

MINUTES OF THE
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 10TH DECEMBER, 2015 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman - Cllr. T. Adams, Cllr. T. Bartlett, Cllr. J. Frosdick,
Cllr. J. Hamilton- Emery, Cllr. P. Harris, Cllr. Y. Nolan,
Cllr. C. Plewman and Cllr. B. Stibbons.

County Councillor H. Cox.

Elaine Oliver - Town Clerk - Holt Town Council - Neighbourhood Plan.

Julie Chance MILCM - Town Clerk.

Sixteen members of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 12TH NOVEMBER 2015

The Minutes of the meeting held on 12th November 2015, having been **AGREED** by Full Council on 7th December, 2015 were signed by the Chairman.

2. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. T. Bartlett in respect of Planning Application No. PF/15/1631 - 5 Colne Place and in respect of any Cromer Preservation Society matters.

3. APOLOGIES FOR ABSENCE

Cllr J. Bond - Holiday and Cllr. R. Leeds - Work Commitments.

4. PUBLIC PARTICIPATION

Several members of the public made objections to the Planning Application No. PF/15/1553 - Erection of two and a half storey detached dwelling - Land at Old Zoo Site, Howards Hill. The objections were varied i.e privacy issues, loss of mature trees, loss of open space etc.

A member of the public said that there is already a live planning permission for a bungalow which would also overlook surrounding properties because it is on a hill.

The Chairman suspended the meeting due to a member of the public being disruptive and refusing to leave the meeting.

5. **PRE-PLANNING DOCUMENTS**

None received.

6. **PLANNING APPLICATIONS**

6.1 **Applications:-** Appendix A. Attached Report concerning Planning Application PF/15/1553 - Land at Old Zoo Site, Howards Hill. The objections were **AGREED** unanimously. The Chairman said it was very disappointing that the site notices were late being displayed for this application and this is happening too often.

6.2 **Planning Application PF/15/1272 - Upton House:-** County Councillor Cox reported that the new plans have been sent to North Norfolk District Council in a 3D video. Cromer Town Council does not have the correct software to view this image. The new plans are on the North Norfolk District Council's portal but the Chairman asked that the public should be made aware of the 3D plan. It was **AGREED** that County Councillor Cox will call this application in to the Development Committee to be held in January 2016.

7. **PLANNING DECISIONS:-** Appendix B.

8. **PLANNING APPEALS**

8.1 **Crematorium:-** Nothing further to report at present.

9. **OTHER PLANNING MATTERS**

9.1 **Development Committee:-** Nothing to report.

9.2 **Neighbourhood Plans - Elaine Oliver - Holt Town Clerk:-** Elaine Oliver gave a very detailed presentation on the process that Holt Town Council have followed with their Neighbourhood Plan to date. It was noted that the timescale to produce a Neighbourhood Plan is approximately three years with a cost of in the region of £30,000. The Clerk reported that Mr. Shaun Vincent will be attending the March 2016 meeting to give a presentation from employing a professional point of view.

10. **LICENSES**

10.1 The Clerk reported that Iceland has not replied to her original or follow-up letter. It was **AGREED** to monitor the matter and remove this item from the agenda. It was **AGREED** that the Clerk would write to North Norfolk District Council and ask that Cromer Town Council be consulted on any permissions given for street licensing in the future.

11. TRAFFIC ORDERS

- 11.1 **Colne Road - Waiting Restrictions:-** The Clerk read an email received from Norfolk County Council stating that they intend to advertise this scheme and Cromer Town Council will have 2-3 months to consider the matter. It was **AGREED** that the Clerk would write to Norfolk County Council and ask for the date this will be advertised and a copy of the advertisement.

12. BYELAWS & PARKING

- 12.1 **Byelaws on Promenade:-** The Clerk read an email from North Norfolk District Council stating that their legal team are looking at this matter and they will contact us with the outcome in due course. It was **AGREED** that the Clerk would write to North Norfolk District Council and enquire whether the West Promenade work currently being carried out will fit in with the request for cycling.

It was **AGREED** to suspend Standing Orders to continue the meeting.

13. HIGHWAY MATTERS

- 13.1 **Disabled Access - Gangway:-** The Clerk read an email from Norfolk County Council stating that the work on the footpath and disabled access will commence on Monday 18th January 2016.
- 13.2 **Alley Behind Runton Road:-** Cllr. Bartlett reported that the Walkers are Welcome Committee are making enquiries into the process in order to make this alley a Public Right of Way. This matter will be placed on the next agenda for an update.
- 13.3 **School Crossing:-** It was reported that the Mayor and Clerk will be meeting with the Highway Engineer and Dr. Baker shortly.
- 13.4 **Repair - Chapel Street:-** The Clerk read an email received from Norfolk County Council stating that Anglian Water have been given three reinstatement orders. Failure to act on the third occasion will mean that Norfolk County Council will have to take the responsibility of repair and recharge Anglian Water. It was **AGREED** that the Clerk would obtain an update.
- 13.5 **Highway Rangers Visit:-** Circulated. Noted.
- 13.6 **Ridgeway - Footpath:-** It was reported that this footpath has broken up. It was **AGREED** that the Mayor and Clerk will discuss this with the Highway Engineer.
- 13.7 **Hillside:-** It was reported that the shrubbery is overgrowing the footpath. It was **AGREED** that the Mayor and Clerk will discuss this with the Highway Engineer.
- 13.8 **Overstrand Road - Country Club:-** It was reported that the shrubbery is overgrowing the footpath. It was **AGREED** that the Mayor and Clerk will discuss this with the Highway Engineer.

13.9 **Hill Close - Trees:-** It was reported that a resident is complaining of trees restricting their view. It was **AGREED** that the Mayor and Clerk will discuss this with the Highway Engineer.

14. **FOOTPATHS & PUBLIC RIGHTS OF WAY**

14.1 **Central Road and Bernard Road:-** It was **AGREED** that the Mayor and Clerk will discuss this with the Highway Engineer.

14.2 **Dead Trees - FP7:-** It was **AGREED** that the Clerk would report this matter to the Trails Officer at Norfolk County Council.

14.3 **Footpath Report - Walkers are Welcome:-** It was **AGREED** that this would be circulated to all Members for information.

14.4 **Footpath Warden:-** The Clerk read an email received from Walkers are Welcome requesting a meeting to discuss a footpath warden. It was **AGREED** that the Clerk would invite a representative to a future planning committee meeting to discuss this matter.

15. **TRANSPORTATION MATTERS**

15.1 **Bus Station Shelter:-** It was **AGREED** that the Clerk would liaise with the Chairman of Works and General Purposes Committee about the possibility of sending a letter of explanation to the press.

16. **CORRESPONDENCE & OTHER MATTERS**

16.1 **Mobile Phone Coverage - Proposed Base Station Upgrade:-** Circulated. It was **AGREED** to support this initiative.

16.2 **Bus Station Taxi Rank:-** The Clerk read an email concerning the bus station taxi rank which has been circulated to all Members. Noted.

17. **DATE OF NEXT MEETING**

The date of the next meeting is noted as Thursday 7th January 2016.

There being no other business the Chairman closed the meeting at 9.20 pm.

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Chairman

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Date

**CROMER TOWN COUNCIL
PLANNING APPLICATIONS - APPENDIX A**

CTC NO	Planning Application reference	Detail of application	Location
1	PF/15/1472 Mr M Hernandez	Change of use of detached garage to holiday annexe <i>No objections subject to CT6 conformity</i>	The Beeches Holt Road
2	PF/15/1553 Mr R Wright	Erection of two and a half storey detached dwelling <i>Detailed letter of objection to be sent</i>	Land at Old Zoo Site Howards Hill
3	PF/15/1554 Mr R Graveling	Demolition of existing conservatory and erection of replacement conservatory <i>Support</i>	95 Overstrand Rd
4	LA/15/1555 Mr R Graveling	External alterations to facilitate erection of replacement conservatory <i>Support</i>	95 Overstrand Rd
5	PF/15/1567 Mr R Tanner	Creation of additional car parking spaces <i>Support subject to conformity to CT6 parking policy. CTC appreciate that more parking spaces are required with the increase in services being offered at the NNDC offices. CTC would like to see a public transport link between the NNDC offices and the Town.</i>	NNDC Holt Road
6	PF/15/1605 Mr Senior & Ms James	Change of use from shops (A1) to café (A3) <i>Support</i>	10 High Street

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7	PF/15/1621 CLTSA	Erection of extension to activities building <i>Support</i>	CLTSA Norwich Road
8	PF/15/1631 Mr S Thompson	Erection of two single-storey dwellings following demolition of existing dwelling <i>Objections – EN4 policy – Overdevelopment and privacy</i>	5 Colne Place
9	PF/15/1641 Norfolk Home	Variation of condition 2 and 9 of planning permission ref PF/13/0247 relating to surface water attenuation <i>No objections subject to condition 11 of the original application. Concern re increased risk of flooding and query whether the method will meet the requirements for the drainage of water. Concern re noise from the pump.</i>	Land west of Roughton Road
10	PF/15/1358 Mr P Borrie	Removal of 2 double glazed windows and insertion of 2 doors to north elevation <i>No objections</i>	Melbourne Hotel New Street
11	AI/15/1669 RBS	Display of internally illuminated fascia and ATM signs and one non illuminated projecting and four signs <i>Object to the illuminated fascia but not the ATM. EN2 policy and CTC Dark Skies Policy.</i>	61A Church Street

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12	LA/15/1750 Mr Hill	External alterations to facilitate fenestration alterations and addition of chimney <i>Members declared a corporate interest. No objections.</i>	The Watch House
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Appendix B

(a) Permission/consent for development

PF/15/1396 Single-storey front and rear extensions and conversion of garage to habitable accommodation at 21 Roughton Road

LA/15/1420 Variation of condition 2 of listed building consent ref LA/14/0094 to permit change of window details/specifications at 31 Church Street

PF/15/1362 Erection of single storey extension to rear of dwelling at 21 Alfred Road

PF/15/1186 Variation of condition 1 of 99/0949 to allow A1 retail use for a wider range of goods at Cromer Furniture Limited, Cadogan Road

(b) Refusal of permission for development

(c) Application withdrawn

PF/15/1433 Erection of 1 dwelling at land adjacent to 2 Newhaven Close

PF/14/1391 Conversion of part of 1st and 2nd floors to three residential units at North Norfolk Conservative Association, 8 Loudon Road