

CROMER TOWN COUNCIL



16 February 2016

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **WORKS AND GENERAL PURPOSES** on **TUESDAY 23 FEBRUARY 2016** at **7.00pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

Julie Chance
Town Clerk

A G E N D A

1. **To sign the Minutes of the Meeting held on 19 January 2016** and to discuss any matters arising not included on the agenda (for information only).
2. **To receive declarations of interest in items on the agenda**
3. **To consider for approval apologies for absence**
4. **Public Participation** – To invite members of the public to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person)
5. **Cemetery (No 2 site)**
 - 5.1 Delegated powers - To note any use of delegated powers
 - 5.2 Chapel – To receive update re works
 - 5.3 Memorial Inspection – To consider matters relating to next memorial inspection
 - 5.4 Cemetery Maintenance Inspection – To note monthly inspection
 - 5.5 Tree Inspection – To receive update
 - 5.6 Unauthorised tributes – To consider matters relating to unauthorised items removed from graves
 - 5.7 Rules & Regulations – To consider changes to rules and regulations and purchase of further signage
 - 5.8 To receive any other cemetery matters (for information only)
6. **Cemetery (No 1 Site)**
 - 6.1 Memorial Inspection – To receive update
 - 6.2 Channel 4 TV Series – To consider email
 - 6.3 Biodiversity Awards – To consider nominating Cemetery No 1
 - 6.4 To receive any matters relating to Cemetery No 1 site (for information only)
7. **Garden Allotment Site**
 - 7.1 To receive any other allotment matters (for information only)

8. Street Lighting

- 8.1 To receive update in respect Street Lighting Business Plan
- 8.2 To consider any other street lighting matters (for information only)

9. Street Furniture and assets

- 9.1 To consider future filling of grit bins
- 9.2 To receive any other matters (for information only)

10. Flagpoles

- 10.1 To receive any update re repairs to flagpoles
- 10.2 To receive any other flagpole matters (for information only)

11. War Memorial

- 11.1 To receive update in respect of grant applications
- 11.2 To receive update in respect of WWI War Memorial

12. Correspondence and other matters

- 12.1 To receive update in respect of crematorium
- 12.2 To consider email re solar powered bus stop flags at bus station
- 12.3 To consider matters relating to purchase of fireproof safe
- 12.4 To consider any correspondence (for information only)

13. To note the date of the next meeting – 29 March 2016

14. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

15. Tenders – To open and consider tenders for the following works

- 15.1 Replacement door and lining at North Lodge
- 15.2 Grave digging contract
- 15.3 Verge cutting contract

16. Quotation – To consider quotation re the removal of overgrown shrubs on graves at Cemetery No 2 site

Distribution: Mayor & Deputy Mayor, Cllrs. Frosdick, Nolan, Pritchard & Russell and other members for information