

MINUTES OF THE MEETING OF THE POLICY AND RESOURCES COMMITTEE
HELD ON TUESDAY 22ND JANUARY, 2018 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. T. Bartlett, Cllr. T. Adams, Cllr. P. Harris,
Cllr. R. Leeds and Cllr. D. Pritchard.

In Attendance:-

Cllr. M. Hayhurst.

Julie Chance PSLCC – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 4TH DECEMBER, 2018

The Minutes of the meeting held on 4th December 2018, having been **AGREED** by Full Council on 10th December 2018, were signed by the Chairman.

2. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. Leeds in respect of the item concerning the Mayor's Charity.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Nolan – Family Commitments.

4. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

5. FINANCE AND STATUTORY MATTERS

5.1 Website:- The Clerk reported that a brief is being prepared. Following the completion of the brief, website design companies will be invited to design a website based on the brief and present their design to the Members.

- 5.2 Monthly Finance – September, October and November:-** Circulated. **AGREED.**
- 5.3 Standing Orders:-** Cllr. Adams circulated an amended copy of the Standing Orders for consideration by the Members. It was **AGREED** that Cllr. Bartlett and the Deputy Clerk will review the amended copy and this matter will be placed on the next agenda for agreement.
- 5.4 Equal Opportunities Policy:-** Circulated. It was **AGREED** that no amendments would be made.
- 5.5 Mayor’s Charity:-** The Clerk reported that £1,008 is being held in Cromer Town Council’s account. This money was raised during the previous Mayor’s year of office. It was intended that the money would be spent on equipment for the RNLI, The First Responders and The Friends of Cromer Hospital. It was **AGREED** that the money would be given as a grant to the three organisations with immediate effect.
- 5.6 Norfolk ALC – Spring Conference:-** It was **AGREED** that the Clerk, Deputy Clerk and Cllr. Hayhurst will attend the Norfolk ALC Spring Conference on Thursday 14th March, 2019 at Taverham.
- 5.7 Alarm System:-** The Clerk reported that the basement storage rooms need to be added to the main alarms system. It was **AGREED** to accept the quotation in the sum of £177.

6. CORRESPONDENCE AND OTHER MATTERS

- 6.1 Mental Health:-** Cllr. Hayhurst said that he would like to see Cromer Town Council act as an enabler for the public to obtain information about the organisations that are able to help with mental health issues. It was **AGREED** that Cllr. Hayhurst will meet with the schools and other bodies to obtain information and the best way forward for this project. This matter will be placed on the next agenda for an update.

7. DATE OF NEXT MEETING

The date of the next meeting was noted as 26th February, 2019.

There being no other business the Chairman closed the meeting at 8.00 pm.

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Chairman

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Date