

MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD REMOTELY AT 19:00 ON 26 APRIL 2021

PRESENT

Mayor Cllr. R. Leeds, Deputy Mayor Cllr. M. Bossingham,
Cllr. T. Adams, Cllr. T. Bartlett, Cllr. D. Baksh, Cllr. P. Bennett,
Cllr. P. Harris, Cllr. M. Hayhurst, Cllr. D. Pritchard (from item 6), Cllr. D. Roberts,
Cllr. D. Russell, Cllr. M. Russell, Cllr. P. West, Cllr. A. Yiasimi

Mrs. J. Chance FSLCC (Town Clerk)
Mrs. J. Warner PSLCC AICCM (Deputy Town Clerk)

2 members of the public
EDP Reporter Sabrina Johnson

It was agreed to reorder the agenda and to add an urgent item under exclusion of the public at the end of the meeting.

1. **MINUTES OF THE TOWN COUNCIL MEETINGS HELD ON 15 MARCH 2021 & 12 APRIL 2021**

It was **AGREED** that the minutes of the meetings held on 15 March 2021 & 12 April 2021 be **APPROVED**. The minutes will be signed by the Mayor at the next appropriate opportunity.

2. **APOLOGIES FOR ABSENCE**

It was noted that Cllr. Pritchard would be late due to problems connecting to the meeting.

3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:

Cllr. Harris –Cromer Artspace

Cllr. D. Russell - EEAST

It was noted that declaration forms would be completed by all members declaring an interest.

4. **PUBLIC PARTICIPATION**

Jim Bond was welcomed to the meeting and advised that the Friends of North Lodge Park are preparing a proposal to submit to NNDC for the former tennis courts in North Lodge Park. Refer item 6 below.

5. **YOUTH MATTERS**

Cromer Academy Manager Vicki Bumphrey was welcomed to the meeting and provided an update in respect of the Academy's purchase of a plastic granulator which they hope to launch to the public in September. It was noted that Cromer Academy would like to work with Cromer Town Council towards the reduction of the use of plastic. Refer item 7 below.

Cllr. Pritchard arrived at the meeting during the following item.

6. **FORMER TENNIS COURTS IN NORTH LODGE PARK**

It was noted that the Friends of North Lodge Park, Cromer Artspace and other organisations all have ideas to put forward to NNDC for the use of this space. Plans are also being considered for the future use of Collectors Cabin.

Following discussion, it was **AGREED** to set up a task and finish group to work with the Friends of North Lodge and other interested parties to move forward a project for the former tennis courts in North Lodge. Cllrs. Bossingham, Baksh, Harris, Leeds and M. Russell will serve on the task & finish group. Cllr. Adams will attend their meetings.

Jim Bond left the meeting.

7. **PLASTIC FREE TOWN**

Cllr. Harris provided an update in respect of the measures required to become a 'Plastic Free' town. It was suggested that small steps need to be taken to reduce single use plastic and be realistic as to what is feasible.

Following discussion, it the following proposal was **AGREED**:

Cromer Town Council will:

- 1. Establish a Task and Finish Group to progress towards becoming a largely Plastic Free town and invite members of community to join the group. The long-term objective is to establish a steering group.*
- 2. Lead by example and phase out single use plastic.*
- 3. Encourage businesses in Cromer to also phase out single use plastic.*
- 4. Assist community groups in Cromer with plastic free initiatives.*
- 5. Help co-ordinate beach cleans to remove plastic and other litter.*

Vicki Bumphrey left the meeting

8. **REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Cllr. Adams - NCC & NNDC

Various updates were provided and questions answered including the following:

Former PYE Factory – A potential planning application for older people's flats was not progressed as it was considered too large for the site.

Part night lighting – The return to all night lighting was considered however no requests were received to reintroduce the lighting. It was suggested that perhaps the timings could be changed to turn the lights off later. It was noted that the Town Council LED streetlights dim by 50% after midnight.

Covid restrictions – Businesses and sporting facilities such as the skatepark have now reopened.

Litter – There has been some reports of flytipping and there have been requests for more litter bins since the opening of a new fast food outlet. There have also been issues with the timers of the lighting at the site. All the lighting and illuminated signs should be turned off when the premises is closed. There is expected to be a high demand for litter bins in the town to be emptied more often as the visitors arrive.

Highways –A list of worn line markings has been compiled for programming.

Middlebrook Way – After the initial congestion when McDonald’s opened, the pressure on this road has eased. Cllr. Adams has opened a dialogue with the emergency services which operate nearby.

Cromer Promenade – Cllr. Adams was asked to inspect and report to NNDC the shelters and fingerpost signs along the prom which need to be refurbished. It was noted that these works were being considered prior to covid and that perhaps some heritage funding could be sourced.

Concern was raised that one of the funfair rides is encroaching onto the prom. Cllr. Adams advised that he is aware.

Camper Vans – It was noted that the no overnight camping signs on the layby are only advisory. Requests have been received for no overnight camping along Runton Road.

Steps from west cliff footpath to Runton Road – It was noted that some of the capping stones are loose. Cllr. Adams will pursue this.

Cllr. Yiasimi – NNDC
Nothing to report.

9. **POLICY & RESOURCES COMMITTEE**

9.1 **Minutes of the meetings held on 06 April 2021 & 16 April 2021**

Cllr. Hayhurst presented the minutes of the meetings held on 06 April 2021 & 16 April 2021 which were **APPROVED**. The minutes of the meeting held on 21 April 2021 will be presented to the next meeting.

It was **AGREED** to permit Cllr. Bartlett to join the committee meetings in a non-voting capacity when a specific staffing matter is being discussed.

10. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

10.1 **Minutes of the meetings held on 18 March 2021 & 15 April 2021**

Cllr. Adams presented the minutes of the meetings held on 18 March 2021 & 15 April 2021 which were **APPROVED**.

11. **WORKS & GENERAL PURPOSES COMMITTEE**

11.1 **Minutes of the meetings held on 16 March 2021 & 13 April 2021**

Cllr. Pritchard presented the minutes of the meetings held on 16 March 2021 & 13 April 2021 which were **APPROVED**.

It was noted that the Commemoration & Events Sub-Committee had met and have agreed to delay the VE Day, VJ Day and Battle of Britain commemorations until June 2022. These will be combined with an event to celebrate the Queen's Jubilee and to thank the hard work of the volunteers, organisations and businesses who supported the town throughout the covid pandemic. The success of this event will be very reliant on the help and participation of all councillors.

It was noted that people have been seen sitting on the War Memorial and there has been some damage. New signage has been erected to discourage people from climbing on the memorial.

It was agreed to suspend Standing Orders to continue the meeting beyond 9pm

12. **PROMOTIONS & EVENTS COMMITTEE**

12.1 **Minutes of the meeting held on 20 April 2021**

Cllr. Leeds presented the minutes of the meeting held on 20 April 2021 which were **APPROVED**.

13. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE**

13.1 **Minutes of the meeting held on 08 April 2021**

Cllr. Harris presented the minutes of the meeting held on 08 April 2021 which were **APPROVED**.

It was noted that the next two committee meetings have been rescheduled.

14. **OTHER REPORTS**

14.1 **Reports from Mayor & Deputy Mayor**

Mayor Cllr. R. Leeds – Visited various businesses in the town with Sam Grout, Icarus Hines and Darren Hollingsworth; officially opened the outside tennis courts; attended the Civic Service for HRH Prince Philip.

Deputy Mayor Cllr. M. Bossingham – Tried to remotely access the Civic Service but due to technical issues the Youtube link failed.

14.2 **Reports from Councillors**

Cllr. D. Russell – Members were in receipt of a report re the NCCG & EEAST the contents of which were noted.

Cllr. Bennett – It was noted that potential premises are now being looked at.

Cllr. M. Russell – It was noted that Cllr. Russell is now an ambassador for Carers Matter and is keen to meet up with Cromer Town Council and Cromer Cares.

14.3 **Presentation from Cllr. Bossingham re use of emails**

It was **AGREED** to set a date for a separate dedicated session for this item.

14.4 **Norfolk ALC**

It was noted that the Norfolk ALC AGM on 20 May is open to all members. It was **AGREED** that the Clerk and Cllr. Harris will liaise to put forward two motions to the AGM re cashless society and second homes.

15. **CORRESPONDENCE** (for information only)

There was no correspondence to report.

16. **DATE OF THE NEXT MEETING:** 17 May 2021 at 7pm (Annual Council meeting)

17. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

It was **AGREED** that in view of the nature of the matters to be discussed that the public and press be excluded from the meeting.

18. **PERSONNEL MATTERS**

It was **AGREED** to delegate authority to the Policy and Resources Committee to deal with the current personnel matter under discussion.

There being no further business, the Mayor closed the meeting.

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Signed

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Dated