

MINUTES OF THE MEETING OF THE COMMUNITY & ECONOMIC COMMITTEE
HELD ON THURSDAY 17 OCTOBER 2019 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. P. Harris
Cllr. T. Adams, Cllr. M. Bossingham, Cllr. M. Hayhurst, Cllr. R. Leeds,
Cllr. M. Russell, Cllr. E. Spagnola

Janet Warner PSLCC AICCM – Deputy Town Clerk

1. MINUTES OF THE MEETING HELD ON 29 AUGUST 2019

The Minutes of the meeting held on 29 August 2019, having been **AGREED** by Full Council on 09 September 2019, were signed by the Chairman.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Town Clerk due to illness.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were no declarations of interest.

4. PUBLIC PARTICIPATION

There were no members of the public present.

5. COMMITTEE TERMS OF REFERENCE

Members were in receipt of the draft Terms of Reference. It was **agreed** to remove the reference to Fairtrade Town. It was also **agreed** to refer this to the Policy and Resources Committee to consider alongside the Standing Orders in respect of Task & Finish Groups. This will be brought back to a future meeting of the committee.

6. COMMUNITY ENGAGEMENT STRATEGY

6.1 Citizenship:-

Due to unforeseen circumstances, the Task & Finish Group have not yet met. A meeting will be arranged soon.

7. EXISTING PROJECTS

7.1 Youth provision and play equipment:-

It was noted that a meeting has been arranged to set up a structure to move forward. This will include the skatepark. Residents of Brownhill have

indicated interest for a small play scheme for which there is scope for grant funding.

Concern was raised in respect of the future of the Big Society Fund.

7.2 Pocket Park:-

It was noted that recent inspections have found no issues for concern except for some graffiti on a tree. Advice was given how to address this without the use of harmful chemicals.

It was stressed that accessibility to the site needs to be improved and that children have indicated that they would like a swing installed.

The post-installation report has identified some matters which need to be addressed including signage. It was suggested that the Highways Engineer is contacted to ask whether they have any appropriate signage which is surplus to requirements. It was noted that 'No Dogs' signs cannot be installed without a PSPO and that NNDC are not likely to process any new PSPO applications in the near future.

Thanks were given for the donation from the Lynewood Ladies which will be used towards the purchase of a sign. It was agreed that a letter of thanks should be sent to them.

It was noted that the land transfer documents have been signed.

It was **agreed** to plant the new trees on 29 November and invite pupils from Cromer Junior School to help. It was also noted that an application for 80 hedging plants has been successful and they will be delivered in March 2020.

7.3 Environment Policy Action Plan:-

Members were in receipt of the updated action plan. It was noted that more work is needed to include food, wildlife, well-being and flooding. It was **agreed** to remove the reference to oyster beds under the pier as this is not feasible.

It was suggested that in order to reduce the amount of paperwork being brought to meetings, the IT equipment is reviewed so that documents can be viewed on a screen. The Deputy Clerk stressed that any new equipment needs to be quick and easy to set up before meetings and likewise to take down after meetings so as not to add to the workload of officers. Cllrs. Harris and Bossingham will look into this and report back to a future meeting.

It was noted that a Climate Change motion is to be considered by Full Council on 21 October 2019 and at the AGM of Norfolk ALC.

The Task & Finish Group were thanked for all their hard work to date.

Cllr. Russell left the meeting.

7.4 Cromer Public Art Commission:-

Cllr. Harris has met with a local business owner who has some ideas to put forward and is arranging a public meeting.

8. NEW & FUTURE PROJECTS

8.1 Old Cemetery Chapel:-

It was noted that a meeting is being held with the Conservation Officer on 05 November.

8.2 Town Guides:-

Following discussion, it was **agreed** to take this item off the agenda but revisit it in the future if appropriate.

8.3 Fairtrade:-

Members were in receipt of an action plan which was discussed. Cllr. Harris will be contacting all the major employers in Cromer.

It was **agreed** to suspend standing Orders to continue the meeting beyond 9am.

8.4 Dementia Friendly Council:-

It was **agreed** to contact Age UK to arrange a training session for officers and Councillors and to invite a representative to attend a future meeting of the Committee.

9. CORRESPONDENCE

It was noted that Cromer Academy are thinking of setting up a Community Fridge and Community Clothing Bank and would appreciate any funding. It was suggested that the Friends of the Academy apply for a grant in January from the New Year's Day Fireworks.

10. DATE OF NEXT MEETING

The date of the next meeting was noted as 28 November 2019.

There being no other business the Chairman closed the meeting at 9.20pm

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Chairman

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Date