

CROMER TOWN COUNCIL



08 October 2024

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **WORKS AND GENERAL PURPOSES COMMITTEE** to be held on **TUES 15 SEPTEMBER 2024** at **19:00** at **MERCHANTS PLACE**

Yours faithfully



Jane Wisson
Town Clerk

AGENDA

1. **To sign the minutes of the meeting held 10 September 2024 which were approved by Full Council on 30 September 2024**
2. **To receive declarations of interest in items on the agenda**
3. **To consider for approval apologies for absence**
4. **Public Participation** – To invite members of the public to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person)
5. **North Lodge**
 - 5.1 CCTV – update re camera to cover garden area
 - 5.2 Broken window – Update re window in boiler room
 - 5.3 Biometrics – consider adding software to Clerk's PC
 - 5.4 Rialtas Cemetery Software – consider adding software to Clerk's PC
 - 5.5 To consider any other North Lodge matters – for information only
6. **Cemetery (No 2 site)**
 - 6.1 Delegated powers - To note any use of delegated powers
 - 6.2 Inspection of tributes on graves – to receive update
 - 6.3 Sunken graves – to receive update
 - 6.4 Maintenance of cemetery – update re tender
 - 6.5 Cemetery Chapel – update re maintenance
 - 6.6 Woodland burial – update re business plan and project
 - 6.7 Tree inspection – to receive update re tree works
 - 6.8 New burial area for babies – to receive any update

- 6.9 Working group - To consider setting up a working group to carry out the following:
- review regulations and fees
 - review cemetery risk assessments
 - review number of available plots left at Cemetery No 2 site
 - draft a response to law commission consultation
- 6.10 Molehills – To receive update
- 6.11 To receive any other Cemetery No 2 matters (for information only)
- 7. Cemetery (No 1 Site)**
- 7.1 Cemetery wall – Update re condition of wall
- 7.2 To set date for site visit to cemetery no 1 and chapel
- 7.3 To receive any other Cemetery No 1 matters (for information only)
- 8. Street Lighting**
- 8.1 West cliff footpath – update re holes near street lights
- 8.2 To receive any other streetlighting matters (for information only)
- 9. Temporary Garden Plots**
- 9.1 To receive any update (for information only)
- 10. War Memorial**
- 10.1 To receive update re insurance cover
- 10.2 To receive any War Memorial matters (for information only)
- 11. Street Furniture and other Town Council owned assets**
- 11.1 Maintenance of street furniture – update re quotes for works
- 11.2 New bench for King Charles III– update re installation
- 11.3 Maintenance of Henry Blogg Boat & Vera Woodcock memorial – update
- 11.4 Pillar box – to receive update re information stickers
- 11.5 Pocket Park – to set date for site visit and review budget
- 11.6 To consider any other street furniture matters (for information only)
- 12. Planned Works Programme & Town Council Assets**
- 12.1 To receive any update re survey of assets and schedule of works to include quotation for inspection of buildings
- 12.2 To consider matters re asset register and numbering system
- 13. Correspondence**
- 13.1 To receive any correspondence (for information only)
- 14. To note the date of the next meeting – 19:00 on 26 Nov 2024 at Merchants' Place**

Distribution: Mayor, Deputy Mayor, Cllrs. Brooks, Cunnington, Hawkins, R. Hayward, S. Hayward, Roberts, Russell and to all other members for information.

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