

**MINUTES OF THE MEETING OF THE
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 11TH DECEMBER, 2014 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. J. Bond,
Cllr. T. Bartlett, Cllr. H. Cox, Cllr. J. Frosdick, Cllr. J. Hamilton-Emery,
Cllr. P. Harris, Cllr. C. Plewman and Cllr. A. Yiasimi.

District Councillor R. Oliver
Duncan Ellis – Head of Assets and Leisure – NNDC

Julie Chance – Town Clerk

1. MINUTES OF THE MEETING HELD ON 6TH NOVEMBER 2014

The Minutes of the meeting held on 6th November 2014, having been **AGREED** by Full Council on 1st December 2014 were signed by the Chairman.

2. DECLARATIONS OF INTEREST

Declarations of interest were received as follows:-

Cllr. T. Bartlett – Cromer Preservation Society and Walkers are Welcome matters.

Cllr. T. Adams – Walkers are Welcome matters.

Cllr. H. Cox – Walkers are Welcome matters.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. S. Lidgley due to ill health.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

District Councillor Oliver reported that the parking proposals from Norfolk County Council have been called in by the Scrutiny Committee at North Norfolk District Council. Cromer Town Council will be invited to send representation to the meeting once a date has been set. Sheringham Town Council are opposed to the proposals for Sheringham and a cross community group has been formed to deal with this matter. Norfolk County Council have moved the consultation until January 2015 following a request from the group. District Councillor Oliver requested the Members of Cromer Town Council to work with North Norfolk District Council and the group on this matter.

The meeting was reconvened.

5. **PRE-SUBMISSION PLANNING DOCUMENTS**

None received.

6. **CYCLING ON THE PROMENADE**

6.1 District Councillor Oliver reported that the byelaws for the Promenade, Beaches and Foreshores have been in place since 1998. There was no problem until North Norfolk District Council erected signs last year enforcing the byelaws. North Norfolk District Council wrote to Cromer Town Council and Sheringham Town Council at that stage to gauge their views. Cromer Town Council would like to see children with responsible adults being able to cycle on the promenade. Members asked whether it would be possible for Cromer Town Council to administer the byelaws on the promenade and would North Norfolk District Council agree to this devolution of power. Members enquired whether the promenade was designated as an open space or if not what its status is. Duncan Ellis will make enquiries and let the Town Clerk know as soon as possible. Following lengthy discussion it was **AGREED** that the Clerk would write to North Norfolk District Council and enquire whether North Norfolk District Council would devolve the power of setting the byelaws for the promenade to Cromer Town Council.

7. **CROMER MARKET**

7.1 District Councillor Oliver reported that Cabinet at North Norfolk District Council resolved to not go ahead with the proposal to move the Cromer Market to Tucker Street. The result of the consultation was 60/40 against with a clear majority for objection. The Members enquired whether the current market will be improved. Councillor Oliver said that North Norfolk District Council have frozen the stall fees again this year. Duncan Ellis reported that there has been a national decline in markets but they are working hard to improve Cromer market. The Members expressed concern that there was insufficient signage for the Cromer market especially at the railway and bus stations. Duncan Ellis said he would look into this matter with a view to improving the signage.

8. **PLANNING APPLICATIONS** - Appendix A attached.

9. **PLANNING DECISIONS** - Appendix B attached.

10. **PLANNING APPEALS**

10.1 The Clerk reported that the Planning Inspectorate site visit has been confirmed. It was **AGREED** that Cllr. Pritchard and the Clerk would be requested to attend the site visit on behalf of Cromer Town Council.

11. OTHER PLANNING MATTERS

- 11.1 Development Committee:-** Nothing to report.
- 11.2 Quality of Planning Submissions:-** Cllr. Cox reported that North Norfolk District Council will be writing to Town and Parish Councils January/February 2015 concerning this matter.
- 11.3 Cromer in Bloom – Links Avenue:-** Cllr. Bond is still gathering the evidence needed and this matter will be placed on the next agenda for an update.

12. LICENSES

- 12.1** None received.

13. TRAFFIC ORDERS

- 13.1** None received.

14. HIGHWAY MATTERS

- 14.1 Bus Station:-** Nothing to report. It was **AGREED** that the Clerk would keep chasing.
- 14.2 Planting – Verge Ferns Park:-** Cllr. Bond is dealing with this matter and this will be placed on the next agenda for an update.
- 14.3 Bus Lane:-** The Clerk read an email received from Norfolk County Council stating that they are looking into the possibility of replacing the wording “BUS LANE” with “BUSES AND CYCLES ONLY”. It is hoped that this will stop the confusion and drivers thinking it is a dual carriageway and pulling over onto the wrong side of the road. This matter will be placed on the next agenda for an update.
- 14.4 Pedestrian Crossing Near Iceland:-** The Clerk read an email received from Norfolk County Council stating that the timings for this site are appropriate. It was **AGREED** that the Clerk would write to Norfolk County Council and enquire whether the railings would be removed on the East side of the crossing to reduce the funnelling and widen the crossing. The Clerk will also enquire whether this crossing can be made into a zebra crossing and remove the lights altogether.
- 14.5 Norwich Road – Shrubs:-** The Clerk read an email received from Norfolk County Council stating that they will look into the matter and make the necessary arrangements to deal with the matter. It was reported that this has still not been dealt with and the Clerk will chase accordingly.
- 14.6 Walkers are Welcome Signage:-** Cllr. Cox reported that the Walkers are Welcome team have funding for three signs to be erected at the entrances of the Town. It is noted that two more signs are needed.
- 14.7 Disabled Access – The Gangway:-** This matter will be placed on the next agenda for an update.

- 14.8 Manhole Covers:-** It was reported that there are several manhole covers which are in need of repair and the Clerk will contact Norfolk County Council and ask for these to be dealt with as a matter of urgency.
- 14.9 Residents' Parking:-** Following lengthy discussion it was **AGREED** that a Special Planning Meeting will be arranged in the Community Centre early January. It was **AGREED** that the Clerk would contact Norfolk County Council and invite them to the meeting in order to inform the Members of the proposed scheme. The public consultation period starts on 15th January 2015 and will run for one month. The Clerk will advertise the date and time of the special meeting widely in order that the public and traders can attend.
- 14.10 Felbrigg Junction Group:-** Nothing to report.
- 14.11 Highway Rangers:-** Circulated. Noted. It was **AGREED** that the Clerk would write to Norfolk County Council and remind them of the footpath between Central Road and Bernard Road which needs resurfacing.
- 14.12 Resident's Complaint – Parking:-** Cllr. Frosdick reported that he had received a complaint from a member of the public who received a ticket for parking on the double yellow lines outside his garage. It was **AGREED** that no further action would be taken on this matter.
- 14.13** It was **AGREED** that the Clerk would write to North Norfolk District Council and thank them for cleaning the steps and repairing the railings near the lighthouse.

15. FOOTPATHS AND PUBLIC RIGHTS OF WAY

- 15.1 Maintenance of Footpaths:-** Cllr. Cox reported on this matter and this information will be circulated to all Members.

16. TRANSPORTATION MATTERS

- 16.1 Anglia – Route Study:-** Circulated. It was **AGREED** that Cllrs. Adams and Harris will prepare a draft response to this consultation. This matter will be placed on the next agenda for discussion.
- 16.2 Bittern Line:-** Report circulated. Noted.

17. BUDGET 2015/16

- 17.1** It was **AGREED** to remove the £2,000 for the Felbrigg Junction Project as recommended by Strategy Committee. A commitment will be made to support the project in the sum of £2,000 once the remainder of the funding is in place. This funding will be met from reserves or other income stream which may become available.

It was **AGREED** to not accept Strategy Committee's recommendation to remove the £5,000 match funding for highway projects. Several possible partnership working projects were discussed such as drop kerbs and reinstating the red tarmac on the bus and cycle lane on the Overstrand Road.

18. CORRESPONDENCE AND CIRCULARS

18.1 North Norfolk District Council Town & Parish Council Forums:- Cllr. Adams reported that Cllr. Barlett, himself and the Clerk attended the forum held at Honing Village Hall. The Forum was both interesting and informative and North Norfolk District Council recognised that more communication concerning planning applications and why decisions are made is needed. They have also agreed to arrange some planning training for Members and Clerks.

19. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 15th January 2015. A Special Meeting will be arranged concerning the parking proposals in due course.

There being no other business the Chairman closed the meeting at 9.45 pm.

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Chairman

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Date

PLANNING APPLICATIONS - APPENDIX A

CTC NO	Planning Application reference	Detail of application	Location
1	LA/14/1468 Corporation of Trinity House	Installation of satellite dish <i>No objections</i>	No 2 Lighthouse Cottage Overstrand Road
2	LA/14/1405 NNDC	Installation of gates to pier entrance <i>No objections in principle but do object to the design of the gates in that they are not in keeping with the area. Cllr Bond offered to investigate some stainless steel gate designs which would be more appropriate for the area and therefore ask that the matter be deferred until these investigations are complete</i>	Cromer Pier
3	PF/14/1448 NNDC	Insertion of gates to pier entrance <i>See above</i>	Cromer Pier
4	PF/14/1473 Mr & Mrs Peart	Erection of two storey side extension <i>Objections - Overdevelopment and the three storey development is not in keeping with the area</i>	27 Shipden Avenue
5	PF/14/1510 Mr & Mrs Peart	Erection of three-storey attached dwelling <i>See above</i>	27 Shipden Avenue
6	PF/14/1542 HSBC Bank	Installation of replacement ATM <i>No objections</i>	29a Church Street

PLANNING APPLICATIONS - APPENDIX A

7	PF/14/1554 Mr & Mrs Hunt	Erection of front porch and replacement steps <i>No objections</i>	19 Court Drive
8	PF/14/1556 Mr D Harrison	Erection of single-storey side/rear extension <i>No objections</i>	56 Mill Road

Appendix B

(a) Permission/consent for development

PF/14/1201 Erection of side extension above garage at 5 Holt Road

PF/14/0975 Erection of summer house at Estate Managers Office, Hanover Court, Overstrand Road

PF/14/1237 Erection of replacement two-storey side/rear extension at The Watch House, The Gangway

LA/14/1238 Erection of two storey side/rear extension, replacement single-storey rear extension with roof terrace and internal and external alterations at The Watch House, The Gangway

PF/14/1214 Insertion of external door and creation of new access for flat at 1 The Gangway

LA/14/1215 Insertion of external door and internal alterations to facilitate creation of new access to flat at 1 The Gangway

PF/14/1296 Installation of PV solar panels at Merchants Place, 16 Church Street

(b) Refusal of permission for development

(c) Application withdrawn