

**MINUTES OF THE MEETING OF THE PROMOTION AND EVENTS COMMITTEE
HELD ON TUESDAY 04 SEPTEMBER 2018 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Chairman – Cllr. R. Leeds,
Cllr. T. Adams, Cllr. M. Bossingham, Cllr. J. Davis, Cllr. D. Pritchard,
Cllr. M. Russell, Cllr. A. Yiasimi,
Tony Shipp, Judy Whittingham

Janet Warner PSLCC – Deputy Clerk

1. MINUTES OF THE MEETING HELD ON 24 JULY 2018 & 21 AUGUST 2018

The Minutes of the meeting held on 24 July 2018, having been **AGREED** at Full Council on Monday 06 August 2018 and the minutes of the special meeting held on 21 August 2018 were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received as follows:-

Cllr. M. Bossingham	-	Twinning Association
Cllr. J. Davis	-	Crab & Lobster Festival
Cllr. R. Leeds	-	PA matters
Cllr. D. Pritchard	-	Royal British Legion
Cllr. Y. Yiasimi	-	NNDC, Twinning, Crab & Lobster Festival

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Jason Bell, Jim Bond, Sam Grout & Peter Stibbons.

4. PUBLIC PARTICIPATION

There were no matters raised.

5. MARRIAGES

5.1 Members were in receipt of the list of marriages. It was noted that the number of bookings is down on previous years but the Deputy Clerk advised that the office is still receiving a lot of enquiries.

6. FIREWORK EVENT

6.1 It was noted that the Firework Committee next meet on 25 September 2018. The Deputy Clerk stressed the need to recruit more bucket collectors. The Clerk was asked to find out whether co-opted committee members can be elected Chair of the Firework Committee.

7. CHRISTMAS EVENT

7.1 It was noted that the committee next meet on 17 September 2018.

8. REPORTS FROM REPRESENTATIVES

8.1 **Chamber of Trade:-** It was noted that the Chamber of Trade are pleased with the promotional work being done by MOBAS especially on social media. The Chamber of Trade are meeting with MOBAS next week.

8.2 **Cromer in Bloom:-** It was noted that the Cromer in Bloom team are carrying out general maintenance. Members were pleased to learn that their 'Daisy Chain' was awarded second place in the walking group at Cromer Carnival.

Cllr. Pritchard advised that all Town and Parish Councils will be receiving a pack of poppy seeds to sow to commemorate 100 years since the end of WW1. It was suggested that Cromer in Bloom are consulted as to where to sow the poppy seeds. Several suggestions were put forward including the roadside verges and North Lodge Park.

8.3 **Cromer VEO:-** Tony Shipp advised that carnival went well with no incidents and good feedback. He thanks the Mayor for representing CTC at numerous events. Plans are already underway for 2019. One event under consideration is Segway racing.

It was **AGREED** that the Town Council should write to Norfolk Constabulary to thank them for all their support and the successful implementation of the protocols.

Cllr. Pritchard thanked the VEO for the hospitality shown to him and his wife during Carnival week.

8.4 **RNLI:-** Cllr. Leeds reported on recent shouts. It was noted that the boat has developed a fault and will be going to Poole for repair and service. A relief boat is awaited.

8.5 **Town Crier:-** There was no update.

8.6 **Cromer Twinning Association:-** Cllr. Bossingham provided an update on the recent band concert and forthcoming Quiz Night. It was noted that a young person from Crest had recently been hosted in Cromer and that two young people from Nidda will be coming to Cromer to do work placements. Several representatives from Nidda and Crest will be in Cromer for the Remembrance Commemorations in November. In 2019 Cromer will host visits from Crest, Nidda and Ponte San Nicolo.

8.7 **Cromer Museum:-** There was no update.

8.8 **Crab & Lobster Festival:-** Tony Shipp advised that due to the weather the auction had been held in the Parish Hall but there was still a good attendance. In 2019 the trail will be upturned boats.

8.9 **Christmas Lights Committee:-** Judy Whittingham advised that the light strings have been purchased and the set pieces are being refurbished. It is hoped that bases can be installed outside the Parish Hall for the two Christmas Trees. The volunteers will start putting up the lights on 07 October.

9. OTHER EVENTS

- 9.1 Cromer Charity Fun Run:-** It was noted that the task & finish group are due to meet later this week. The Deputy Clerk stressed the need for more volunteers to help arrange and marshall the event.
- 9.2 Remembrance Parade & Service:-** The programme of events for 11 November was read out (refer attached).
Cllr. Adams and the Deputy Clerk will liaise in respect of traffic management.

10. OTHER PUBLICITY MATTERS

- 10.1 Blue Plaques:-** Cllr. Leeds advised that all is in hand.
- 10.2 Royal Norfolk Show:-** The Deputy Clerk will chase for confirmation that we can have the same pitch in 2019.
- 10.3 Merchant Navy Day & Battle of Britain Day:-** Cllr. Leeds thanked everyone who attended the Merchant Navy Day event. It was noted that the RAF Ensign will be flown at 9am on 15th September to commemorate Battle of Britain Day.
- 10.4 Draft Environmental Policy:-** Several amendments were suggested and following discussion it was **AGREED** that Cllr. Harris needs to be present at each of the committee meetings where the policy is discussed. Committee members were asked to provide written feedback.

11. CORRESPONDENCE AND CIRCULARS

- 11.1 Royal British Legion:-** It was noted that the RBL's Torch of Remembrance will leave Halsey House at 11am on 15th October to tour Norfolk arriving in Norwich on 21 October.

12. DATE OF NEXT MEETING

The date of the next meeting was noted as 16 October 2018.
It was noted that the Committee Vice-Chair will be elected at the October meeting.

There being no other business the Chairman closed the meeting.

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Chairman

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Date

SCHEDULE OF EVENTS - 11 NOVEMBER 2018

Cromer Town Council are working with Cromer Church, the Royal British Legion and NNDC to arrange the Remembrance Parade & Service and the Battle's Over Commemorations.

6am - A piper will play 'Battle's O'er' by Cromer War Memorial

11.00am - Act of Remembrance by Cromer War Memorial led by Cromer Church

2.30pm - Parade musters at Meadow car park

2.40pm - Parade, led by TS Warrior Cadet Band marches to Cromer Church

3.00pm - Service of Remembrance and wreath laying

5.30pm - Church open for refreshments and the purchase of torches

6.15/6.30pm - Torchlight procession leaves Churchyard heading to Runton Road car park

6.55pm - The Last Post

7.00pm - Beacon lit on Runton Road car park

7.05 pm - Town Crier makes 'A cry for peace'

7.05pm - Church bells ringing out for peace