

**MINUTES OF THE PLANNING, TRANSPORTATION AND ENVIRONMENT  
COMMITTEE HELD AT CROMER CREMATORIUM CHAPEL  
ON THURSDAY 08 JULY 2021 AT 7.00 PM**

**Present:-**

Chairman – Cllr. T. Adams, Vice Chairman Cllr. T. Bartlett,  
Cllr. P. Bennett, Cllr. M. Bossingham, Cllr. P. Harris, Cllr. R. Leeds

1 member of the public

Julie Chance FSLCC – Town Clerk  
Janet Warner PSLCC AICCM – Deputy Clerk

**1. ELECTION OF COMMITTEE VICE CHAIRMAN**

It was **AGREED** to elect Cllr. Bartlett as Committee Vice Chairman.

**2. MINUTES OF THE MEETING HELD ON 13 MAY 2021**

The minutes of the meeting held on 13 May 2021 were approved and were signed by the Chairman.

**3. DECLARATIONS AND REQUESTS FOR DISPENSATIONS.**

There were no declarations of interest or requests for dispensations.

**4. APOLOGIES FOR ABSENCE**

Apologies were accepted from Cllr. Hayhurst (family commitment).  
Cllr. M. Russell, Spagnola and West were absent with no apologies given.

**5. PUBLIC PARTICIPATION**

The member of the public did not wish to speak.

**6. PLANNING APPLICATIONS**

**6.1 Responses to planning applications**

Please see attached appendix.

**6.2 Update on live planning applications.**

Cllr. Adams provided an update on live planning applications:  
PF/20/2491 – Wyndham Park Caravan Park – Withdrawn  
PF/21/0561 – Morrisons Home Delivery – Approved  
LA/21/0358 – South Lodge, Hall Road – Approved  
PF/21/0351 - Kensington Lodge, Cabbell Road – Approved  
PF/21/0734 – 8 Hamilton Road – Refused  
ADV/20/1701 – Billboards at Station Road – Applicant won appeal  
PF/21/2569 – Summerfield House – Cllr. Adams will obtain an update.

### 6.3 Cromer Conservation Area

Members were in receipt of a draft submission from Cllr. Bartlett. It was **AGREED** to open a dialogue with NNDC and suggest that the initial contacts are John Toye, Philip Rowson and Mark Ashwell.

### 6.4 North Walsham West

Members were in receipt of the consultation paperwork. Following discussion, it was **AGREED** to request that a higher percentage of affordable housing is included.

### 6.5 Other Planning Matters (for information only)

Coastal Matters – It was **AGREED** that Cllrs. Harris and Leeds will represent Cromer Town Council on the liaison group.

Cycle Way – It was noted that Sheringham Town Council would like to work with Cromer Town Council on the project.

Planning reforms – An email will be circulated to members for consideration at the next meeting.

Landlords and EPC ratings – It was noted that from 2022 EPC ratings have to be a C or D. Concern has been raised by the owners of heritage buildings which will not reach this level without significant investment. It was stressed that there is an exemption which landlords can apply for.

East End of Town – Concern has been raised by a business owner re the lack of footfall in this area. It was suggested that the businesses work together to put forward a proposal. An item will be added to the next agenda to discuss parking on Overstrand Road which could help footfall in this area.

Station House – It was noted that NNDC are to call a meeting with Morrisons and Greene King.

Cycling on cliff top paths – Complaints have been forwarded to NNDC. A PSPO to ban cycles on the clifftop paths may be considered.

## 7. HIGHWAY & PUBLIC REALM MATTERS

### 7.1 Updates on Highway and Public Rights of Way matters

Cllr. Adams provided the following updates:

- Requests for a trod to run southwards from Amazona Zoo along Hall Road.
- Requests for improvements to the surface of Cliff Lane.
- Mill Road – costs are awaited for feasibility study.
- Norwich Road crossing – Feasibility study will cost £3-£4k
- Various overgrown verges & footpaths – May need to obtain funding for an extra cut. The Clerk will contact Sarah Price to ask if there is any funding available for the cutting of footpaths.

**7.2 Kissing Gate & Love Lane**

It was noted that there has been good dialogue with NCC and the landowner. However, Holkham Forge no longer wish to do the works so another forge has been contacted.

**7.3 West Street Drainage**

There was no update to report.

**7.4 Traffic Orders**

Members were in receipt of various traffic orders which were noted.

**7.5 Traffic Damage Danger**

Concern was raised in respect of damage to a property on the corner of Mount Street and Bond Street. It was noted that NCC have agreed to obtain a design scheme to extend the pavement.

**7.6 Air Quality Monitoring Equipment**

It was noted that a reply is awaited from Westcotec.

**6.6 Other Highway or Public Realm Matters**

It was noted that there had been some damage to benches and height restriction barriers and several complaints have been received about motorhomes.

**8. ENVIRONMENT**

**8.1 Cold Calling**

It was noted that consultation letters have been sent to residents of the streets concerned.

**8.2 Litter bin on Tucker Street**

It was noted that a privately owned bin has gone missing. It was also noted that some litter bins have been overflowing. This will be monitored.

**8.3 Park & Ride**

There was no update in respect of a meeting with NNDC.

**8.4 Grass Verges on Holt Road**

It was noted that the verges have a tremendous variety of wildflowers and suggested that the cutting schedule is changed to increase the wildflower growth.

It was suggested that the verges on Middlebrook Way are changed to parking bays for the nearby businesses. A reflective bollard would help deter parking on the verge in one area.

It was agreed that Cllr. Adams will do a Land Registry Search to establish the ownership of the verge at the entrance to Summerhouse Close.

**8.5 Pill Bix – Litter**

It was noted that the area is now very overgrown but looked to be clear of litter. It was suggested that in the future a project is progressed to restore the pillboxes.

Thanks were given for all the litter picking being carried out by McDonalds.

**8.6 Any other Environment matters (for information only)**

Tree works on railway embankments – It was noted that since the trees have been cleared there is now Himalayan Balsam growing on the embankments. Residents are also concerned about the loss of boundary fences.

Dog Fouling – Whilst reports to NNDC are currently low, concern was raised about the amount of dog fouling in some areas such as the zig zags. It was stressed that every occurrence of dog fouling needs to be reported.

Friends of Horsey Seals – It was noted that a leaflet has been produced which will be attached to litter bins.

**9. CORRESPONDENCE**

There was no correspondence to report.

**10. DATE OF NEXT MEETING Thursday 05 August 2021 at 7pm**

There being no other business the Chairman closed the meeting at 8:40pm

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**Chairman**

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**Date**

**PLANNING RESPONSES MADE UNDER PLANNING PROTOCOL:**

RV/21/1058 – 53 Bernard Road  
No objections

PF/21/1088 – Flat 1, 9-11 Hamilton Road  
No objections

PF/21/1157 – 16 Station Road – APPLICATION WITHDRAWN  
No objections

RV/21/1178 – The Old Coastguard Station  
No objections

PF/21/1313 – Coach House, 27 Cross Street  
No objections

PF/21/1352 – Sunshine Café  
Members on the whole have no objections and support the application but some concern was raised in respect of the use of UPVC within the conservation area.

PF/21/1049 – 15A Cliff Avenue  
Objections raised under EN8 and the incongruous use of plastic within a conservation area.

PF/21/1377 – 5 Howards Hill  
No objections

PF/21/1442 – Cromer & District hospital  
No objections.

PF/21/1463 – 38 Cromwell Road  
No objections

PF/21/1502 – 1 Clifton Park  
No objections

PF/21/0987 – 6 Station Road – APPLICATION WITHDRAWN

**PLANNING RESPONSES TO BE AGREED AT MEETING:**

Any further applications received prior to the meeting will be added to the agenda