

MINUTES OF THE POLICY AND RESOURCES COMMITTEE MEETING
HELD ON TUESDAY 5TH JANUARY, 2016 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. T. Bartlett, Vice-Chairman – Cllr. T. Adams,
Cllr. J. Frosdick, Cllr. C. Plewman, Cllr. D. Pritchard and Cllr. D. Russell.

In Attendance:-

Cllr. P. HARRIS.

Julie Chance MILCM – Town Clerk.

Two members of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 1ST DECEMBER, 2015

The Minutes of the meeting held on 1st December 2015, having been **AGREED** at Full council on 7th December 2015, were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. C. Plewman in respect of any matters relating to the Cromer Skate Park and Cromer Community Centre.

Declarations of interest were received from Cllr. T. Adams in respect of any matter relating to Cromer Skate Park.

Declarations of interest were received from Cllr. T. Bartlett in respect of any matters relating to Cromer Community Centre and Cromer Preservation Society.

3. APOLOGIES FOR ABSENCE

No apologies for absence were received.

4. PUBLIC PARTICIPATION

A member of the public gave a report objecting to any potential funding cuts by Norfolk County Council in Libraries. The comments contained in this report will be taken into account when submitting Cromer Town Council's comments on the current consultation to Norfolk County Council.

5. FINANCE AND STATUTORY MATTERS

5.1 Gov.uk Email Address:- The Clerk reported that this matter is still ongoing and she will obtain an update to be reported to the next meeting.

- 5.2 Procurement Policy:-** It was **AGREED** that there is already a procurement procedure in place with the Standing Orders and Financial Standing Orders. It was **AGREED** that this matter would be dealt with when the review of the Standing Orders and Financial Standing Orders takes place in May 2016.
- 5.3 Skate Park:-** It was reported that now the skate park has been built and is working well many of the original committee have stood down. However, the future maintenance and sustainability of the skate park still needs to be addressed. New committee members are urgently needed. It was **AGREED** that this matter will be passed to the Promotions Committee for discussion. It was reported that, although there have been discussions concerning floodlighting the skate park, North Norfolk District Council have serious concerns over this proposal. It should also be noted that any floodlighting would be subject to the planning process. Floodlighting would lengthen the time the skate park can be utilised. The Clerk reported that she has not had a reply to her email requesting more information concerning the request for a grant and she will chase accordingly.
- 5.4 Cromer Community Centre:-** The Clerk read an email received from Norfolk ALC stating that Parish and Town Councils are unable to seek borrowing approval from the DCLG in order to take out a loan with the intention of making a loan to another body. Parish and Town Councils are able to give a grant but Norfolk ALC advise that legal advice is sought if the grant is to be a substantial amount in order to draw up an agreement. Cllr. Harris will update the Members on the costs of the work needed at the Cromer Community Centre at a future meeting.
- 5.5 Environment Policy:-** It was reported that the Environment Policy was reviewed in May 2014. Following lengthy discussion it was **AGREED** that Cllr. Harris will redraft the Environment Policy for consideration at the next Policy and Resources meeting.
- 5.6 Equal Opportunities Policy:-** It was reported that the Equal Opportunities Policy was reviewed in July 2014. It was reported that there was one spelling mistake which needed amending. It was **AGREED** that the Equal Opportunities Policy did not need amendment.

6. CORRESPONDENCE AND OTHER MATTERS

- 6.1 Re-Imagining Norfolk Consultation:-** Cllr. T. Bartlett presented a paper which was prepared by a working group. Following lengthy discussion it was **AGREED** that Cllr. Bartlett will make some additions and changes to the paper. The next draft will be circulated to all Members for comment and agreement before it is submitted to Norfolk County Council.

7. DATE OF NEXT MEETING

The date of the next meeting was noted as 16th February, 2016.

8. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

AGREED

9. CCTV

It was **AGREED** to accept the quotation from The Alarm Company in the sum of £1,827.00 plus VAT for a CCTV camera attached to the side of North Lodge. This will require planning permission and the Clerk will look into the requirements needed.

10. BOLLARDS

It was **AGREED** that further quotations will be sought and this matter will be placed on the next agenda for further discussion.

11. PERSONNEL SUB-COMMITTEE

Cllr. Pritchard reported that a meeting had been held and the Minutes will be circulated once ready. Cllr. Pritchard reported that a complaint has been received and the Complaints Procedure is being followed.

12. FREEDOM OF INFORMATION MATTER

It was reported that further correspondence has been received from a member of public. It was **AGREED** that the Solicitor will be instructed to send brief correspondence stating that no further response will be made to any future correspondence from the member of public on this matter. It was **AGREED** that if the member of public attends meetings and requests answers to questions already asked, he will be informed that the matter is closed and no further dialogue or correspondence will take place.

There being no other business the Chairman closed the meeting at 8.55 pm.

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Chairman

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Date