

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD REMOTELY AT 19:00 ON 10 AUGUST 2020**

PRESENT

Mayor Cllr. R. Leeds, Deputy Mayor Cllr. M. Bossingham,
Cllr. T. Adams, Cllr. T. Bartlett, Cllr. D. Baksh, Cllr. P. Bennett,
Cllr. P. Harris, Cllr. M. Hayhurst, Cllr. D. Pritchard, Cllr. D. Roberts,
Cllr. D. Russell, Cllr. M. Russell, Cllr. E. Spagnola (from item 5), Cllr. A. Yiasimi

Mrs. J. Chance FSLCC (Town Clerk)
Mrs. J. Warner PSLCC AICCM (Deputy Town Clerk)

1. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 27 JULY 2020**

It was **AGREED** that the minutes of the meeting held on 27 July 2020 be **APPROVED**. It was noted that Cllr. D. Russell presented a report in respect of Battle of Britain Day. This will be further considered under item 8.3.

2. **APOLOGIES FOR ABSENCE**

Apologies were accepted from Cllr. Spagnola (late arriving to meeting) & Cllr. West and were noted from P.C. Mezzetti.

3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:

Cllr. D. Russell – Royal British Legion (Northrepps Branch)

Cllr. Harris – Norfolk ALC Executive Committee

Cllr. Adams – Clifton Park

It was noted that declaration forms would be completed by all members declaring an interest.

4. **PUBLIC PARTICIPATION**

There were no members of the public present.

5. **REPORT FROM POLICY & RESOURCES COMMITTEE**

Cllr. Hayhurst provided an update in respect of policies to be reviewed and the payment of grants.

5.1 **New Website** – It was noted that there were few responses from website providers and the planned interviews were cancelled due to Covid. Further companies were suggested. It was **AGREED** to progress this at the next committee meeting.

5.2 **CCTV Project** – Cllrs. Adams and Leeds provided an update. It was noted that to supply 10 cameras and the necessary infrastructure and training would incur an initial outlay of around £30k plus £5k per annum on-going costs. It was suggested that there should also be a budget for someone to co-ordinate the volunteers. It was **AGREED** to progress this at the next committee meeting.

5.3 **Co-option of councillor** – The co-option policy is to be reviewed at the next committee meeting. The vacancy needs to be advertised for co-option.

5.4 **Bio-metric access system** – It was **AGREED** to accept a quotation from The Alarm Company to replace the faulty desktop reader.

6. **REPORT FROM PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

Cllr. Adams provided an update.

6.1 **Climate Emergency** – It was suggested that the working group need to meet with other groups who are also trying to tackle the crisis. It was also noted that the Parish Plan is out of date and needs to be reviewed. It was **AGREED** to take out a subscription with Survey Monkey to consult with residents.

6.2 **Loss of Sustran Cycle Routes** – It was **AGREED** to accept the following recommendations:

(a) Cromer Town Council write to Norfolk County Council and Cllr Andrew Jamieson County Council Champion for Cycling and express our concern about Sustrans slashing all routes from Cromer from the National Cycle Network. It should be noted this is because Sustrans found 42pc of its routes were 'poor' and 4pc 'very poor', with issues such as bad signage, crossings and heavy traffic, making them unsuitable for the network.

(b) Cromer Town Council welcomes the government investment in cycling but believes that there is still a lack of investment in North Norfolk. Cromer Town Council therefore agrees to write to Boris Johnson highlighting the declassification routes, plus 73 miles have been completely removed, including Wells-Cromer-Happisburgh and Cromer-Aylsham.

(c) Cromer Town Council welcomes the Cycling Safety Strategy prepared by North Norfolk Wheelers and agrees to write to them offering support and also agrees to adopt their short, medium and long term vision for cycling, particularly in Cromer.

(d) Cromer Town Council also shows its commitment to cycling by providing secure cycling provision at North Lodge for when meetings can be held there again and also remove the old wheel brakers outside the Town Council offices.

6.3 **Damage to property on Bond Street** – It was felt that there is nothing that the Town Council can do regarding this and was **AGREED** to forward the matter to the Highways Engineer.

6.4 **Land adjacent to Clifton Park** – Members were in receipt of correspondence from a member of the public raising concern at the possible development of this land. It was suggested the Town Council contact Norfolk Wildlife Trust, Natural England and CPRE in respect of potential designation of the land. It

was **AGREED** that a letter is sent to the correspondent in support of her concerns and advising that the Town Council are seeking to find ways to protect the land.

7. **REPORT FROM WORKS & GENERAL PURPOSES COMMITTEE**

Cllr. Pritchard provided an update in respect of maintenance works and North Lodge and advised that despite the best efforts to keep the new plants at the cemetery watered, they are struggling in the heat.

7.1 **Streetlight Columns** – Cllr. Bartlett advised that he will be renumbering the columns over the coming weeks and would appreciate any offers of help. The Clerk advised that the annual inspection of the streetlights has been carried out and the inspection report received. It was **AGREED** that the columns with damaged doors be repaired as soon as possible.

7.2 **Quotation for new interment area** – It was felt that the area in question should not be extended at present.

It was **AGREED** to suspend Standing Orders to continue the meeting beyond 9pm.

8. **REPORT FROM PROMOTIONS & EVENTS COMMITTEE**

Cllr. Leeds provided an update.

8.1 **New Year's Day Fireworks** – The Mayor apologised for pre-empting any decision to the media. It was noted that a small group of the NYD Fireworks committee had met and had also consulted with the rest of the committee and other parties and agreed to recommend to Council that the 2021 display be cancelled. It was **AGREED** to cancel the 2021 display.

8.2 **VJ Day** – It was noted that a commemorative version of the Union Flag has been produced for VJ Day but due to the significance of the event it was proposed that the Union Flag be flown. It has also recently been established that some flags with writing on need planning consent, this includes the commemorative VJ Day Commemorative flag. All the flags flown at North Lodge will be reviewed in line with this guidance. It was **AGREED** that the Union Flag will be flown at North Lodge on VE Day.

8.3 **Battle of Britain Day** – It was noted that National Guidance about the event is still awaited and at present all that has been agreed is that the RAF Roundel will be flown.

Cllr. Russell presented a leaflet which he and Cllr. Bartlett have been working on. It was **AGREED** that the Town Council will fund the printing costs of 100 leaflets which will be passed to RAFA to distribute. A link to the leaflet will be placed on the Town Council website.

9. **REPORT FROM COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

Cllr. Harris provided an update and advised that the Artspace project is progressing but the Fairtrade Fortnight was not progressed due to Covid.

9.1 **Pocket Park** – It was **AGREED** to accept the quotation and arrange for the equipment to be cleaned and sanitised as soon as possible and then re-open the park. It was noted that several trees have been lost due to the dry weather and that the hedging is yet to be planted.

10. **AMBULANCE RESPONSE CONSORTIUM**

Following the receipt of further information, it was **AGREED** that Cromer Town Council will not join this group.

11. **COMMITTEES**

It was **AGREED** that Cllr. Spagnola will come off the Community & Economic Development Committee and will join the Works & General Purposes Committee.

12. **DATE OF THE NEXT MEETING:** Policy & Resources Committee – 25 August 2020
Cromer Town Council – 21 September 2020