council and state that Cromer Town Council would like to select option 2 at this stage but request further information on options 3 and 4 before a final decision is made.

11.3 **Highway Rangers:-** It was reported that the Highway Rangers had cut the hedge in Fulcher Avenue on their last visit as requested.

11.4 **Sign Post – Garden Street:-** The Clerk read an email stating that Norfolk County Council are unable to move the sign nearer the kerb or further back due to a drain pipe. It was **AGREED** that the Clerk would write to Norfolk County Council and request that the sign be removed and an arrow painted on the ground in its place.

11.5 **Community Rangers:-** The Clerk reported that North Norfolk District Council are in the process of introducing a new initiative called Community Rangers in order to deal with the litter and dog fouling problem. It was **AGREED** that Mark Whitmore will be invited to a future meeting to inform the Town Council how this initiative will work.

## 12. TRANSPORTATION

12.1 **Norfolk Green Bus Service – Summer 2013:-** Circulated. Noted.

12.2 **Sanders Bus Service:-** It was **AGREED** that the Clerk would write to Sanders Coaches and enquire whether their service has been altered to arrive five minutes early. A lot of complaints are being received from members of the public who have missed buses due to them arriving early. If the service has been changed the Clerk will enquire why the public have not been informed.

**13. CORRESPONDENCE AND CIRCULARS**

- 13.1 Coastal Path:-** Cllr. Harris reported that he has not yet met with Norfolk County Council to discuss this matter. This matter will be placed on the next agenda for further discussion.
- 13.2 CCTV North Norfolk:-** The Clerk read a letter received from North Norfolk District Council inviting a representative from Cromer Town Council to attend a meeting on Wednesday 17<sup>th</sup> April at 6 pm to discuss the future of CCTV in North Norfolk. It was **AGREED** that the Clerk would circulate this invitation to all Members and request a volunteer.
- 13.3 Cromer Works:-** The Clerk read an email received from North Norfolk District Council stating that works on the Doctors Steps will commence on 8<sup>th</sup> April for a two week period. The works will include structural repairs, replacement of timber decking and general painting. Works will commence on the pier on 15<sup>th</sup> April for an approximate period of six to eight weeks. The works will include repairs to the theatre roof, render repairs and general external painting of the theatre, painting to all the handrails, benches, shelters and roof lanterns over the box office/tides restaurant. Completion of the replacement timber decking/boxing that runs along the eastern side of the pier with hard wood. North Norfolk District Council have confirmed that the day to day running of the pier will remain unaffected and consideration will be given to public holidays and any events or shows that the pier may be presenting.

**14. DATE OF NEXT MEETING**

The date of the next meeting was noted as Thursday 9<sup>th</sup> May, 2013.

**There being no other business the Chairman closed the meeting at 8.15 pm.**

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**Chairman**

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**Date**

APPENDIX A – PLANNING APPLICATIONS

CTC NO	Planning Application reference	Detail of application	Location
1	PF/13/0247 Norfolk Homes	Erection of 145 dwellings with access road, public open space and associated works  <i>Objections – Clerk to write.</i>	Land west of Roughton Road
2	PF/13/0190 Saffron Insurance	Change of use from A1 (retail) to A2 (financial & professional services)  <i>No objections</i>	9 Bond Street
3	PF/13/0194 Mr & Mrs Patel	Erection of replacement garage  <i>No objections</i>	16 Alfred Road
4	PF/13/0257 Mr D Medhurst	Change of use from residential to A1 (retail)  <i>No objections – Signage is appropriate in size and character</i>	30 Louden Road
5	PF/12/1221 Chestnut Ltd	Alterations & refurbishments to provide two ground floor retail units and four residential flats <i>Amended proposal</i>  <i>No objections but Clerk to write to ask that to improve the appearance the brickwork is cleaned back and not painted. Also that time limits are agreed as per CPS</i>	Balcony House 1 Mount Street

6	PF/13/0268 Mr R Houlston	Installation of roof window  <i>No objections</i>	Flat 5 12 Cliff Avenue
7	PF/13/0302 Mr & Mrs S Allen	Erection of two-storey side extension  <i>No objections</i>	High Station House 61 Norwich Road
8	PF/13/0329 Mr T Hatter	Erection of single storey rear extension  <i>No objections</i>	20a Cliff Road
8	PF/13/0353 Mr Phillips & Ms Knowles	Erection of side extension  <i>No objections</i>	The Oaks 17 Cliff Avenue
10	AI/13/0384 Lloyds Banking Group	Display of illuminated advertisements  <i>No objections as long as fascia is not illuminated</i>	1 West Street

## APPENDIX B – PLANNING DECISIONS FROM NNDC

### **(a) Permission/consent for development**

PF/12/1450 erection of single-storey rear extension at 4 Charles Close

PF/12/1438 Relocation of air conditioning units and installation of additional unit and protective railings at HSBC Bank, 291 Church Street

PF/12/1303 Erection of side/front extension with rear dormer window  
At 2 Colne Road

### **(b) Refusal of permission for development**

### **(c) Application withdrawn**