

MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 24 JUNE 2019

PRESENT

Mayor Cllr. R. Leeds, Deputy Mayor Cllr. M. Bossingham
Cllr. T. Adams, Cllr. T. Bartlett, Cllr. H. Cox, Cllr. J. Davis, Cllr. P. Harris,
Cllr. M. Hayhurst, Cllr. D. Pritchard, Cllr. D. Roberts, Cllr. D. Russell, Cllr. E. Spagnola,
Cllr. P. West, Cllr. A. Yiasimi

Mrs J Chance PSLCC (Town Clerk)
Mrs. J. Warner PSLCC AICCM (Deputy Town Clerk)

1. **APOLOGIES FOR ABSENCE**

Apologies were accepted from Cllr. M. Russell (recovering from operation.
Cllr. Frostdick was absent with no apologies given.

2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

There were no declarations of interest.

3. **PUBLIC PARTICIPATION**

There were no members of the public present.

4. **FINANCE FOR YEAR ENDED 31 MARCH 2019**

4.1 **Report from Internal Auditor**

Members were in receipt of the report from the Internal Auditor for the year ended 31 March 2019 which was noted.

It was stressed that as a matter of good practice, the appointment of the Internal Auditor should be reviewed on a regular basis.

4.2 **Annual Governance Statement**

Members **AGREED** the Annual Governance Statement for the year ended 31 March 2019, which was signed by the Mayor and by the Clerk as Responsible Finance Officer.

4.3 **Accounts and Bank Reconciliations**

Members were in receipt of the Accounts and Bank Reconciliation for the year ended 31 March 2019 which were **APPROVED**.

4.4 **Accounting Statement and supporting documents**

Members were in receipt of the Accounting Statement and supporting documents which were **APPROVED**. The Accounting Statement which had been previously signed by the Clerk as RFO, was signed by the Mayor.

4.5 **Exercise of Public Rights**

It was **AGREED** to set the date for the exercise of public rights as 17 June 2019.

The Mayor thanked the Clerk for all her hard work in preparing the end of year accounts.

5. **DATE OF THE NEXT MEETING:** 7pm 29 July 2019

6. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

It was **AGREED** that in view of the nature of the matters to be discussed that the public and press be excluded from the meeting.

7. **BUSINESS PLAN** – This item is commercially sensitive

The Mayor was called away from the meeting during this item and the Deputy Mayor took the chair.

Members were in receipt of a draft business plan and **AGREED** to progress the project.

There being no further business, the Deputy Mayor closed the meeting at 7.40pm

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Signed

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Dated