

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 09 APRIL 2018**

PRESENT

Mayor Cllr. J. Frosdick, Deputy Mayor Cllr. D Pritchard,
Cllr. T. Adams, Cllr. T. Bartlett, Cllr. M. Bossingham, Cllr. G. Dickenson,
Cllr. P. Harris, Cllr. R. Leeds, Cllr. Y. Nolan, Cllr. D. Russell,
Cllr. M. Russell, Cllr. B. Stibbons, Cllr. A. Yiasimi

Mrs J Chance PSLCC (Town Clerk)
Mrs. J. Warner PSLCC AICCM (Deputy Town Clerk)

District Cllr. J. Lee
3 members of the public

1. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 05 MARCH 2018**

It was **AGREED** that the minutes of the meeting held on 05 March 2018 be **APPROVED**. The minutes were signed by the Mayor.

2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:

Cllr. T. Adams – NCC

Cllr. T. Bartlett – Cromer Community Association

Cllr. G. Dickenson – Cromer Chamber of Trade

Cllr. J. Frosdick – Cromer Community Association

Cllr. P. Harris – Cromer Community Association

Cllr. D. Russell – EEAS

Cllr. A. Yiasimi – NNDC & Constantia Restaurant

It was noted that declaration forms would be completed by all members declaring an interest.

3. **APOLOGIES FOR ABSENCE**

3.1 **Apologies for absence**

Apologies were accepted from Cllr. Davis (family commitment) and Cllr. Plewman (illness).

4. **COMMITTEES**

4.1 **Community & Economic Development Committee**

It was **AGREED** to appoint Cllr. M. Russell to the committee. It was noted that the membership of all committees will be reviewed in May.

4.2 **General Data Protection Regulations**

It was **AGREED** to appoint Cllrs. Adams, Dickenson, Harris and Leeds to a working group to work with the Deputy Clerk to present the necessary policy and procedures to the next meeting of the Policy & Resources Committee

5. **PUBLIC PARTICIPATION**

A member of the public raised the following issues:

Norwich Road Roundabout – another incident has occurred.

Cllr. Adams advised that the previous 2 incidents were thought to be driver error. He was not aware of the recent incident.

Feeding of Seagulls – Could there be a bylaw banning this?

This will put on the agenda for the next meeting of the Planning Transportation and Environment Committee.

Parking on West Street – Concern re signage.

Cllr. Adams advised that the signage meets requirements.

'The Hum' is still happening

This will be put on the agenda for the next meeting of the Planning Transportation & Environment Committee.

6. **POLICE MATTERS**

6.1 **Police Report**

Members were in receipt of the monthly police report.

6.2 **Other Police matters**

It was noted that Cllr. Adams is arranging a visit to the Police Command Centre and is waiting for a confirmed date.

7. **YOUTH**

7.1 **Student Council**

Due to the Easter holidays and change in head teacher, there was no representative present.

7.2 **Cromer Exhibition Foundation**

Cllr. Stibbons provided an update in respect of the foundation which provides grants for young people.

8. **DISTRICT & COUNTY COUNCIL**

8.1 **County & District Councillors**

District Councillor Yiasimi

Cllr. Yiasimi provided the following updates:

- NNDC are banning the use of single use plastic and will be encouraging other businesses to do likewise.
- NNDC have stopped the concession sites for mobile food retailers near existing businesses.

- Residents have approached Cllr. Yiasimi re advertising. People who do not use the internet are not always aware of events.

Cllr. Dickenson advised that NNDC have not yet contacted the Chamber of Trade re single use plastic. Cllr. Harris advised that the new Environment Policy will include recommendations re single use plastic and also encouraging shops to refill water bottles.

County Councillor Adams

Cllr. Adams provided the following updates:

- Concern re charging for DIY waste
- Numerous highway issue and parking obstructions reported
- A lot of time spent researching unadopted pavements in Cromer
- Disables access on bus services – please forward any concerns re ramps, concessionary passes etc.

Dist. Cllr. Lee shared the concerns re charging for DIY waste and asked that all incidents of fly tipping are reported to NNDC.

Concern was also raised as to how the waste is measured, fees calculated and the amount of staff time involved in this. It was asked whether NCC could consider expanding the facility so that people could purchase items. This would provide an income. There are already some such schemes at Dereham and Kings Lynn. It was noted that not all people have transport to get to the tip so have to rely on family and friends.

Cllr. Pritchard advised that NCC have removed from their website the details of the child rate being charged before 9.30am for concessionary pass holders.

8.2 Questions to District & County Councillors

Benjamin Court – Cllr. Adams provided an update. It was noted that there are problems recruiting physios due to a nationwide shortage. Another visit to Benjamin Court is to be arranged for members.

Brown Bins – Concern raised that people are still waiting for Brown Bins. An update will be obtained. Cllr. Lee advised that in order to meet the large waiting list another lorry would need to be brought into use.

NNDC Assets – An update was circulated to members in respect of forthcoming works. Cllr. Lee advised that the Collectors Cabin is being discussed and there are various options.

Promenade – Concern was raised re the number of vehicles driving along the promenade. Cllr. Lee asked that number plates are noted and forwarded to him.

Tractors & boats – Whilst it was appreciated that these are needed by the fishermen to carry out their trade, concern was raised that the tractors and boats are parked so that they are blocking the view from the promenade.

Concern was also raised in respect of the old rusting tractor on the beach.

Cllr. Lee advised that these concerns are already under discussion at NNDC.

Empty Properties – Concern was raised that the number of empty properties is increasing. Cllr. Lee advised that due to increasing house prices, sellers are holding on to properties for longer. NNDC Enforcement are dealing.

Litter on the West Cliff – Cllr. Lee will look into a complaint re the volume of litter on the west cliff and items left by the white steps. The Clerk was asked to write to NNDC raising these concerns.

Car Parks – It was noted that the statistics in NNDC budget papers were not correctly set out thus it appeared that income is dropping. Income has not decreased.

Curved Benches – It was noted that NNDC are to gift the benches to CTC but, once refurbished, if they are to be placed in the park, a licence will need to be arranged. This will cost £1. Members stressed that the benches were made specifically to be sited at the entrance to North Lodge and should be reinstated there. The new benches ordered by NNDC should be found an alternative site within the park. Cllr. Lee will take this back to NNDC and in the meantime asked that members consider the wording for the plaques on the new benches.

9. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

9.1 **Minutes of the meeting of the Planning Transportation & Environment Committee held 29 March 2018**

Cllr. Adams presented the minutes of the meeting held on 29 March 2018 which were **APPROVED** and **ADOPTED**.

Fearns Park – It is hoped to use the youth fund and submit an application to the Big Society Fund to purchase new play equipment at Fearns Park. This was previously agreed by the committee and ratified by Full Council in July 2017.

Planning application PF/18/0484 – It was **AGREED** to raise no objections via the planning protocol.

Cllr. Lee left the meeting.

10. **PROMOTIONS & DEVELOPMENT COMMITTEE**

10.1 **Minutes of the meeting of the Promotions and Development Committee held on 20 March 2018**

Cllr. Leeds presented the minutes of the meeting held on 20 March 2018 which were **APPROVED** and **ADOPTED**. Cllr. Leeds gave thanks to all the volunteers who work so hard for the town.

Cromer Pier – Concern was raised that representatives from Cromer Pier are no longer permitted to attend meetings. It was **AGREED** to instruct the Clerk to invite Nick Baker to the next committee meeting to explain the relationship between the pier and the town.

10.2 **Advertising**

It was **AGREED** to place adverts for the ceremonies held at North Lodge in both the Carnival Programme and the Norwich Pride Guide.

It was **AGREED** to update the Town Council advert for the Carnival Programme.

Cllr. Bartlett will update the adverts.

11. **POLICY & RESOURCES COMMITTEE**

11.1 **Minutes of the meetings of the Policy and Resources Committee held on 06 March 2018 & 29 March 2018**

Cllr. Harris presented the minutes of the meeting held on 06 March 2018 and 28 March 2018 which were **APPROVED** and **ADOPTED**.

Minute item 4.5 - The Clerk provided details of the agenda for the regional training event which will be attended by Officers.

11.2 **New Phone System**

The Deputy Clerk advised that the porting of the line to the new phones should take place in the next 48 hours.

11.3 **Bridging Loan**

The Deputy Clerk advised that she still awaits a reply from the Town Council's legal advisor. It was **AGREED** to call a special meeting as soon as a reply is received.

11.4 **Friends of North Lodge Park**

Members were in receipt of a request to use the hard standing at the front of North Lodge on various occasions throughout the summer. It was **AGREED** to grant permission subject to the following conditions:

- Vehicle registrations must be supplied in advance of the event
- Access to the building must not be obstructed at any time
- There must be no abuse of the consent eg there must be no more than the stated number of vehicles
- The Friends of North Lodge Park must police this
- Permission can be withdrawn at any time

It was **AGREED** that delegated authority be granted to the Officers to deal with future requests.

12. **WORKS & GENERAL PURPOSES COMMITTEE**

12.1 **Minutes of the meeting of the Works & General Purposes Committee held on 03 April 2018**

Cllr. Pritchard presented the minutes of the meeting held on 03 April 2018 which were **APPROVED** and **ADOPTED**.

Minute item 11.1 – It was noted that the Churchyard halyard has been repaired.

13. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

13.1 It was noted that the meeting scheduled to take place on 08 March 2018 had been cancelled.

13.2 **Friends of North Lodge Park**

It was **AGREED** to invite a representative from the Friends of North Lodge Park to the next committee meeting to update members re their plans.

14. **REPORT FROM MAYOR & DEPUTY MAYOR**

The Mayor and Deputy Mayor updated members in respect of the attendance at recent events and also the funeral of Tony Nash.

15. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

15.1 **NNCCG & EEAST** – Cllr. Russell circulated a report (report attached).

15.2 **Twinning** – Cllr. Bossingham provided an update in respect of the change in committee roles and plans for future events and visits.

16. **CORRESPONDENCE**

16.1 **Correspondence as detailed below**

Norfolk ALC	Weekly newsletters & attachments
National ALC	Survey re Governance Review
NNDC	Deep History Coast augmented reality app <i>It was AGREED to send a letter of support</i>
	New Ward Boundaries Big Society Fund Coastal Forum One2One newsletter
Bittern Line	Next meeting – 21 September 2018 Dedication of memorial bench
About with Friends	Letter of thanks for grant

All the above correspondence was noted and no action taken unless stated otherwise.

20. **DATE OF THE NEXT MEETING:** 7pm 21 May 2018

There being no further business, the Mayor closed the meeting at 8.40pm

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Signed

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Dated

**CTC
Agenda Item 15**

Reports from Other Committees

9 April 2018

North Norfolk CCG Issues

Please find below information/issues relating to North Norfolk CCG (NNCCG).

The NCCG are now based at South Norfolk (SNCCG) offices at Broadland Business Park Thorpe Norwich. However, the NNCCG Governing Body and the Community Engagement Panel will continue to meet bi monthly at the ACT Aylsham.

Chief Executive Officer (CEO) of NNCCG and SNCCG will be leaving to take up the CEO post of the Norfolk and Suffolk Foundation Trust (Mental Health) in May.

The following questions were asked on behalf of the CTC at the Governing Body meeting of 27 March of which a written reply is awaited.

Will the NNCCG as part of Governments STP and integration support the Norfolk County Council in providing respite care beds for carers

Winter Pressures Report Summaries

Has the Older Peoples Emergency Department at the Norfolk and Norwich Hospital help reduce admissions to the A&E there. Would NNCCG support this being extended to those patients from age 70 upwards.

Re. ongoing concerns. What monitoring information has been received from CPQR (define) and NHS England to date.

EEAST

EEAST will have to deploy additional staff and vehicles up to Easter to meet demand. Who will be bearing these additional costs.

Mental Health Conveyance (EEAST/UKAS)

A long outstanding issue - at last being addressed. What is being done to ensure that the front-line ambulance crews and the Emergency Operation Centres (EOCs) are given advice and support without due delay. Are there plans to have mental health professionals sitting in the EOCs as is done in the Norfolk Constabulary control room.

Cllr Adams and I will be meeting the Manager for Palliative Care Beds on this outstanding on 10 April.

Cllr David Russell