

**MINUTES OF THE PLANNING, TRANSPORTATION AND ENVIRONMENT  
COMMITTEE HELD REMOTELY ON THURSDAY 21 JANUARY 2021 AT 7.00 PM**

**Present:-**

Chairman – Cllr. T. Adams  
Cllr. T. Bartlett, Cllr. P. Bennett, Cllr. M. Bossingham, Cllr. P. Harris,  
Cllr. M. Hayhurst, Cllr. R. Leeds,

Julie Chance FSLCC – Town Clerk  
Janet Warner PSLCC AICCM – Deputy Clerk

**1. MINUTES OF THE MEETING HELD ON 03 DECEMBER 2020**

The minutes of the meeting held on 03 December 2020 were approved and will be signed by the Chairman at the earliest opportunity.

**2. DECLARATIONS AND REQUESTS FOR DISPENSATIONS.**

There were none.

**3. APOLOGIES FOR ABSENCE**

Apologies were accepted from Cllr. Spagnola (illness).

**4. PUBLIC PARTICIPATION**

There were no members of the public present.

**5. PLANNING APPLICATIONS**

**5.1 Responses to planning applications**

Please see attached appendix.

**5.2 Update on live planning applications.**

It was noted that the planning application for the Norwich Road site may be submitted in February.

**5.3 Cromer Conservation Area**

Concern was raised in respect of the cumulative effect of recent planning decisions on the conservation area. Following discussion, it was **AGREED** to consult with other local town councils to work together to approach NNDC re conservation in the towns. Cllr. Adams will obtain an up to date map of the economic town centre and Cllr. Harris will ask for Norfolk ALC to promote this issue in their weekly newsletters.

It was suggested that residents could be consulted via a leaflet drop to all households or via an environmental newsletter.

**5.4 Other Planning Matters (for information only)**

There were no other matters to report.

## 6. HIGHWAY & PUBLIC REALM MATTERS

### 6.1 **Updates on Highway and Public Rights of Way matters**

It was noted that utility works are on-going.

### 6.2 **Parish Partnership Scheme & Love Lane**

There was no update on the dropped kerbs.

It was noted that Highways have advised that the gradient of the footpath along Love Lane could cause issues with erosion if crushed granite is used and are suggesting tarmac instead. Cllr. Adams will talk to Martin Caplin and report back.

Concern was raised that a fence has appeared along the edge of the car park which may be encroaching on the footpath. Cllr Adams is awaiting a response from the trails officer.

Holkham Forge have provided drawings and information in respect of the Kissing Gate which will be circulated to members for consideration.

It was suggested that the footpath sign at the southern end of Love Lane is relocated closer to Roughton Road. A further sign is required at the northern end.

### 6.3 **Pedestrian safety on Beach Road**

It was noted that this is included for a feasibility study for 2021/22 but there are no guarantees that any work will go ahead. It was **AGREED** to instruct the Clerk to write to Morrisons in respect of the safety of pedestrians crossing to their store.

### 6.4 **Other Highway or Public Realm Matters**

There were no other matters to report.

## 7. ENVIRONMENT

### 7.1 **Planning Policy**

It was **AGREED** to amend the policy to change the wording in respect of the use of UPVC from 'may be' to 'will be'.

### 7.2 **Transport Plan for Cromer**

It was **AGREED** to contact Mark Ashwell at NNDC for an update in respect of where NNDC are with this.

It was **AGREED** that Cllrs. Adams, Bossingham, Harris, Hayhurst & Leeds will meet informally to discuss this further.

### 7.3 **Any other Environment matters** (for information only)

Trees – It was noted that a meeting with Sarah Butikoffer and Nigel Lloyd has had to be postponed. Cllr. Bartlett will contact the new officers at NNDC to ask whether Cromer Town Council can assist with the expansion of tree planting in North Norfolk.

## 8. CORRESPONDENCE

There was no correspondence to report.

9. **DATE OF NEXT MEETING** Thursday 18 February 2021 at 7pm

There being no other business the Chairman closed the meeting at 8.20pm

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**Chairman**

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**Date**

## **PLANNING DECISIONS MADE UNDER PLANNING PROTOCOL**

PF/20/2384 – 38A Connaught Road – No objections

PF/20/2414 – Flat 6, 31 Cabbell Road – No objections but concern re fire safety. Is the fire service consulted?

LA/20/2377 & PF/20/2375 – Heath House, 51A Church Street - No objections

PF/20/2565 – 14 Alfred Road – No objections but it was felt that the application is lacking in detail

PF/20/2567 – Suffield Spar, 24 Cliff Road – No objections

PF/20/2481 – 9 Shipden Avenue – No objections but it has been noted that the new first floor window is considerably closer to the neighbour's window than the existing one

PF/20/2569 – Somerville House, 55 Runtun Road – No objections but it was felt that the site is overcrowded. The rear extension is too long and adversely effects the light to the neighbouring property on the western flank

PF/20/2578 – Hanover Court – No objections

PF/20/2571 – food Fare, 131 Mill Road – No objections providing the property meets statutory guidance for fire regulations.

However, some concern was raised at the potential for 6 more cars which could impact in an area where there are already parking problems and it was questioned whether there should be two doors between a kitchen and a toilet. Members were pleased to note the inclusion of a bike store but commented that there are no safe cycling routes in the area.

## **PLANNING DECISIONS TO BE MADE AT MEETING:**

PF/20/2575 – 18 Whitehouse Estate – Support

PF/20/2667 – Flat 3, 7 Cadogan Road – No objections

PF/21/0077 – 22 Clifton Park – No objections