

**MINUTES OF MEETING OF THE WORKS & GENERAL PURPOSES COMMITTEE
HELD IN THE COUNCIL CHAMBER, NORTH LODGE ON 14 APRIL 2015**

PRESENT

Committee Chair Cllr. D. Pritchard, Vice Chair Cllr. T. Bartlett,
Cllr. T. Adams, Cllr. J. Frosdick, Cllr. Y. Nolan, Cllr. M. Saunders, Cllr. A. Yiasimi

Ms. J. Chance (Town Clerk)
Mrs. J. Warner (Deputy Town Clerk)

1. **MINUTES OF THE MEETING HELD ON 24 FEBRUARY 2015**

The minutes of the meeting held on 24 February 2015, which were **APPROVED** by full council on 13 April 2015, were signed by the Chair of the committee.

2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

There were no declarations of interest.

3. **APOLOGIES FOR ABSENCE**

Apologies for absence were accepted from Cllr. Nash due to illness and Cllr. Harris due to work commitments.

4. **PUBLIC PARTICIPATION**

There were no members of the public present.

5. **CEMETERY (No 2 Site)**

5.1 **Delegated Powers**

It was noted that delegated powers had been used to approve the following:

- New plots in section G to start at far end of row.
- Bahama Blue stone to be used for cremation plaque.
- Book design to be cut into cremation plaque.

5.2 **Cemetery Lodge**

It was noted that the sale of Cemetery Lodge is still progressing.

5.3 **Garden of Remembrance**

The Clerk advised that the specification has been changed to shrubs instead of trees and that planting is to commence soon.

5.4 **Unauthorised items on graves**

A date has been set to remove the unauthorised items from graves.

5.5 **Molehills**

It was noted that a meeting is to be held with the contractor next week.

5.6 Chapel

It was noted that the bat survey report is awaited but initial investigations indicated no sign of bats.

5.7 Fallen Tree

It was noted that a tree had fallen during recent high winds and that David Oliver had arranged for it to be removed. Headstones in the area affected are being professionally inspected for any damage.

5.8 Other Cemetery Matters (for information only)

The Clerk provided the following updates:

The works to the soakaway will be completed this month.

The bin stores have been installed.

Alleged vandalism at the cemetery is being monitored.

Timescales for work agreed with maintenance contractors.

6. **CEMETERY (No 1 site)**

It was noted that a member of the public has very kindly litter picked the site and arrangements have been made with NNDC to remove the sacks of rubbish.

7. **GARDEN ALLOTMENT SITE**

There was nothing to report.

8. **STREET LIGHTING**

8.1 Turning off lights after midnight

It was noted that Norfolk County Council (NCC) have invited town and parish councils to transfer their street lights to NCC. It was therefore **AGREED** to put on hold the plans to turn off lights after midnight to allow the Clerk to put together a business plan to put to full council. Initial figures indicate that in the long term Cromer Town Council would benefit massively if the lights are handed over to NCC. It was suggested that a representative from NCC is invited to a meeting to provide more information about the scheme. This will be added to the next agenda for consideration.

9. **STREET FURNITURE & ASSETS**

9.1 Grit Bins

It was noted that the policy is to replace one grit bin per year in order of priority. Members were in receipt of a request to replace a faded grit bin on Hillside but it was **AGREED** that this bin still serves its purpose and there is no need to replace it at present.

Cllr. Bartlett advised that he is continuing his search for a suitable paint to stencil the grit bins.

9.2 Benches in North Lodge Park

A request was made that when the transfer of the park takes place, a decision needs to be made as to whether the NLP committee or the W&GP committee are responsible for the maintenance of the benches.

10. **FLAGPOLES**

10.1 Repairs to Flagpoles

Members were in receipt of an independent report. Following discussion it was **AGREED** that Cromer Town Council offer to pay for the scaffolding and that Freewheel UK pay for the rest of the works. It was also **AGREED** that while the scaffolding is up, the flagpole is painted.

11. **WAR MEMORIAL**

There were no further updates.

12. **CORRESPONDENCE AND ANY OTHER MATTERS** (for information only)

There was no correspondence to report.

13. **DATE OF THE NEXT MEETING** – 7pm on 26 May 2015.

There being no further business, the Committee Chair closed the meeting at 6.05pm

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Signed

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Dated