

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL  
HELD REMOTELY AT 19:00 ON 01 FEBRUARY 2021**

**PRESENT**

Mayor Cllr. R. Leeds, Deputy Mayor Cllr. M. Bossingham,  
Cllr. T. Adams, Cllr. T. Bartlett, Cllr. D. Baksh, Cllr. P. Bennett,  
Cllr. P. Harris, Cllr. M. Hayhurst, Cllr. D. Pritchard, Cllr. D. Roberts,  
Cllr. D. Russell (from item 12), Cllr. P. West, Cllr. A. Yiasimi

Mrs. J. Chance FSLCC (Town Clerk)  
Mrs. J. Warner PSLCC AICCM (Deputy Town Clerk)

Prior to the start of the meeting, members held a one-minute silence in respect of the recent death of former Town Councillor Catherine Plewman.

1. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 02 NOVEMBER 2020**

It was **AGREED** that the minutes of the meeting held on 02 November 2020 be **APPROVED**. The minutes will be signed by the Mayor at the next appropriate opportunity.

2. **APOLOGIES FOR ABSENCE**

Apologies were accepted from Cllrs. Spagnola due to illness.  
Cllr. D. Russell arrived late at the meeting and gave apologies for Cllr. M. Russell due to illness.

3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:  
Cllr. Harris – Norfolk ALC Executive Committee  
It was noted that declaration forms would be completed by all members declaring an interest.

4. **PUBLIC PARTICIPATION**

There were no members of the public present.

5. **REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Cllr. Adams provided an update in respect of Norfolk County Council. It was noted that a number of highway defects and faulty streetlights have been reported. The gritting teams are busy at present. There are on-going gas works on Holt Road and water works on Overstrand Road.

Cllr. Yiasimi advised that works at NNDC have been restricted and offered his sincere thoughts to Sarah Butikoffer and her family and also to Cllr. Spagnola and her family.

Public toilets – It was noted that the opening hours on the toilets at Runton are not up to date. Cllr. Yiasimi will pursue this.

It was noted that the lights at the Runton Road toilets continue to be on at night. In the past it was reported that the cost of installing timers exceeds the cost of the energy used at night. The Town Council are still hopeful to work with NNDC to refurbish these toilets and incorporate a Changing Places facility. In the meantime, it was suggested that as the light bulbs fail, they are replaced with LED bulbs.

## 6. **POLICY & RESOURCES COMMITTEE**

### 6.1 **Minutes of the meetings held on 12 January 2021**

Cllr. Hayhurst presented the minutes of the meetings held on 12 January 2021 which were **APPROVED**.

CCTV – It was noted that there had still been no response from a key stakeholder thus it was felt that it is time to move onto plan B.

## 7. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

### 7.1 **Minutes of the meeting held on 21 January 2021**

Cllr. Adams presented the minutes of the meeting held on 21 January 2021 which were **APPROVED**.

Parking on verges – It was noted that NCC are to speak to the Mcdonalds operative to ensure that the verges are repaired and has spoken to the contractors parking on the verges.

It was agreed to continue to monitor the verges at Summerhouse Close.

Hall Road – It was noted that there is some pre-application interest in a miniature railway being installed on land close to Amazona Zoo. It was suggested that a cycle path should be installed from The Meadow to the site but felt that this would be a project to discuss with NCC not via the planning process.

Planning Policy – It was noted that an UPVC document was circulated to members after the meeting of the Planning Committee. Concern was raised that resisting applications for UPVC could be considered elitist as not everyone could afford wooden windows. It was stressed that whilst no one wants to exclude people who are trying to make a building habitable, there is a responsibility when purchasing a property in the Conservation Area.

Cllr. Harris advised that he is writing an article for inclusion in the Norfolk ALC newsletter to bring Town Councils together at a zoom meeting to talk about protecting our town centres.

## 8. **WORKS & GENERAL PURPOSES COMMITTEE**

### 8.1 **Minutes of the meeting held on 19 January 2021**

Cllr. Pritchard presented the minutes of the meeting held on 19 January 2021 which were **APPROVED**.

Churchyard Floodlighting – It is hoped to have a demonstration of the lights.

North Lodge – Maintenance works to interior walls to commence this week.

8.2 **Community Centre Lights**

*Cllrs. Harris, Bartlett & Bossingham declared an interest in this item.*

Following discussion, it was **AGREED** to accept the quotation for 4 downlighters to be installed in the alleyway next to the Community Centre.

9. **PROMOTIONS & EVENTS COMMITTEE**

9.1 **Minutes of the meeting held on 26 January 2021**

Cllr. Leeds presented the minutes of the meeting held on 26 January 2021 which were **APPROVED**.

Committee membership - It was **AGREED** that Cllrs. Baksh & Harris will serve on the Promotions & Events Committee and its sub-committees.

Town Businesses – It was suggested that when appropriate, the Mayor visits the new businesses to welcome them.

Charity Fun Run – Cllr. Harris advised that it is hoped to hold this event again but not in 2021.

Christmas Lights – It was suggested that some focal points in the town should be lit up during the summer maybe working with Cromer Art Space. Cromer Carnival will be putting the bunting up in the summer.

10. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

10.1 **Minutes of the meeting held on 07 January 2021**

Cllr. Harris presented the minutes of the meeting held on 07 January 2021 which were **APPROVED**.

*Cllr. Pritchard declared an interest in minute item 7.1*

10.2 **Committee Terms of Reference**

It was **AGREED** to adopt the Terms of Reference circulated by Cllr. Harris.

10.3 **Zoom meeting with Cromer Art Space & Experience**

It was **AGREED** to invite representatives from 'Experience' to a zoom meeting to discuss the development of tourism out of season.

11. **OTHER REPORTS**

11.1 **Reports from Councillors**

Bittern Line – It was noted that the task & finish group are arranging to litter pick the station and are looking towards other projects.

Station House – It was noted that NNDC are in discussion with the owners re the building.

Norfolk ALC - It was noted that the new board meets later this week.

*Cllr. D. Russell arrived at the meeting.*

Covid Vaccinations – Cllr. Russell gave a brief update.

Firework Committee – It was noted that the NYD Firework Committee hope to meet in March.

12. **CORRESPONDENCE** (for information only)

East Law – It was noted that the nomination of the Parish Hall as an asset of community value had been refused

NNDC – Postal vote information

NNDC – Community Governance Review

It was noted that if this proceeds, the changes with the Northrepps Boundary would be substantial and there would be financial gain for Cromer and loss for Northrepps. It was **AGREED** that the Deputy Clerk would take no part in discussions due to a conflict of interest as Parish Clerk for Northrepps. It was **AGREED** to discuss this and Policy & Resources Committee.

*It was **AGREED** to suspend Standing Orders to continue the meeting past 9pm.*

13. **DATE OF THE NEXT MEETING:** 13 March 2021 at 7pm

14. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

15. **LEGAL MATTER**

The Clerk advised that there had been no response to the solicitor’s letter and assumed that no further action will be taken.

15. **PERSONNEL COMMITTEE**

Complaint A – A draft response to further questions from the complainant had been circulated to members for consideration. It was **AGREED** to send the letter and **AGREED** that no further communication will be entered into with the complainant, subject to annual review. Any further correspondence will be filed without response.

Complaint B – A further complaint has been received which is being addressed. There is nothing to report at present.

There being no further business, the Mayor closed the meeting at 09:17pm

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Signed

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Dated