

**MINUTES OF THE MEETING OF THE
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 25TH AUGUST, 2016 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Vice-Chairman – Cllr. C. Robb, Cllr. T. Bartlett, Cllr. J. Frostdick,
Cllr. P. Harris, Cllr. R. Leeds, Cllr. Y. Nolan,
Cllr. C. Plewman and Cllr. B. Stibbons.

County and District Councillor H. Cox.

Julie Chance MILCM – Town Clerk.

Four members of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 14TH JULY 2016

The Minutes of the meeting held on 14th July 2016, having been **AGREED** at Full Council on 18th July 2016 were signed by the Vice-Chairman.

The Minutes of the special meeting held on 22nd August 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

2. DECLARATIONS OF INTEREST

None received.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. T. Adams due to work commitments.

4. PUBLIC PARTICIPATION

A member of the public expressed concern that the goats put in place by North Norfolk District Council to deal with the growth have created another problem as they have damaged the cliff face. There is concern that the rain this winter will get into the cliff face and cause further damage. The goats are being moved to Happy Valley land which is owned by the Golf Course in the near future and there is concern about a fire hazard. There is dry grass and bracken in the area that has been fenced off and this is highly combustible. The member of public enquired about the future plans for the goats next year. The Chairman said that Cromer Town Council are not aware of the future plans but the Clerk will write to North Norfolk District council with the public concern.

5. PRE-SUBMISSION PLANNING DOCUMENTS

None received.

6. **PLANNING APPLICATIONS:-** Appendix A attached.

- 6.1 **PF/15/1272 – Upton House:-** The Chairman reported that this application has been refused.
- 6.2 **PF/15/1553 – Land at old zoo site:-** The Chairman reported that this application has been passed by North Norfolk District Council.
- 6.3 **PF/16/0766 – Mill Road:-** The Chairman reported that he attended the Development Committee meeting when this application was discussed and passed. The Chairman reported that no discussion took place concerning the traffic management. The Clerk reported that Norfolk County Council informed her that there will be a complete traffic review carried out once the planning permission has been granted. At that time Cromer Town Council will be consulted. The Chairman reported that the parking fees in the hospital have been reduced and hopefully this will help with the current parking problem on Mill Road.
- 6.4 **PO/15/0572 – Rear Barclay Mews:-** It was **AGREED** that the Clerk would enquire whether the permission given is for outline or full planning.

7. **PLANNING DECISIONS:-** Appendix B attached.

8. **PLANNING APPEALS**

None received.

9. **OTHER PLANNING MATTERS**

- 9.1 **Development Committee:-** This matter was dealt with under 6.3 above.
- 9.2 **Overgrown trees on Hall Road:-** The Clerk reported that Norfolk County Council have heard from the landowner who is not prepared to carry out any work at present. It was **AGREED** that no further action would be taken in this matter.
- 9.3 **Trees – Cadogan Road car park:-** District Councillor Cox reported that North Norfolk District Council will be replacing the dead trees within the next planting season. It was **AGREED** that no further action would be taken in this matter.
- 9.4 **Overgrown plants Museum gardens:-** It was reported that the overgrown plants have now been cut back. It was **AGREED** that no further action would be taken in this matter.
- 9.5 **Development – Meadow Road:-** The Clerk read an email received from North Norfolk District Council stating that the development fulfils the criteria for a permitted development under class E of the General Permitted Development Rights and therefore does not require planning permission. It was **AGREED** that the Clerk would write to North Norfolk District Council and express the Members concern over the size of the development and challenge the decision.

10. LICENSES

None received.

11. TRAFFIC ORDERS

11.1 Inspection of Railway Bridge – Crossdale Street:- Circulated. Noted.

12. HIGHWAY MATTERS

- 12.1 Overgrown Bank – Bernard Road:-** County Councillor Cox reported that this has been investigated and the bank in question is shown as not being owned by any authority. It was **AGREED** that the Clerk would speak to the Highway Engineer on this matter.
- 12.2 Drains – Bernard Road:-** The Clerk reported that Norfolk County Council have agreed to investigate the drains in Bernard Road and clean out if necessary.
- 12.3 Planting – New Roundabout:-** It was **AGREED** that Cromer Town Council will not be looking to plant or maintain the centre of the roundabout as it falls outside the boundary of Cromer. It was **AGREED** that no further action would be taken in this matter.
- 12.4 Norwich Road – Halsey House:-** Members of the public have complained that water collects either side of the traffic island in heavy rain making it impossible for pedestrians to use. The Clerk read an email received from Norfolk County Council who have agreed to carry out an inspection. The Clerk will obtain an update from the Highway Engineer.
- 12.5 Land – Junction of Fulcher Avenue:-** The Clerk reported that complaints have been received about the piece of land opposite Central Road at the entrance to Fulcher Avenue. It has been established that this land is the responsibility of Morrisons. It was **AGREED** that the Clerk would write to Morrisons and ask them to maintain the piece of land.
- 12.6 Resurfacing – Railway Bridge – Norwich Road, Northrepps:-** The Clerk read an email received from Norfolk County Council confirming that the resurfacing of this area will be carried out on Sunday 6th November, 2016.
- 12.7 Litter – Links Avenue:-** This matter will be placed on the next agenda for a report from Councillor Tim Adams.
- 12.8 Pedestrian Access – Norwich Road Schools:-** This matter will be placed on the next agenda for a report from Councillor Tim Adams.
- 12.9 AONB Action – Flooding Davey Hill:-** It was **AGREED** that the Clerk would circulate the minutes of the site meeting held on 14th July to all Members.
- 12.10 Parking – Arbor Hill:-** It was **AGREED** that this matter will be placed on the next agenda as part of a discussion of a complete Traffic Review.
- 12.11 Gullies – St Mary’s Road:-** The Clerk read a letter received from a member of the public concerning the gullies in St Mary’s Road. It was **AGREED** that the Clerk would liaise with the Highway Engineer on this matter.
- 12.12 Parking – Overstrand Road:-** It was **AGREED** that this matter would be placed on the next agenda as part of a discussion of a complete Traffic Review.

- 12.13 Road Surface – Church Street:-** The Clerk read an email reporting that the road surface has melted and the tarmac has been pushed to one side of the road. It was **AGREED** that the Clerk will liaise with the Highway Engineer concerning this matter.
- 12.14 Resurfacing – Holt Road:-** The Clerk circulated an email and plan received from Norfolk County Council. This work is due to commence on Sunday 9th October at 5.00 pm and should be completed by midnight. It was **AGREED** that no further action would be taken in this matter.
- 12.15 Embankment – Station Road/Mill Road:-** The Clerk reported that Norfolk County Council have programmed works to remove the soil from the pavement. The Clerk will liaise with the Highway Engineer to ascertain a date for this work to commence.
- 12.16 Stop Lines – Hillside/Ridgeway:-** It was **AGREED** that this matter would be placed on the next agenda for a report from Councillor Tim Adams.
- 12.17 Traffic Review Plan:-** It was **AGREED** that this matter would be placed on the next agenda for further discussion.
- 12.18 Roughton Road/Sayer Road – White Lines:-** It was reported that the white lines have not been installed. It was **AGREED** that the Clerk would liaise with the Highway Engineer on this matter.

13. FOOTPATHS & PUBLIC RIGHTS OF WAY

- 13.1 Central Road/Bernard Road:-** The Clerk read an email received from Norfolk County Council stating that it is hoped that the work to resurface this area will take place in September following the school holidays.
- 13.2 Footpath Warden:-** County Councillor Cox reported that the Walkers are Welcome will be looking into the definitive map and collating evidence of any footpaths which have lapsed to try and reinstate them. The Clerk circulated information from the recent seminar which was attended by some of the Members. Noted.
- 13.3 Norwich Road/Henry Blogg Road:-** The Clerk reported that the Highway Engineer is awaiting a response from the budget holder whether any funding is available to resurface this area.

14. CORRESPONDENCE & OTHER MATTERS

- 14.1 Compass on Pier Forecourt:-** It was **AGREED** that the Clerk would ask North Norfolk District Council for a site meeting to discuss this matter.
- 14.2 Happy Valley – Goats:-** The Clerk reported that she has been in contact with a member of the public who originally wished to express his concern about the goats being moved to Happy Valley but has now changed his mind and has withdrawn his correspondence.
- 14.3 Nigel Dixon – Portfolio:-** The Clerk circulated an email from District Councillor Dixon explaining why he does not feel it is appropriate to attend a meeting to discuss his portfolio. Noted.
- 14.4 Fire Door QD:-** The Clerk read an email from North Norfolk District Council stating that permission has been given for the fire door at QD.

14.5 De-illumination of Overstrand Road:- The Clerk read an email received from Norfolk County Council stating that this proposal has been withdrawn.

15. DATE OF NEXT MEETING

It was noted that the date of the next meeting was noted as Thursday 8th September 2016.

There being no other business the Chairman closed the meeting at 8.02 pm.

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Chairman

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Date

**CROMER TOWN COUNCIL
PLANNING APPLICATIONS - APPENDIX A**

CTC NO	Planning Application reference	Detail of application	Location
1	BX/16/1094 NCC	Improvement works to the front entrance of the Academy School, including the construction of a new pedestrian entrance from Norwich Road to the main school entrance, widening of the existing footpath along Norwich Road, widening of the existing drive and creating additional parking NCC Ref Y/1/2016/1004 <i>No objections</i>	Cromer Academy Norwich Road
2			
3			

Appendix B

(a) Permission/consent for development

Single storey extension to rear following demolition of existing conservatory, porch to front at 24 Sandy Lane

(b) Refusal of permission for development

(c) Application withdrawn