

# CROMER TOWN COUNCIL



09 February 2016

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE** on **TUESDAY 16 FEBRUARY 2016** at **7.00pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

**Mrs J Chance MILCM**  
**Town Clerk**

## **A G E N D A**

- 1. To sign the minutes of the meeting held on 05 January 2016 which were approved by the Full Council at the meeting held on 18 January 2016**
- 2. To receive declarations of interest in items on the agenda and to consider requests for dispensations**
- 3. To consider apologies for absence**
- 4. Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person)
- 5. Finance & Statutory Matters**
  - 5.1 To receive update in respect of gov.uk email addresses
  - 5.2 To consider update from Skate Park
  - 5.3 To receive update from Community Centre Association
  - 5.4 To review Flag Policy
  - 5.5 To review Lone Worker Policy
  - 5.6 To review Complaints procedure and Dignity at Work policy
  - 5.7 To consider the adoption of a co-option policy
  - 5.8 To consider the adoption of a Social Media policy
  - 5.9 To consider finance statements for December 2015 and January 2016
  - 5.10 To consider matters relating to Time of Reflection / Prayers
  - 5.11 To consider weekly purchase of North Norfolk News by office
  - 5.12 To receive update in respect of bollards
  - 5.13 To consider officer attendance at training seminars
  - 5.14 To consider minutes of Personnel Sub-Committee
  - 5.15 To receive any other financial matters (for information only)
- 6. Correspondence and other matters**
  - 6.1 To receive any other correspondence for information only
- 7. Date of next meeting:** 05 April 2016

**Distribution:** Mayor, Deputy Mayor, Cllrs. Frosdick, Plewman, Pritchard & Russell and to all other members for info.

NORTH LODGE, OVERSTRAND ROAD, CROMER, NORFOLK, NR27 0AH

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