

MINUTES OF THE MEETING OF THE CHRISTMAS SUB-COMMITTEE
HELD ON WEDNESDAY 7TH APRIL, 2021 AT 2.00 PM
VIA ZOOM

Present:-

Chairman – Cllr. R. Leeds, Cllr. D. Baksh, Cllr. P. Bennett,
Cllr. P. Harris, Cllr. D. Roberts, Cllr. P. West, Cllr. A. Yiasimi,
Jackie Austin, John Hodgkinson, Judy Whittingham and Tony Shipp

Julie Chance FLSCC – Town Clerk.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. E. Spagnola, Jim Bond and Paul Kendrick.

2. MINUTES OF THE MEETING HELD ON 9TH FEBRUARY, 2021

The Minutes of the meeting held on 9th February 2021, having been circulated, were taken as read, **AGREED** and will be signed by the Chairman at the first opportunity.

3. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. R. Leeds in respect of any PA matters.

Declarations of interest were received from Cllr. P. Harris in respect of any Cromer Community Association matters.

4. CHRISTMAS EVENT 2021

4.1 Date of Event:- The Clerk confirmed that the dates agreed at the meeting on 9th February have been booked with the Church and the Parish Hall.

4.2 Christmas Market – New Street, Garden Street and High Street:- Information on the stalls will be made available after the end of June when the situation with the pandemic will be clearer.

- 4.3 Trade and Charity Stalls – Church and Parish:-** The Clerk will meet with Jackie and John to discuss the plan for the Parish Hall and the Church. This matter will be placed on the next agenda for an update. Cllr. Harris confirmed that there will be room in the Community Centre for six stalls with the Grotto on the stage.
- 4.4 Community Carol Service:-** This matter will be discussed at the June meeting once the new Mayor is in place.
- 4.5 Entertainment:-** Tony Shipp confirmed that the reindeer, donkeys and Salvation Army are booked. Further entertainment for the stage will be booked nearer the time. The Clerk confirmed that the Stilt Walkers, Jugglers, Princess, Super Hero and Twist and Shape have been booked. Jackie Austin confirmed that the Gospel Choir are happy to perform both in the Church during the day and on the stage in the evening. The Clerk reported that the Methodist team that run the Messy Church are happy to have a stand in the Community Centre. The Clerk will contact them to book the stall. The Clerk reported that Cllr. Spagnola would like a sensory area to be considered. Jackie Austin suggested an area in the Church and Emma will meet with Jackie, John and the Clerk to discuss. Cllr. Yiasimi is making enquiries into buskers for street entertainment during the day and he will give an update at the next meeting.
- 4.6 Road Closure:-** The Clerk confirmed that the application has been submitted.
- 4.7 Father Christmas, Elf, Grotto & Sleigh:-** The Clerk will contact Father Christmas and the Elf to ask whether they are free. Cllr. Leeds is working on the sleigh. The grotto will be built on the Friday evening on the stage at the Community Centre. Tony Shipp will book the bubble car to follow Father Christmas and the Elf on their sleigh around town.
- 4.8 Christmas Tree and Nativity Festivals:-** This matter will be discussed when the Clerk meets with Jackie and John and an update will be given at the next meeting. It was **AGREED** that the Clerk would prepare a form and a panel of judges will be formed to judge the festivals this year. This will make the system much easier.

- 4.9 Wreaths and Pew Ends:-** Jo has confirmed that she is happy to help this year. The Clerk will contact Margaret nearer the time to enquire whether she is also happy to help again. It was **AGREED** that the Clerk would prepare a form and a panel of judges will be formed to judge the festivals this year. This will make the system much easier.
- 4.10 Shop Window Display:-** This matter will be placed on the next agenda for discussion with Sam Grout present as it is a Chamber of Trade project.
- 4.11 Alternative Christmas Tree:-** Cllr. Leeds will liaise with Jim Bond on this matter and they will give an update at the next meeting.
- 4.12 Christmas Lighting:-** Judy Whittingham reported that the team are getting ready for this year. It is hoped that a tunnel of lights will be in place on the footpath to the entrance of the Church. The suggestion of a celebrity for the switch on will be discussed again at the next meeting.
- 4.13 Advertising Leaflet:-** Cllr. Roberts has prepared the front and back covers. The center with the information needs to be discussed nearer the time once we know the event is going ahead and the times of the various entertainment. A map was discussed and Cllr. Roberts will liaise with Cllr. Bartlett to ask advice on how best to present this on the leaflet. Cllr. Baksh agreed to form a team of volunteers to take shifts during the day at the Meadow Car Park to give out the leaflets. Cllr. Baksh will also contact North Norfolk District Council to ask whether information concerning the event can be projected onto their windows. Cllr. Harris volunteered to give a supply of the leaflet to the street market stall holders for people to collect as they visit. Cllr. Harris reported that it is hoped that the electronic sign outside the Community Centre will be up and running by that stage and all the information can be displayed on there. It was **AGREED** that advertising is needed outside all the venues to inform the members of public of the events inside. It was **AGREED** that social media will be used to advertise the event.
- 4.14 Projector:-** This matter will be placed on the next agenda for further discussion.
- 4.15 Torch Light Procession:-** The Clerk will liaise with the Friends of North Lodge Park nearer the time once details are to hand.
- 4.16 Budget:-** Circulated. **AGREED.**

5. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 30th June, 2021
at 2.00 pm.

There being no other business the Chairman closed the meeting at 3.18 pm.

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Chairman

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Date