

MINUTES OF THE MEETING OF THE POLICY AND RESOURCES COMMITTEE
HELD ON TUESDAY 25TH FEBRUARY, 2020 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. M. Hayhurst, Cllr. T. Adams, Cllr. P. Harris,
Cllr. R. Leeds and Cllr. D. Russell.

In attendance:-

Cllr. D. Roberts and Cllr. P. West

Julie Chance FSLCC – Town Clerk.
Janet Warner PSLCC – Deputy Clerk.

Three members of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 6TH JANUARY, 2020

The Minutes of the meeting held on 6th January 2020, having been **AGREED** by Full Council on 13th January 2020, were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllrs Adams, Harris and Hayhurst in respect of the grant requests.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. M. Bossingham – Family matters and from Cllr. D. Pritchard – Unwell.

4. PUBLIC PARTICIPATION

A member of the public gave a presentation on the new Art Project Group.
A member of the public gave a presentation on the COAST – Cromer Stage Presentation.

5. FINANCE AND STATUTORY MATTERS

5.1 Monthly Finance – December 2019:- Circulated. **AGREED.**

5.2 Website:- The Clerk reported that she has contacted six contractors to invite them to do a presentation on a new website. The brief has been sent to the contractors. To date no acknowledgement has been received from any of the contractors stating they received the brief or whether they will be attending the presentation. It was **AGREED** that the Clerk would email the contractors and state that if they do not acknowledge receipt by Friday 13th March, we will presume they are not interested and approach other contractors. Members wished to have minuted that they are very disappointed about the length of time the preparation of the brief for the new website has taken.

- 5.3 **Lone Worker Policy:-** This matter will be placed on the next agenda for an update from Cllr. Pritchard.
- 5.4 **Flag Policy:-** It was **AGREED** to add the following dates to the flag policy:-
 5th July – NHS
 17th May – International Day against Homophobia and 25th June – Norwich Pride.
- 5.5 **Co-Option Policy:-** It was **AGREED** that several amendments needed to be made to the Co-option Policy. The Clerk will make the amendments and circulate for agreement at the next meeting.
- 5.6 **Runton Road Toilets:-** It was **AGREED** that the Clerk would liaise with North Norfolk District Council concerning this matter and Cllr. Adams will furnish the Clerk with the most appropriate name and contact number.

5.7 **£137 Annual Grants:-** The following grants were **AGREED:-**

	£
1 st Cromer Sea Scouts	500
Friends of Suffield Park Infant and Nursery School	160
Norfolk Community Law Service	1,500
COAST Arts	1,000
Friends of Horsey Seals	500
Cromer VEO – Art Week	300
Cromer VEO – Children’s Week	500
Friends of Cromer Museum	200
Cromer Arts Project	670
North Lodge Pre-School	500
Friends of North Lodge Park	750
Cromer Community & Hospital Friends	1,000
Cromer Community Centre	1,000
Sheringham & Cromer Choral Society	750
Cromer Girl Guiding	1,250
Friends of Cromer Academy	940
Friend in Deed	1,000

	12,520
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It was **AGREED** to pay COAPS £480 but this grant will be held until further information concerning the organisation is received.

It was **AGREED** not to award a grant to Age Concern North Norfolk.

It was **AGREED** to pay a grant of £400 to Friends of Suffield Park Infant and Nursery School from the current financial year grant budget. This matter was agreed previously but more information was needed. This information is now to hand.

6. CORRESPONDENCE AND OTHER MATTERS

- 6.1 **CCTV Project:-** It was **AGREED** that Cllrs. Adams and Leeds will prepare a business plan to be presented at the next meeting for agreement.

7. DATE OF NEXT MEETING

The date of the next meeting was noted as Tuesday 14th April, 2020.

There being no other business the Chairman closed the meeting at 9.05 pm.

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Chairman

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Date