

Planning, Transportation & Environment Committee Terms of Reference

1. Committee Objective :

The Committee is responsible for the consideration of Planning & Development, Transportation, Highways, Licenses and Street Naming, Environmental matters, Arboricultural matters and Emergency Services.

2. The functions of the Committee:

2.1 The Committee will be responsible for commenting upon the following:

- 2.1.1 Planning and Development
- 2.1.2 Transportation and Highways
- 2.1.3 Licenses
- 2.1.4 To set a committee budget in the autumn to achieve its objective

2.2 The Committee will be responsible for advising the Town Council upon the following:

- 2.2.1 North Norfolk District Council – Local Plan, environmental issues & related matters.
- 2.2.2 Norfolk County Council – Structure Plan, Minerals & Waste Plan and related matters.
- 2.2.3 Other planning matters relating to the Town in general.
- 2.2.4 Policy relating to Planning, Highways, Transportation, Environment, Licences and its other functions.

3. Delegated Powers from Town Council within Budget and Policy

- 3.1 Planning - Planning Committee together with the Town Council to encourage NNDC to consult on all relevant matters in a timely fashion.
- 3.2 Highways - Decide response to NCC on Highways matters.
Action to be taken in other highways related matters.
- 3.3 Licences- Decide response on all licences where Town Council is consulted.

4. Monitor, Consult and Advise :

- 4.1 County Council Functions
- 4.2 Planning & Building Regulations
- 4.3 Housing Services
- 4.4 Economic Development
- 4.5 Licences, Electoral Registration etc
- 4.6 Review of Emergency Services
- 4.7 Property Services

5. Committee Membership:

Chairman and Vice-Chairman (Council Members) and at least 3 other appointed members from Council in accordance with Standing Orders. The Mayor and Deputy Mayor are also members of this Committee.

Reviewed September 2019
Next review September 2021

NOTES: NNDC = North Norfolk District Council NCC = Norfolk County Council