

**MINUTES OF THE MEETING OF
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 14TH AUGUST, 2014 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE**

Present:-

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. J. Bond,
Cllr. T. Bartlett, Cllr. H. Cox, Cllr. J. Frosdick, Cllr. J. Hamilton-Emery,
Cllr. P. Harris, Cllr. C. Plewman and Cllr. A. Yiasimi.

In Attendance:-

Cllr. D. Pritchard.

Julie Chance – Town Clerk.

One member of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 17TH JULY 2014

The Minutes of the meeting held on 17th July 2014, having been **AGREED** by Full Council on 28th July 2014, were signed by the Chairman.

2. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters and by Cllr. J. Frosdick in respect of any pedestrian zones in Cromer matters.

3. APOLOGIES FOR ABSENCE

No apologies for absence were received.

It was **AGREED** to suspend the meeting for Public Participation.

4. PUBLIC PARTICIPATION

None received.

The meeting was reconvened.

5. PLANNING APPLICATIONS - Appendix A attached.

It was reported that Cllr. Cox is liaising with North Norfolk District Council concerning Planning Application No. PF/14/0829 and will call this application in when possible to do so.

6. PLANNING DECISIONS - Appendix B attached.

7. PRE-SUBMISSION PLANNING DOCUMENTS

None received.

8. PLANNING APPEALS

8.1 Planning Appeal APP/Y/2610/A/14/2219340 – 1 Burnt Hills, Cromer:- The Clerk reported that the appeal is written representation only with no hearing meeting. There may be a site visit and if a date is set North Norfolk District Council will inform us accordingly.

9. OTHER PLANNING MATTERS

9.1 Development Committee:- Nothing to report.

9.2 Quality of Planning Submissions:- The Clerk reported that she had not received a reply to her letter to North Norfolk District Council and she will chase accordingly.

9.3 NCC Coastal Fund:- The Clerk read an email received from Norfolk County Council stating that the coastal fund is for coastal defence initiatives rather than accessibility or tourism enhancements. Noted. It was suggested that some funding be used to repair the footpath along the Marrams. Cllr. Cox reported that there is a dispute over ownership and responsibility of this footpath at the moment. It was **AGREED** that the Clerk would write to both North Norfolk District Council and Norfolk County Council and remind them of the funding available to deal with this matter.

9.4 Fearn's Field – No Dog Zone:- The Clerk reported that she has not received a reply to her letter to North Norfolk District Council. District Councillor Cox will chase this matter. Cllr. Harris has obtained a newsletter which has been produced by schools in another area. It was **AGREED** that the Clerk would circulate the newsletter to all Members and Cllr. Cox will take this idea to North Norfolk District Council.

9.5 Cabbell Park:- The Clerk reported that Steve Blatch has agreed to attend the Planning Committee meeting on 9th October to inform the Members of the current position and answer questions.

10. LICENSES

None received.

11. HIGHWAY MATTERS

- 11.1 Bus Station/Shelter:-** The Clerk circulated the most recent email received from Norfolk County Council stating that a scheme has been agreed in principle. It was **AGREED** that the Clerk would write to Norfolk County Council and ask for the plan and for consultation on the changes to the westbound bus routes. The bus shelter will be put on hold until the scheme has been agreed in full. Cllr. Pritchard express concern that the taxis are still parking on the bus station and felt that the signs for no parking should be erected as a matter of urgency. Cllr. Cox reported that a site meeting had taken place recently and once the order has been agreed the signs will be erected. Cllr. Cox will monitor the situation and chase accordingly.
- 11.2 Cycling – Promenade:-** The Clerk circulated an email received from a member of the public and correspondence from North Norfolk District Council. Concern was expressed that North Norfolk District Council have already made a decision concerning this matter without any consultation. It was **AGREED** that the Clerk would write to Rhodri Oliver and invite him to attend a Planning Committee meeting to discuss the matter. Mr. Oliver had said that there would be consultation on this matter at a previous meeting. It was **AGREED** that the Clerk would get more clarity concerning the law on children cycling on pavements.
- 11.3 Pavement – The Warren:-** The Clerk read an email from Norfolk County Council stating that the repairs took place on 7th July. Cllr. Nolan has requested that the whole footway in The Warren be resurfaced. Cllr. Cox said there is no money in the budget to carry this work out.
- 11.4 Planting Verge – Fearn's Field:-** The Clerk reported that she is in the process of writing to the utilities. Norfolk County Council has agreed in principle to the planting.
- 11.5 Welcome to Cromer Sign:-** It was **AGREED** to accept the quotation in the sum of £165 to relocate the sign to the verge outside Cromer Cemetery on the Holt Road.
- 11.6 Footway Works – Gangway:-** The Clerk reported that Norfolk County Council have agreed to postpone the above work for one week in order that it does not clash with the COAST festival.
- 11.7 Traffic Flow Assessment – Steps to Safety Campaign:-** The Clerk read an email received from Norfolk County Council stating that they are looking at what would be required to undertake an assessment and associated costs and timetable. Cllr. Cox reported that North Norfolk District Council and Norfolk County Council have agreed to work together to look at possible funding for a compact roundabout.
- 11.8 Overgrown Hedges:-** The Clerk reported that Norfolk County Council are dealing with this matter.
- 11.9 Mobility Scooters Safety:-** The Clerk reported that a Mobility Scooter Safety Awareness Event will be held in the Parish Hall on Wednesday 10th September from 10 am to 1 pm. This will be in conjunction with the Police. It was **AGREED** that Cllr. Bond will carry out an audit on the pavements and safe

crossing areas for mobility scooters and this matter will be placed on the next agenda for further discussions.

- 11.10 Bus Lane – Overstrand Road:-** Cllr. Adams reported that he had been approached by the taxi companies to ask whether the Town Council can look into the possibility of them using the bus lane on the Overstrand Road. It was **AGREED** that no action would be taken on the bus lane until the position is clearer with the Doctors Surgery. It is likely that the Doctors Surgery will be moved from the Overstrand Road at which time the traffic lights would be removed. It was reported that the sign at the roundabout informing vehicles that there is no through route is covered with foliage. It was **AGREED** that the Clerk would ask the Highway Rangers to cut this back.
- 11.11 Pedestrian Zones – Cromer:-** The Clerk read an email received from Norfolk County Council stating that the work will commence on 1st October.
- 11.12 Victory Housing:-** It was **AGREED** that no further action would be taken until a formal planning application is received.
- 11.13 Highway Rangers:-** The Clerk reported that the next visit is 1st September. She has requested the trees on the Norwich Road verges be cut back again. The Clerk reported that the footpath between Bernard Road and Central Road will be resurfaced this Autumn.
- 11.14 Cars for Sale on Verges:-** It was reported that cars for sale have been parked on the verges in Cromer. The Clerk reported that Norfolk County Council will be dealing with this matter.
- 11.15 Horse Chestnut Tree – Hillside Estate:-** It was reported that the Horse Chestnut tree on the Hillside Estate is very overgrown and covering the pillar box. The Clerk reported that Norfolk County Council will be dealing with this matter.

12. FOOTPATH MATTERS

- 12.1** Maintenance schedule details for the footpaths were circulated to all Members. It was **AGREED** that Cllr. Cox will look into why only one of the footpaths in Cromer was included on the list. Cllr. Cox will also investigate why the footpath from Alfred Road to Clifton Park is not included on the map. Cllr. Cox reported that Cromer will shortly be accredited as a “Walkers are Welcome Town” and she has arranged for a footpath to be erected at Cromer railway station. Cllr. Hamilton-Emery said that some volunteers are trying to arrange events to get young people active such as treasure hunts on the footpaths. This matter will be placed on the next Promotions Committee agenda for further discussion.

13. TRANSPORTATION MATTERS

- 13.1 Ticket Machine – Cromer Station:-** The Clerk read an email received from Community Rail Norfolk thanking the Town Council for their cheque in the sum of £500 towards the ticket machine.

13.2 Development – Norfolk – A11 and A47 Corridors:- The Clerk reported that she has written to Fiona McDiarmid at Norfolk County Council inviting her to do a presentation but to date has not received a reply. She will chase accordingly.

13.3 Rail Prospectus for East Anglia:- The Clerk circulated this document to all Members. It was **AGREED** that delegated powers would be given to Cllr. Adams and Cllr. Harris to respond. The Clerk will arrange a meeting with Cllrs. Adams and Harris to discuss the matter.

14. CORRESPONDENCE AND CIRCULARS

14.1 Chalk Reef:- Cllr. Cox will report on this matter once she has dived to the chalk reef.

15. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 11th September, 2014.

There being no other business the Chairman closed the meeting at 8.50 pm.

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Chairman

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Date

CTC NO	Planning Application reference	Detail of application	Location
1	PF/14/0879 Mr Frost	Retention of summerhouse/sheds and greenhouse <i>Objections – Overdevelopment, too large and inappropriate for site. Out of keeping and has a visual impact on the area</i>	15 Norman Troller Court
2	PF/14/0966 Mr & Mrs Cole	Erection of detached garden room <i>No objections</i>	4 Bittern Rise
3	PF/14/0975 Hanover Housing	Erection of summer house <i>No objections</i>	Estate Manager's Office Hanover Court Overstrand Road
4	LA/14/0978 Mr A Fraser	Removal of internal wall and installation of two roof lights <i>No objections</i>	2 Chesterfield Villas West Street
5	PF/14/0988 Mr Bumphrey & Miss Ransome	Erection of single storey rear extension, rear dormer window and installation of external insulation to rear elevation <i>No objections</i>	26 Louden Road

(a) Permission/consent for development

PF/14/0542 Installation of replacement windows and wall cladding at RNLI, End of Pier.

NMA1/14/0573 Non material amendment request to permit extending front elevation of proposed two-storey side extension to be level with existing building at 18 Grove Road

LA/14/0575 Installation of replacement windows and wall cladding at RNLI, End of Pier

PF/14/0660 Erection of one and a half storey side extension at 23 Hillside

PF/14/0679 Installation of dormer window to rear of office building at Cromer Crab Factory, 33 Holt Road

NMA2/05/0527 Non material amendment request to permit south elevation existing first floor balconies to be enclosed with white upvc windows, columns to be rendered and panels below to be finished in buttermilk colour at Former Fletcher Hospital, Roughton Road

PF/14/0585 Erection of single-storey link extension and conversion of garage to habitable accommodation at 195 Holt Road

PF/14/0678 Conversion and extension of guest house and managers accommodation to provide eight flats at 10 Macdonald Road

(b) Refusal of permission for development

PO/14/0736 Erection of dwelling and garage, and garage to serve 27 Shipden Avenue at 27 Shipden Avenue

(c) Application withdrawn

(d) Prior approval not required

HN/14/0819 Notification of intent to erect an extension which would project from the rear wall by 5.6m and which would have a maximum height of 2.6 m at 6 Marrams Ave