

**MINUTES OF THE MEETING OF THE STRATEGY & FINANCE COMMITTEE**  
**HELD ON TUESDAY 17<sup>TH</sup> JUNE, 2014 AT 7.00 PM**  
**IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. P. Harris,  
Cllr. T. Bartlett, Cllr. J. Frosdick, Cllr. J. Hamilton-Emery and Cllr. D. Pritchard.

**In Attendance:-**

Cllr. Y. Nolan.

Julie Chance – Town Clerk.

**1. ELECTION OF COMMITTEE CHAIRMAN**

It was **AGREED** that Cllr. T. Adams be elected Chairman of the Strategy & Finance Committee.

**2. ELECTION OF COMMITTEE VICE-CHAIRMAN**

It was **AGREED** that Cllr. P. Harris be elected Chairman of the Strategy & Finance Committee.

**3. MINUTES OF THE MEETING HELD ON 6<sup>TH</sup> MAY 2014**

The Minutes of the meeting held on 6<sup>th</sup> May 2014, having been **AGREED** at Full Council on 19<sup>th</sup> May 2014, were signed by the Chairman.

**4. DECLARATIONS AND REQUESTS FOR DISPENSATIONS**

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters.

**5. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. T. Nash and Cllr. A. Yiasimi.

**6. PUBLIC PARTICIPATION**

No members of the public attended the meeting.

**7. PARISH PLAN**

Cllr. Bartlett reported that he and Cllr. Saunders will be meeting shortly to compile the Parish Plan. The Parish Plan should be used by the Committees to plan their budgets and used as advice not policy. It was **AGREED** that the Clerk would contact North Norfolk District Council to enquire whether there is any funding available for

printing of the Parish Plan. It is intended to print 500 copies. It was **AGREED** that once the Parish Plan has been compiled, a special meeting will be arranged to adopt the document.

## **8. FINANCE**

- 8.1 Monthly Accounts – April 2014:- AGREED.**
- 8.2 Child Protection Policy:-** It was **AGREED** to update Cromer Town Council's Child Protection Policy with the wording to cover vulnerable adults suggested by David Johnson at Norfolk County Council.
- 8.3 Councillor Email Addresses:-** The Clerk reported that any emails sent via an @cromertown.org email address would only be visible to the web master until the password has been changed by the sender and recipient. It was **AGREED** that this matter would be placed on hold until May 2015 when the new Council will be elected.
- 8.4 QJ&J:-** The Clerk circulated the draft transfer agreement to all Members. **AGREED.**
- 8.5 Purchase of Jewel:-** It was **AGREED** to purchase the Jewel to celebrate 30 years of service at a cost of £130.69 plus VAT and postage.

## **9. CORRESPONDENCE AND OTHER MATTERS**

- 9.1 Garden – North Lodge:-** It was **AGREED** that the Clerk will discuss this matter with the Solicitor and if he feels it is appropriate, ask him to write a letter to Hoyl stating that permission is required to use the garden for a BBQ and that it has already been booked for Carnival Day, Wednesday 20<sup>th</sup> August. Therefore the garden is not available for Hoyl to use on that date. It was **AGREED** to grant permission for Purecontent to use the garden on Wednesday 20<sup>th</sup> August for their BBQ as requested.
- 9.2 Norfolk Rural Community Council:-** It was **AGREED** that Cllr. P. Harris be nominated as Cromer Town Council's representative on this body.
- 9.3 Cromer Railway Station:-** The Clerk read an email from Ian Dinmore requesting funding of £500 towards a rail ticket machine to be located on Cromer Station. It was **AGREED** to award £500 which will met out of reserves.
- 9.4 Rural Local Council Sounding Board:-** It was **AGREED** that this matter will be placed on the next Full Council agenda for discussion and agreement for a representative.
- 9.5 Thank You Letters – Grant Funding:-** Thank you letters were received from Cromer and North Norfolk Festival of Music, Dance and Speech, Norfolk Age UK, Cromer Skate Park, Big C and Cromer Academy,
- 9.6 Broadland Tankers:-** The Clerk reported that she had witnessed a Broadland Tanker pulling into the cemetery and backing up to empty a property's cess pit. The tanker pulled the hoses across graves. It was **AGREED** that the Clerk will write to the property owner and state that this should not happen again and that her cess pit should be emptied from the front of her property. Permission needs to be sought to carry out any work in the Cemetery with

insurance cover. The tankers are damaging the road and there is the possibility of damage to the headstones. Funerals also need to be taken into consideration.

**10. DATE OF NEXT MEETING**

The date of the next meeting was noted as 15<sup>th</sup> July 2014.

**11. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

**AGREED.**

**12. NORTH LODGE & NORTH LODGE PARK**

**12.1 North Lodge Park:-** Cllr. Harris reported on the meeting with John Walker and the Heads of Terms discussed. John Walker reported that North Norfolk District Council's Heads of Terms were based on a lease and the transfer is freehold. The boundaries have been slightly changed to include the Collectors Cabin but not the sunken gardens. The reason the sunken gardens are not included is due to issues over boundaries and rights of way for the Rocket House. Negotiations could be entered into concerning maintenance of the sunken gardens as a separate issue. Cllr. Pritchard said that he did not support the transfer of North Lodge Park to Cromer Town Council without the income from the Crematorium, and proposed that the Clerk contact the Solicitors to instruct them to inform North Norfolk District Council that Cromer Town Council are not in a position to take on the freehold of North Lodge Park without the income from the Crematorium. Following lengthy discussion it was **AGREED** that this matter will be placed on the Full Council agenda in Part II on Monday 30<sup>th</sup> June, 2014.

**12.2 North Lodge – Basement Flat:-** It was **AGREED** that Cllr. Harris will prepare a business plan for the purchase of the basement flat.

**There being no other business the Chairman closed the meeting at 8.40 pm.**

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**Chairman**

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**Date**